



Recodification Update: Title 2 (Administration)

Amending the Fridley City Code Chapters Titled Administration, Personnel, Background Investigations, Penalties, Ordinance Enforcement, Reasonable Accommodation, Assessments, Absentee Ballot Board, and Flags



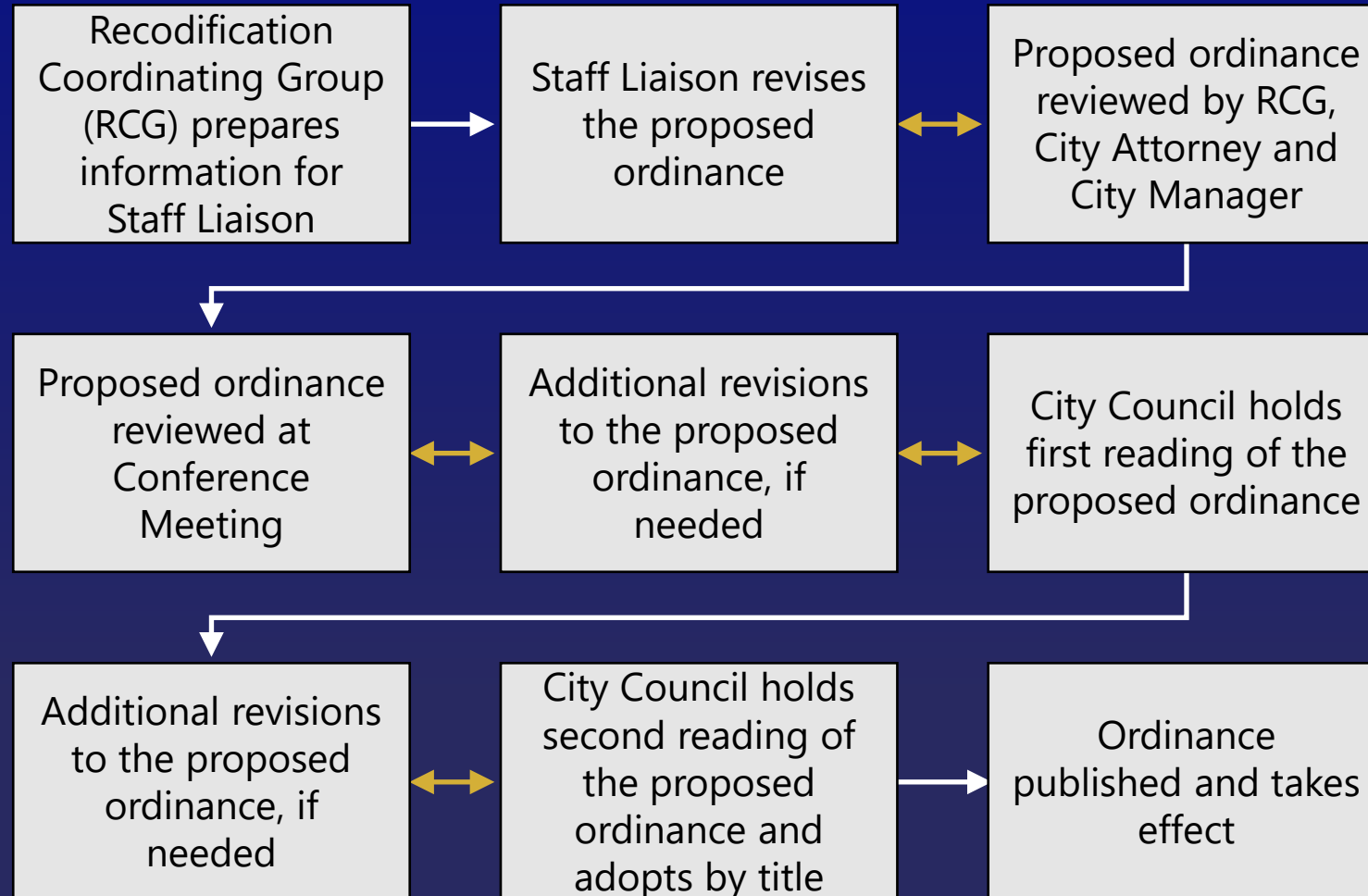
Recodification: What and Why?

