



CITY COUNCIL MEETING OF MAY 23, 2016

The City of Fridley will not discriminate against or harass anyone in the admission or access to, or treatment, or employment in its services, programs, or activities because of race, color, creed, religion, national origin, sex, disability, age, marital status, sexual orientation or status with regard to public assistance. Upon request, accommodation will be provided to allow individuals with disabilities to participate in any of Fridley's services, programs, and activities. Hearing impaired persons who need an interpreter or other persons with disabilities who require auxiliary aids should contact Roberta Collins at 572-3500. (TTD/572-3534)

COUNCIL CONFERENCE MEETING (6:30 P.M.)

Public Works Projects Update.

CITY COUNCIL MEETING:

PLEDGE OF ALLEGIANCE.

APPROVAL OF PROPOSED CONSENT AGENDA:

APPROVAL OF MINUTES:

Board of Appeal and Equalization Meeting of May 9, 2016..... 1 - 2

City Council Meeting of May 9, 2016 3 - 22

NEW BUSINESS:

1. First Reading of an Ordinance Amending
Chapter 205.10, R-4 Mobile Home Park District
Regulations, in the Fridley City Code 23 - 30
2. Resolution Authorizing Membership in the
4M Fund 31 - 33

APPROVAL OF PROPOSED CONSENT AGENDA:

NEW BUSINESS (CONTINUED):

- 3. Approve a Joint Powers Agreement between the City of Fridley and Anoka County for a Traffic Signal System at East River Road (CSAH 1) and Northern Stacks Drive (Ward 3) 34 - 39

- 4. Claims (172552 – 172716) 40 - 63

OPEN FORUM, VISITORS: Consideration of items not on Agenda – 15 minutes.

ADOPTION OF AGENDA:

PUBLIC HEARING:

- 5. Consideration of the Columbia Arena Area Draft Redevelopment Environmental Assessment Worksheet 64 - 67

NEW BUSINESS:

- 6. First Reading of an Ordinance Amending the Fridley City Code by Creating Chapter 609, Liquor Caterers Registration and Event Notification Permit; Amending Chapter 508 Parks and Parkways, Section 508.21.5.D., Allowing City-Registered Caterers to Serve Alcoholic Beverages at Springbrook Nature Center; and Chapter 11, General Provisions and Fees, Section 11.10. Fees, Creating Fees for Registration of Caterers and Event Notification Permits 68 - 77

NEW BUSINESS (CONTINUED):

- 7. First Reading of an Ordinance Creating a New Chapter of the Fridley City Code, Chapter 610, Liquor Manufacturers, and Amending Chapter 11 of the City Code by Establishing Fees 78 - 102

- 8. First Reading of an Ordinance Amending Chapter 603 of the Fridley City Code Entitled Intoxicating Liquor to Allow for Brew Pubs and Amend the Hours of Operation; Chapter 602, Section 602.09; and Chapter 606, Section 606.11, Amending the Hours of Operation 103 - 105

- 9. Resolution Approving Construction Management at Risk Services with McGough Construction for the Preconstruction Services of the Proposed Civic Complex to be Constructed at 7099 University Avenue N.E. (Ward 2) 106 - 113

- 10. Informal Status Reports 114

ADJOURN.

**BOARD OF APPEAL AND EQUALIZATION MEETING
CITY OF FRIDLEY
CONTINUATION OF APRIL 25, 2016 MEETING
MAY 9, 2016**

MOTION by Councilmember Bolkcom to open the Board of Appeal and Equalization Meeting. Seconded by Councilmember Saefke.

UPON A VOICE VOTE, ALL VOTING AYE, MAYOR LUND DECLARED THE MOTION CARRIED AND THE MEETING OPENED AT 7:05 P.M.

MEMBERS PRESENT: Mayor Lund
Councilmember Barnette
Councilmember Saefke
Councilmember Varichak
Councilmember Bolkcom

OTHERS PRESENT: Mary Smith, City Assessor
Pat Maghrak, Senior Appraiser
Walter Wysopal, City Manager
Peter Borman, 157 River Edge Way

Pat Maghrak, Sr. Appraiser, said he met with Mr. Peter Borman, and reviewed the land and characteristics of his property. He looked at comparable properties to make sure adjustments were justified or supported. Mr. Borman's property is located at 157 River Edge Way and the neighbor at 152 to the south of Mr. Borman's property was \$8,800 higher. Staff recommends to move 157 River Edge Way to the equal value of his neighbor at 152 River Edge Way.

