DOWNLOAD A RENTAL PROPERTY LICENSE CERTIFICATE

HOW TO ACCESS YOUR ACCOUNT: Log in at CitizenServe.com/Fridley

- <u>Please do not create a new account</u>. From a single user account, you can access online city licenses, permits, and code complaints from your computer, tablet, or mobile device.
- Recommended browser: Google Chrome.
 - These browsers are **NOT** recommended: Internet Explorer, Microsoft Edge

Open the License Select the Services option at the top right of the account page, then View your licenses from the left sidebar Select the license you wish to

- o Select the license you wish to open
 - If you have multiple rental properties—review the 'Description' column to find the desired license
 - Licenses with the larger number are usually the most recent
- o Click on the **Documents** Tab
- o Click on "Rental License Certificate.htm"
- This is your license certificate for your Rental Property. Save it to your computer or print it off.



Friendly, Res	ponsive & Driver	1		Home Services Search
		LICENSES Home / Services / Licenses		
Apply online				
View your licenses		Learn about when you need a business license, what information you'll need		
		Starting a business or renting out your vacation home? Use our online portal to apply for a bu		
Renew your license		all from your home, office or mobile device.		
 More information Q Search for a lice 	n ense	RENTAL PROPER system using the er you do not know you	TIES: If you had a 2023 Renta mail on file and an account was our username or bassword you	I License in Fridley, your license was s created for you. The email on file is can use the links on the loain page.
		Home / Services	s / Licenses / View License	
e usually n″ Rental	License #: RPL24 Status: Approved t Issue Date: Expiration Date: Name: Address: 7071 UN	000068 o Edit M.F.U. License		
	License Re	eviews Documents	Inspections	
	License #: RPL24-000068 License Type: Rental Property License Sub Type: Single Family (One to Three Units) ■ DATA PRIVACY NOTICE			
		Home / Services / Liv	LICENSE censes / View License	
	License #: RPL23 Status: Renewal R Issue Date: 04/01/7 Expiration Date: 1 Balance Due: \$300 Name: Nancy's Tes Address: 7071 UN License Re	000019 equired 2024 2/31/2024 3.00 It Rental Property Fee Assess IVERSITY AVE NE 9 views Documents I	ment License	
	Date	Туре	File Name	Description
	12/03/24	Mass Email	Fridley Rental Division: Lice	
	10/30/24	Mass Email	Fridley Rental Division: Your Rental Property License Ren ewal is Due Soon.htm	WARNING: Running this without preview will notify the customers, renew the licenses and add renewal fees.
	04/01/24	Merge document	Rental License Certificate.ht	Rental License Certificate - RPL23- 000019