- What: The collection and systematic arrangement of the ordinances of a local government into the municipal code
 - Generally arranged by subject or groups of subjects
 - Enabled by Minnesota Statute and the Fridley City Charter
- Why: Recodification will adhere to the following goals:
 - Improve accessibility
 - Align with modern best practices
 - Provide clarity for end users

Proposed reorganization

Current Organization	Proposed Reorganization
001 – Legislative and Licenses and Permits	Title 1 – General Provisions ✓
100 – Health, Safety and Welfare	Title 2 – Administration ←
200 – Lands and Buildings	Title 3 – Licensing
400 – Utilities	Title 4 – Health, Safety and Welfare Next
500 – Public Ways and Places	Title 5 – Public Nuisance
600 – Liquor	Title 6 – Lands and Buildings
700 – Amusements and Special Activities	Title 7 – Zoning
800 – Offenses	Title 8 – Franchises, Utilities and Right-of-Way
900 – Construction and Interpretation	Title 9 – Public Ways and Places
Appendices	Appendices

Recodification process



Title 2: Administration

Chapter	Current Chapter Number	New Chapter Number
Administration	2	200
Personnel	3	201
Background Investigations	8	202
Administrative Citations	33	203
Penalties	901	204
Ordinance Enforcement	803	205
Reasonable Accommodation	34	206
Assessments	7	207
Absentee Ballot Board	4	208
Fees	11	209
Flags	802	N/A

Chapter 200: Administration

Substantive changes include:

- § 200.06 subd. 2 removes the required dollar amount for the City insurance

Chapter 201: Personnel

Substantive changes include:

- § 201.01 updates the purpose of the Chapter;
- § 201.02 removes different classes of employees and makes note that the Chapter applies to all City employees
- § 201.03 adds a new section to note that the Chapter applies to all City employees, and does not apply to elected officials, members of the City's advisory commissions, or volunteers

Chapter 202: Background Investigation

Substantive changes include:

- § 202.02 is re-written to simplify language and make clear that Public Safety is authorized to access data provided
- § 202.04 subd. 1 is rewritten to simplify language and more closely align with comparable cities
- § 202.04 subd. 3 adds a section to state that social media posts and public document repositories will be included in background check processing

Chapter 204: Penalties

Substantive changes include:

- § 204.01 is an added purpose statement
- § 204.02 subd. 2 remove table of City Codes that are classified as petty misdemeanors

Chapter 205: Ordinance Enforcement

Substantive changes include:

- § 205.01 is an added purpose statement
- § 205.03 updates authorized employees who may issue citations

Chapter 206: Reasonable Accommodation

No substantive changes

Chapter 207: Assessments

Substantive changes include:

- § 207.01 adopts Minnesota Statute (M.S.) Chapter 429, which expressly states the authority of the City to assess and administer an assessment process
- § 207.02 offers clearer language regarding amounts and timing of pre-payment of special assessments to reduce or eliminate interest and/or certification charges
- § 207.03 is recommended for repeal

Chapter 208: Absentee Ballot Board

No substantive changes

Chapter 802: Flags

Recommended for repeal

Chapter 203: Administrative Citations & Chapter 209: Fees

Proposed changes are still in progress among staff

Process To Date & Next Steps

Date	Milestone
April 25	City Council review proposed drafts of Title 2 and provide direction
May 23	City Council review proposed draft of Fees chapter and discuss potential changes to Administrative Citations chapter
TBD	City Council adopt a resolution calling for a Public Hearing to take comment on proposed changes to Title 2
TBD	City Council conduct Public Hearing and first reading of Title 2
TBD	City Council conduct second reading and adopt Title 2
TBD	City publishes summary ordinance of Title 2 in Official Publication
15 days later	Title 2 becomes effective

Thank you

Questions?