Peter Borman, 157 River Edge Way, said staff providing comparable property values made a difference and the initial contact was helpful.

Mayor Lund said it is difficult when there is a significant increase in your home value. Based on the area, it was unfair for the neighbors that are on the interior lots and yours to be valued the same as their property. The interior should be at a lower value

Mr. Borman was wondering why there was a \$55,000 increase and the lot value doubled. There has not been a line item for land value in the past and this year there is. He had no idea what his lot was valued at in the past. It is hard when your property backs up to the park and there are people walking through your yard to access the park.

MOTION by Councilmember Bolkcom to reduce the value of PIN # 15-30-24-43-0055 at 157 River Edge Way to \$331,500. Seconded by Councilmember Barnette.

UPON A VOICE VOTE, ALL VOTING AYE, MAYOR LUND DECLARED THE MOTION CARRIED UNANIMOUSLY.

MOTION by Councilmember Bolkcom to move into record five pages of information related to 157 River Edge Way. Seconded by Councilmember Saefke.

UPON A VOICE VOTE, ALL VOTING AYE, MAYOR LUND DECLARED THE MOTION CARRIED UNANIMOUSLY.

MOTION by Councilmember Saefke to close the continuation of the Board of Appeals and Equalization Meeting of April 25, 2016. Seconded by Councilmember Bolkcom.

UPON A VOICE VOTE, ALL VOTING AYE, MAYOR LUND DECLARED THE MOTION CARRIED UNANIMOUSLY.

MOTION by Councilmember Bolkcom to adjourn. Seconded by Councilmember Saefke.

UPON A VOICE VOTE, ALL VOTING AYE, MAYOR LUND DECLARED THE MOTION CARRIED UNANIMOUSLY AND THE MEETING ADJOURNED AT 7:14 P.M.

Respectfully Submitted,

Krista Peterson
Recording Secretary

Scott J. Lund
Mayor

**CITY COUNCIL MEETING
CITY OF FRIDLEY
MAY 9, 2016**

The City Council meeting for the City of Fridley was called to order by Mayor Lund at 7:15 p.m.

ROLL CALL: Mayor Lund
Councilmember Barnette
Councilmember Saefke
Councilmember Varichak
Councilmember Bolkom

OTHERS PRESENT: Wally Wysopal, City Manager
Darcy Erickson, City Attorney
James Kosluchar, Public Works Director
Shelly Peterson, Finance Director
Scott Hickok, Community Development Director

PRESENTATION:

Mayor Lund presented a Certificate of Appreciation to General Mills.

PROCLAMATIONS:

Mayor Lund presented the following proclamations:

Public Works Week: May 15-21, 2016

National Police Week: May 15-21, 2016

Peace Officers Memorial Day: May 15, 2016

APPROVAL OF PROPOSED CONSENT AGENDA:

APPROVAL OF MINUTES:

Board of Appeal and Equalization Meeting of April 25, 2016

APPROVED.

City Council Meeting of April 25, 2016

APPROVED.

NEW BUSINESS:

1. **Receive the Minutes of the Planning Commission Meeting of April 20, 2016.**

RECEIVED.

2. **Lot Split Request, LS #16-01, by Boulder Contracting, to Split the Vacant Lot at the Corner of 64th Way and Ashton Avenue to Create Two Single Family Lots;**

and

Resolution Approving a Subdivision, Lot Split, LS #16-01, to Create Two Buildable Single Family Lots, Generally Located on the Northeast Corner of 64th Way N.E. And Ashton Avenue N.E. (Ward 3)

APPROVED LOT SPLIT REQUEST, LS#1601, BY BOULDER CONTRACTING AND ADOPTED RESOLUTION NO. 2016-21.

3. **Special Use Permit Request, SP #16-02, by Peak Physique, LLC, to Allow a Commercial Recreational Use (Fitness Training Studio) in an M-1, Light Industrial Zoning District, Generally Located at 1290 Osborne Road;**

and

Resolution Approving Special Use Permit, SP #16-02, for Peak Physique, LLC, with Authorization from the Property Owner, Family Limited Partnership DJG, for the Property Located at 1290 Osborne Road N.E. (Ward 3).

