

# Proposal Application

## Lawn Mowing Abatement Services

### Company Information:

Name of Company \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
Contact Person \_\_\_\_\_  
Telephone \_\_\_\_\_  
Email \_\_\_\_\_  
Website \_\_\_\_\_  
Authorized Signature \_\_\_\_\_

### Cost For Service:

Total Hourly rate for service: \$ \_\_\_\_\_  
Minimum hours charged per call-out: \$ \_\_\_\_\_  
Trip fee (if applicable): \$ \_\_\_\_\_  
Other fees (if applicable): \$ \_\_\_\_\_

If there are other fees, please give a brief explanation as to what they are:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*\* Please attach a pre-prepared rate sheet if one is available

## **Abatement Process:**

The City estimates that approximately 30 properties will be added to the mow list per season, most of them requiring multiple mowings. However, the actual number can vary significantly and cannot be guaranteed.

The City of Fridley uses the following process for most lawn mowing abatements completed within the City. The City will email the contractor the address of the property that needs to be mowed. The contractor will mow the property within two (2) business days from receiving the email from City staff, unless they communicate with staff why the abatement can not be completed in time. The contractor will continue to mow the property every 14 days unless one of the following occurs.:

- The contractor arrives at the property to mow and it's clear the property has been mowed since the last time the contractor was at the house.
- City staff communicates with the Contractor to remove the property from the mowing list.

The above process will be completed at each property unless otherwise noted by City staff in the original email.

Staff will not be present at each abatement but will be available by phone if there is an issue at a property.

## **Questions:**

What is the primary service your company provides?

Does your company provide the following services?

Yes	No

Lawn Mowing of properties – Both residential and commercial properties.

Yes	No

Proper bagging, removing, and disposing of grass clippings/yard waste?

- If no, please explain.

Yes	No	<p><u>Do you have any experience working with other cities and/or mortgage companies or banks?</u></p> <ul style="list-style-type: none"> <li>• If yes, list the company names, scope of work and years that you have provided service for them.</li> </ul>
Yes	No	<p><u>Do your hours of operation comply with City requirements as specified in the attached RFP?</u></p> <ul style="list-style-type: none"> <li>• If no, please describe.</li> </ul>
Yes	No	<p><u>Are you able to comply with the City required response time as specified in the attached RFP?</u></p> <ul style="list-style-type: none"> <li>• If no, please describe.</li> </ul>
Yes	No	<p><u>Are you able to provide enough employees to respond to each service call? Do you have enough staff/time to mow properties per the City process above.</u></p> <ul style="list-style-type: none"> <li>• If no, please describe.</li> </ul>
Yes	No	<p><u>Do you have a screening process for employees?</u></p> <ul style="list-style-type: none"> <li>• If yes, please describe.</li> </ul>

Yes	No

Are your employees supervised during the abatement of a property?

- If yes, please describe.

How many employees would be used for typical lawn mowing abatement of a residential property?

Please describe how you would invoice the City of Fridley for the jobs completed?

Please list any other qualifications or education that you feel would apply to this contract.

Please provide 3 professional references:

Must include a name and phone number. An email address would be helpful as well.

1.

2.

3.