



Community Development Department
 City of Fridley
 6431 University Avenue NE
 Fridley MN 55432
 763.572.3592
 Fax: 763.571.1287
www.ci.fridley.mn.us

TEMPORARY OUTDOOR DISPLAY PERMIT APPLICATION

Business Information:

Business Name: _____
 Contact Name: _____
 Property Address: _____
 Zoning District: _____
 Phone: _____ Cell Phone: _____
 E-mail address: _____

Dates of Proposed Event:	
Have you conducted an outdoor sale previously this year? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, when:
Are you part of a shopping center/multi-tenant development? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, a maximum of 6 events are permitted a year for multi-tenant centers. If no, 3 events are permitted a year and proceed to the next question.
Will you be using a tent? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, you are required to obtain a permit from the Fire Department for the tent. Please contact our fire department staff for permit at 763-572-3621. If no, proceed to next question.
Will you installing a temporary sign for this event? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, you are required to obtain a temporary sign permit. Please contact the Planning staff at 763-572-3592 for that permit. If no, proceed to next question.
Please list the types of items to be sold or given away:	
Please attach a site plan showing the size and location of the display area on the property. The plan must also show how pedestrian and vehicular traffic will be managed. The display must not be located in any landscaped area or in the boulevard.	

I have read, fulfilled and understand the requirements of a Temporary Outdoor Display as defined within the Fridley City Code and attest that all information provided on this application and submitted with this permit application is true and accurate.

Signature of Applicant/Date: _____

Signature of Property Owner/Date: _____

Required Fee at time of license submittal: \$75.00
Please attach required submittal items. Checklist attached.

For City Use Only:

Department	By:	Approved	Denied	Date
Community Development		<input type="checkbox"/>	<input type="checkbox"/>	
Fire Inspector (required if tent)		<input type="checkbox"/>	<input type="checkbox"/>	
Public Safety (required if in the parking lot)		<input type="checkbox"/>	<input type="checkbox"/>	



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TEMPORARY OUTDOOR DISPLAY PERMIT RULES AND REGULATIONS

PURPOSE:

To permit businesses to have temporary sales of merchandise outside of the building.

WHAT IS ALLOWED WITH THIS PERMIT?

Temporary display and sale of merchandise associated with the business that is located on the property.

WHAT IS NOT ALLOWED WITH THIS PERMIT?

- Sale of merchandise not associated with the business located on the property.
- Food Sales (a different license is required)

MINIMUM REQUIREMENTS:

- The business needs to be located in a C-1, Local Business, C-2, General Business or C-3, General Shopping zoning district.
- The display and sale area can't be located on a landscaped area or in the boulevard.
- The event must be 10 days or less and need to be 20 days apart. (no back to back permits).
- No more than 3 events are permitted per year
- No more than 6 events are permitted per year for multi-tenant developments

WHAT IS REQUIRED WITH THIS APPLICATION:

- A complete and signed permit application
- \$75.00 fee; paid to the City of Fridley
- Permit for tent, if necessary
- Permit for a temporary sign, if necessary
- Site plan showing the size and location of the display on the property. The plan must also show how pedestrian and vehicular traffic will be managed.
- Signature of property owner.