APPROVED SPECIAL USE PERMIT REQUEST SP 16-02, BY PEAK PHYSIQUE, LLC, AND ADOPTED RESOLUTION NO.2016-22.

4. **Motion to Approve a Letter of Intent to Rice Creek Watershed District for the 2016 Met Council Water Stormwater Grant Program.**

APPROVED.

5. **Approve the Renewal of an On-Sale Intoxicating Liquor License and all other Associated Licenses for Nelsenparks Hospitality, Inc. d/b/a GB Leighton's Pickle Park for the 2016 – 2017 License Year (Ward 3).**

APPROVED.

6. **Claims (ACH Pcard 1604; 172405-172551).**

APPROVED.

7. Estimates:

Keys Well Drilling Company
1156 Homer Street
St. Paul, MN 55116-3232

2016 Well Rehabilitation
Project No. 448
Estimate No. 1.....\$12,397.00

APPROVED.

Councilmember Bolkcom noted that Item No. 3 was in Ward 2, and page 34, paragraph 5 should say “they will primarily be open,” not primary.

MOTION by Councilmember Barnette to approve the consent agenda with the above corrections. Seconded by Councilmember Varichak.

UPON A VOICE VOTE, ALL VOTING AYE, MAYOR LUND DECLARED THE MOTION CARRIED UNANIMOUSLY.

OPEN FORUM, VISITORS:

No one from the audience spoke.

ADOPTION OF AGENDA:

MOTION by Councilmember Bolkcom to adopt the agenda. Seconded by Councilmember Saefke.

UPON A VOICE VOTE, ALL VOTING AYE, MAYOR LUND DECLARED THE MOTION CARRIED UNANIMOUSLY.

PUBLIC HEARING/NEW BUSINESS:

8. Consider the Revocation of Special Use Permit, SP #07-11, to Bernie's Automotive, Located at 6528 University Avenue, for the Purpose of Operating a Repair Garage in a C-3, General Shopping Center District Under Certain Stipulations, have been Broken

and

Resolution Revoking Special Use Permit, SP #07-11, for a Repair Garage Use in a C-3 Zoning District at Holly Shopping Center, Generally Located at 6530 University Avenue N.E. (Ward 3)

MOTION by Councilmember Bolkcom to open the public hearing. Seconded by Councilmember Saefke.

UPON A VOICE VOTE, ALL VOTING AYE, MAYOR LUND DECLARED THE MOTION CARRIED UNANIMOUSLY AND THE PUBLIC HEARING OPENED AT 7:30 P.M.

Julie Jones, Planning Manager, stated Bernie's Automotive is located in the Holly Shopping Center at 6528 University Avenue NE. There were seven stipulations attached to the permit. City staff has had two incidents now that were in violation of the stipulations, so staff found it necessary to bring the permit before City Council for consideration of revocation, as the Zoning Code directs. In both incidents, the business was storing several unlicensed and inoperable vehicles outside at night. Stipulation 3 of the permit states: *No overnight parking of vehicles, with the exception of one tow truck used for the business.*

Ms. Jones noted in 2014, City staff observed vehicle repairs occurring outside the shop in the rear of the shopping center. Zoning Code requires all business activity to occur inside the building. This is especially important in this location as there are single-family residential homes abutting the rear of the shopping center. In the most recent incident, staff found 17 unlicensed or inoperable vehicles parked near Bernie's Automotive in the rear of the building. One of the stipulations is that all customer vehicles must be moved indoors at night. There is not room for many vehicles to be stored inside the building. As of our most recent inspection, all but three inoperable or unlicensed vehicles were parked outside the shop, so the situation is nearly resolved. However, staff is concerned this will continue to be a problem that needs to be monitored, and staff is concerned that this use may not be an appropriate use for this location.

Ms. Jones stated that Chapter 205 of the Zoning Code states: *Failure to comply with any and all conditions and stipulations issued with a Special Use Permit shall result in revocation of the Special Use Permit.* The City is required by code, however, to hold a public hearing to consider such revocation. The code further states the City may charge the costs incurred (staff time, public hearing notices in the paper and mailing to all property owners within 350 feet of property) during the revocation process to the property owner.

Ms. Jones said staff recommends the City Council hold a public hearing considering revocation of Special Use Permit SP#07-11 a special use permit that allows the automobile repair use in a shopping center zoning district at 6528 University Avenue N.E. Staff further recommends the City Council adopt the attached resolution revoking Special Use Permit SP#07-11 for violation of Stipulation 3 of the permit, which states there shall be no overnight parking of vehicles related to the auto repair business except for one tow truck.

Councilmember Bolkcom asked how many times staff has noted that there is inoperable vehicles and what the time frame is.

Ms. Jones replied there have been several incidents before they received the special use permit and two notices were sent in 2014.

Councilmember Bolkcom asked what kind of contact the owner has had with staff.

Ms. Jones replied discussions were held with the owner. The owner of the business changed in 2014.

Councilmember Bolkcom said that there was one violation in 2014 and March of this year; she asked if there was anything from 2015.

Ms. Jones replied there were 8 pages of violations in the last 10 years. Violations range from noise issues, sign issues, pot holes, mowing, outside storage, overflowing dumpsters and signs without permits.

Councilmember Bolkcom asked what they did about the sign.

Ms. Jones replied they pulled the signs down but they are back up again.

Councilmember Bolkcom said that they do not do body repair. She asked if any inspections were done inside or if the Fire Department did inspections related to body repair.

Ms. Jones replied the Fire Marshall was not here today. They had been inside in October of 2013, and there were no issues at that time.

Councilmember Bolkcom asked when staff found inoperable vehicles, if anyone asked if they were doing body repair.

Ms. Jones said she did not recall; staff is mostly concerned about getting things in compliance with the special use permit.

Councilmember Bolkcom asked if staff had conversations with the owner for the first and second notices of violation or asked how they planned to take care of the issue.

Ms. Jones replied staff met with Mr. Herman to talk about that.

Councilmember Bolkcom asked if there was a resolution.

Ms. Jones replied the problem was corrected in 2014 after the two notices were sent.

Scott Hickok, Community Development Director, said there are eight pages of documents including numerous telephone calls to the owner. This is a special use permit that goes with the land and is the responsibility of the owner of the property.

Councilmember Bolkcom said she did not hear there was a plan to change anything.

Mr. Hickok replied it is up to the owner to have that plan. At some point City staff is done managing for the manager.

Councilmember Bolkcom asked if staff heard from any neighboring businesses.

Ms. Jones replied staff has not received any comments about this particular business.

Councilmember Bolkcom asked about the noise complaint and if that was from the inside or outside.

Ms. Jones replied the noise is from the equipment in the rooftop area that came in 2012.

Darcy Erickson, City Attorney, replied Council needs to stick to the stipulations on this property--the stipulations, conditions and special use permit. It is the obligation of the property owner to maintain the property, but this hearing needs to focus on the stipulations, not code enforcement matters.

Councilmember Bolkcom asked if there was anything related to outdoor storage and materials.

Ms. Jones replied no, not in the past. Today there is a tire and a pallet outside and the owner has been good about that compared to other auto businesses we work with. They have not had issues with outdoor storage. The problem is with vehicles being stored outside.

Phil Herman, Representative of Horizon Management, replied the stipulations are being met. He received a letter on April 15 and he was out of town. When he is out of town there is not a lot he can accomplish. Upon his return, he worked with George to remove the cars down to two. Some autos that were parked next to the building belonged to other tenants and should not reflect on George. George has no control if vehicles are not licensed. One of the letters staff sent about repairing vehicles outside the shop in 2014 George admitted that the hood of a car was up but only to apply a battery charger to a battery. Repairs are not done outside of the building. Every evening vehicles are moved inside except the tow truck and vehicles are brought back out in the morning. This makes them operable and not inoperable. The photos were taken during day time not overnight. It is a big process to move the vehicles in and out in the morning. He said they should not be in front of Council, because all stipulations have been adhered to. The vehicle in photo 1 was a vehicle he did not even know was there and did not belong to the garage.

Councilmember Bolkcom asked about the rest of the photos, if they were brought out during the daytime and not out overnight.

Mr. Herman replied he did a spot check yesterday and last Friday and there were no vehicles parked outside.

Mayor Lund asked if Mr. Herman was the owner of the entire facility.

Mr. Herman replied that he was an Officer of Verizon Management for Holly Center.

Mayor Lund asked if George was the owner of Bernie's.

George Immis, Bernie's Automotive, said he was the owner of Bernie's.

Mayor Lund said the police called staff in 2014 saying there were 17 vehicles parked outside; he asked if that was during the evening or daytime.

Ms. Jones replied that was during the day.

Mayor Lund asked staff if there was a history of repetitive violations.

Ms. Jones said staff did not think 17 vehicles would fit outside. On the 2nd inspection most were still there. On the 3rd inspection there were only 3 vehicles there. One had 2 flat tires and was in the exact same place for two months. Now the owner is saying those vehicles belong to someone else.

Mr. Hickok noted he drove by Thursday evening and there were no cars outside. Today he drove by and the garage door was open and he thinks there is room for about 7 cars inside. He does not think that 17 cars could fit inside.

Mr. Herman said that 14 cars can fit inside the building.

Mayor Lund noted that with 17 vehicles outside, that would still leave 3 outside.

Mr. Herman said that George has a car and so do his employees.

Mayor Lund said it would be advantageous to let customers know they cannot drop off cars when the business is not open. There may be an emergency and legitimate reason, but that should be kept to a minimum. There seems to be a pattern of consistency but he said he was not sure there was a strong enough case.

Mr. Hickok noted the space is 2,000 square feet and with the standard parking stall of 200 sq. ft. 10 vehicles could fit inside. With two vehicles on the hoist, that would make 12 vehicles to fit inside. He has a hard time believing 14 cars can fit inside a 2,000 square foot space.

Mayor Lund asked if there was no parking overnight signage outside.

Mr. Herman replied yes. He confirmed that there was only one incident when a vehicle was dropped off but otherwise there has been no cars parked overnight. He said that no other tenants have said anything about this being an issue.

Councilmember Bolkcom noted there were other times cars have been parked outside and that there is a pattern. Customers drop off cars because they take care of vehicles. She asked what they did if someone dropped off a car that was inoperable or not a customer. Was the vehicle towed if it said no overnight parking?

Mr. Immis replied that he arrives at 9:30 in the morning and takes down the license to find out who the car belongs to verify if they are his or not. The landlord called me to tell me not to keep cars overnight and he follows that rule. Right now he has 14 cars in the garage and three more

cars will fit. He has 5 lifts inside.

Councilmember Bolkcom asked why there were three cars outside.

Mr. Immis replied that they were not his cars and they were towed away.

Councilmember Bolkcom asked if he could check earlier in the morning to see if cars were there that didn't belong to him and do something earlier.

Mr. Immis replied that he lives in Brooklyn Park and if he came by at 2-3 in the morning he could get hurt; it is quiet and dark and he didn't want to take that risk.

Ms. Jones noted that March 23 there is an inoperable vehicle in the same spot for three weeks; it has not been verified if it was one of their vehicles or not.

Mr. Herman replied that the vehicles were towed when he came back; that vehicle was dropped out without their knowledge.

Mayor Lund noted that Mr. Herman shouldn't need to authorize the towing of a vehicle and Mr. Immis should have had that vehicle towed.

Mr. Immis replied that the person who tows vehicles for him truck was down.

Councilmember Bolkcom asked if this was the only time there has been tow issues because this has happened more than once; maybe you should hire a new towing company.

Mayor Lund noted that a tow truck is allowed to be on the facility; is that operable?

Mr. Immis replied that the previous owner turned that over to him 2-3 months ago.

Mayor Lund asked if prior to that he hired someone else to tow the vehicles.

Mr. Immis replied that the tow truck is inoperable and it takes money to register the truck and fix it.

Mr. Hickok noted that the tow truck has 2010 license tabs on it.

Mayor Lund asked if the tow truck hasn't been used for the last six years.

Mr. Immis replied that it is not operational.

Councilmember Bolkcom stated that then the owner also has an inoperable vehicle on the lot overnight. She suggested giving Mr. Immis six months to show that he can follow the stipulations. She asked what he would plan to do to make this is a good business and follow the stipulations in the SUP.

Mr. Immis replied that he would not park cars overnight outside.

Councilmember Bolkcom asked what Mr. Immis would do if there were cars parked there overnight.

Mr. Immis replied he would take down the motor vehicle license and track down the owner to move the car; then give the owner a certain amount of time, like 24 hours, or he would have the vehicle towed.

Councilmember Bolkcom stated if he gives the owner 24 hours to remove the vehicle it would be there overnight. She asked why give them 24 hours to remove the vehicle.

Mr. Immis replied he likes to give customers some help.

Councilmember Bolkcom noted these cars are not part of the cars getting repaired by Mr. Immis. People are dumping cars there.

Mr. Immis replied yes.

Councilmember Bolkcom asked about the tow truck.

Mr. Immis said he started the process on that, and will be done by the end of this month.

Councilmember Bolkcom noted that he could get a ticket for expired tabs.

Bud Dauphin, Schaff Floral, said he has been in that building for 46 years. He said Bernie is a hard worker and he is amazed how he gets vehicles in during the night. He said he was there at 6:00 a.m., and only the tow truck is in the lot when he comes in to work. He said he was a good neighbor. He said Mr. Herman was a great landlord.

Mayor Lund asked if Mr. Immis's business was too successful and he has outgrown the space.

Mr. Immis replied no.

Mayor Lund asked if the tow truck did not run and needed MnDOT registration.

Mr. Immis replied the tow truck runs, but it needs equipment to go with the truck to do the towing.

Mayor Lund asked if the police alert about the cars was after 9 p.m.

Ms. Jones said he was not sure. The initial call was before they had the special use permit. The police were concerned about the number of vehicles stored outside.

Mayor Lund asked if there have ever been issues in the past with vandalism or theft outside of the building.

Mr. Immis replied no.

Mayor Lund asked why people brought vehicles there. They had to come on a tow truck.

Mr. Immis replied said it has happened many times. He did not know who owned that this happens many times. He doesn't know who owns the car.

Mayor Lund asked why Mr. Immis did not call the police if the cars that were dropped off have no relationship to his business. The police could run the license and have the vehicle towed at the owner's expense. It should not take Mr. Herman to come back into town to take care of towing the vehicles that did not belong there. He asked why Mr. Immis would allow the problem to get to this level. By the time staff brought this to Council there was a history, pattern, and repetitive issues. He said when staff comes down on you the situation was corrected. Staff suspects there were repeated issues or they would not have brought it to Council. He said he would be concerned about vehicles being parked outside overnight especially when you, the business owner, think it is unsafe. Was this issue serious enough to revoke the special use permit? This should not have gotten to this level.

Mr. Herman said that Mr. Immis was working diligently to abide by the rules of the permit.

Mayor Lund said he did not see that. There are a history of violations.

Mr. Herman said if Council felt that way, he asked if they could table this for six months and see if Mr. Immis abides by the terms of the special use permit.

Mayor Lund said he was not content to give six months.

Councilmember Bolkcom said the public hearing could be continued for six months and both the property owner and business owner could meet with staff to develop a plan to follow all the stipulations and give Council a check back in three months. The first thing to take care of is the tow truck. She thinks this can be worked out so the permit did not need to be revoked. This has been done in the past, and we have given the give the owner time to develop a plan. She did not want to hear back in three months that there is no plan. She said he needed to call 911 to report vehicles that did not belong there and have them towed. The business owner needs to be part of the resolution, not the problem.

Councilmember Barnette said that businesses in Fridley are important to Council and said maybe six months is too long, but they would like to see the business stay in Fridley.

Wally Wysopal, City Manager, concurred with Councilmember Barnette that businesses are important to Fridley and so are residents that back up to this situation. He also thought six months was excessive. Staff has been tracking this for a long time and the solutions are not that difficult to come up with. He did not want staff developing solutions for the property owner. He said he thought six weeks was more appropriate than six months.

Councilmember Bolkcom said in the past, Council has given six months for property owners or tenants to work with staff, not to have staff do the work.

Mayor Lund said he thought staff should suggest to Council what a reasonable amount of time would be. Maybe six months is enough time to either improve or fall back into a pattern again. He did not want staff to go by there after 7 p.m. to make sure there are no cars there. Staff should not have to babysit this business.

Ms. Jones noted that in the past, we have given six months due to significant structure work that needed to be done. In this case, they did not need that long to come up with a plan.

Councilmember Bolkcom said in three months they have to come up with a plan, fix it and process it for another three months.

Darcy Erickson, City Attorney, suggested making a few benchmarks like a month to present a plan to staff and have a status report in two months and keep monitoring for six months to see if there are ongoing issues. During this time, they would still have to follow the stipulations and advise the business of any violations.

Mayor Lund said he did not think they will need that much time because they did not have to build anything. He said it was a simple thing to fix. This has been an ongoing problem and something needs to be done.

Councilmember Saefke thought there was a simple solution; when the working day is done at 7pm, put the cars away and anything else should be towed. The business owner has the right to tow the vehicles as long as the sign is up that says violators will be towed. In the morning if cars were dumped there, call the police and have them towed. This is not a complicated situation.

Councilmember Varichak agreed that stipulation 3 is the biggest issue with outside storage and it is not a hard fix. She is willing to extend this and see if this can be worked out. She truly wants the business to stay in Fridley and neighbors don't have a problem with this business.

Mr. Wysopal asked if by accepting a six month extension if the city was accepting overnight parking of vehicles.

Attorney Erickson replied no, the business owner would still need to abide by the stipulations in the SUP. During the interim additional violations would be folded into this process and Council would reconvene to consider this. The business still can't continue to violate.

Mr. Wysopal confirmed that the stipulations must still be adhered to and the SUP isn't modified.

Attorney Erickson replied correct, the stipulations are recorded against the property and the property owner still needs to ensure vehicles are not parked overnight.

Councilmember Bolkcom suggested continuing this public hearing until November 14 and that the tenant and property owner develop a plan to comply with all 7 stipulations of the SUP and no

violations. This plan should be in place within two weeks and shared with staff. In three months staff will update and the SUP will be revisited on November 14.

Attorney Erickson added that any additional violations in the six month period could be added to the proposed consideration.

Mr. Wysopal was concerned that this gives the owner six months and the permit couldn't be revoked in the meantime.

Attorney Erickson replied that the six months isn't a free pass; future violation notices will be added to the current issue and they can't have any violations. They must adhere to the current stipulations.

Mr. Wysopal asked if there was a new violation if a new public hearing could be conducted if a public hearing was pending until November.

Attorney Erickson replied that any additional violations could be subject to a public hearing.

Mayor Lund asked if there were a lot of violations within the six months if staff had to wait for them to be reviewed for six months.

Attorney Erickson replied that the time frame could be shortened.

Councilmember Saefke asked if the language could say to allow this extension/continuation provided there are no further violations and if there are violations, the SUP is revoked.

Attorney Erickson replied that is the consent of the property owner; otherwise it is due process of the property owner.

Councilmember Bolkom said that they have to abide by the plan and stipulations. If we make it really short, they will come back before us. Six months is nothing that unusual as we have done it before.

Mayor Lund said he was willing to give up to 6 months. The property owner and tenant cannot allow the stipulations to be violated. It is up to the owner to make the plan and if they cannot keep the vehicles parked overnight inside, the business will need to move.

MOTION by Councilmember Bolkom to continue to the public hearing until November 14, 2016, with no violations of the seven stipulations for six months. A plan will be developed by the tenant and owner to present to staff in two weeks. The plan will be ongoing and Council will have an update from staff in three months. The public hearing on November 14 will include any further violations of the seven stipulations. Seconded by Councilmember Varichak.

Mr. Wysopal asked if notices would need to be mailed out again and another ad placed for the public hearing.

Attorney Erickson replied no.

Mayor Lund added that staff suggested if you fail at the close of this continuation in November there will be a question to charge you \$1,500 for the cost of doing this. Staff will track the violations and if there are no infractions, the public hearing will be closed and no action will be made to revoke the special use permit.

UPON A VOICE VOTE, ALL VOTING AYE, MAYOR LUND DECLARED THE MOTION CARRIED UNANIMOUSLY AND THE PUBLIC HEARING WAS CONTINUED UNTIL NOVEMBER 14, 2016

9. Consider Tax Amendment, TA #16-02, by the City of Fridley, to consider a Text Amendment to Chapter 205.10, Mobile Home Park District Regulations

MOTION by Councilmember Varichak to open the public hearing. Seconded by Councilmember Saefke.

UPON A VOICE VOTE, ALL VOTING AYE, MAYOR LUND DECLARED THE MOTION CARRIED AND THE PUBLIC HEARING OPENED AT 8:57 P.M.

Julie Jones, Planning Manager, stated earlier this year, the City Council adopted changes to the Fridley Zoning Code. One of those changes was changing the outdated term and definition for *Mobile Homes* to *Manufactured Homes*. The City now needs to update the *Mobile Home R-4* section of the Zoning Code title and terms to match the changes made to the first section of the Zoning Code. This change is reflected in the attached marked up copy of the R-4 code section.

Ms. Jones said that besides updating the name of the R-4 zoning category, there are two other components of this code that should be updated:

1. The *Home Occupation* allowances need to be changed to match the language the City adopted previously for the R-1, Single-Family Residential, and R-2, Two-Family Residential, Sections of the Zoning Code.
2. The allowance to obtain a special use permit to have exterior storage needs to be removed, as the City has never and would not likely ever consider a special use permit application for exterior storage on any residential property.

Ms. Jones noted that at this time, City staff has not had any inquiries from the public regarding these proposed changes. Staff recommends that the City Council hold a public hearing regarding the proposed text amendment language. Depending on the outcome of the public hearing, a first reading can be held at the following Council meeting.

Mayor Lund said he thought the change in language for the special use permit exterior storage was appropriate to address the ongoing issues with things stored outside.

Ms. Jones replied staff can usually resolve issues.

Councilmember Bolkcom asked what page 87 meant.

Ms. Jones replied that refers to requirements for daycare centers. They have to have enough parking for their business.

Councilmember Bolkcom said she did not understand the first sentence.

Scott Hickok, Community Development Director, replied for example, 6:45 a.m. may be a busy time for daycare drop-offs but not the rest of the day, so if people do not have a parking spot in that type of situation it is okay.

MOTION by Councilmember Saefke to close the public hearing. Seconded by Councilmember Barnette.

UPON A VOICE VOTE, ALL VOTING AYE, MAYOR LUND DECLARED THE MOTION CARRIED UNANIMOUSLY AND THE PUBLIC HEARING CLOSED AT 9:05 P.M.

10. Resolution Providing for the Issuance and Sale of \$6,210,000 General Obligation Bonds, Series 2016A, and Pledging for the Security Thereof Water System Net Revenues

Shelly Peterson, Finance Director, stated the resolution is provided to us by our financial advisor, Ehlers Inc. The resolution is for the sale of \$6,210,000 in General Obligation Water Revenue Bonds, Series 2016A. As you will recall, the call for sale was presented to council on April 11. This issuance combines both new funding in the amount of \$4,460,000 to fund capital improvement projects scheduled for 2016 and 2017 and the advanced crossover refunding of the 2008B Water Revenue Bonds of \$1,750,000.

Ms. Peterson said that the new issuance will fund the following water infrastructure projects:

2016 Projects

Distribution System Reconstruction	\$ 500,000
Water Meter Replacement	600,000
Upgrade Chem. Feed & Storage System at Commons Plant	165,000
Locke Park Plant Filters Media Replacement	275,000
Locke Park Plant Backwashing & Control System Update	1,225,000
	\$2,765,000

2017 Projects

Distribution System Reconstruction	\$ 500,000
Water Meter Replacement	720,000
Treatment Plant Retrofits	370,000
	\$ 1,590,000

TOTAL: \$ 4,355,000

Ms. Peterson noted as part of the process of issuing these bonds, the Fridley has undergone a financial review process conducted by Moody's Investors Service who is our bond rating agency. Staff participated in the financial review with Moody's on April 28. The outcome of the review by Moody's Investors Service was completed on May 5. The City has maintained its already exceptional bond rating of Aa1. The credit opinion was included for your review. Since the bids were not due until Monday, May 9, the information from the bidders was not available until tonight's meeting. Brian Reilly from Ehlers will be present to review the results of the bidding process should there be any questions related to the sale.

Brian Riley, Ehlers, Inc., said he received bids today for the purchase of the bonds. He said Fridley has an AA1 rating which is just below the highest rating.

Mayor Lund noted that Fridley does not fall within the guidelines to achieve an AAA rating because of its size. This is the best rating we can get.

MOTION by Councilmember Bolkom to move in to record the record of sale and report Ehlers, Inc., dated May 9, 2016. Seconded by Councilmember Saefke.

UPON A VOICE VOTE, ALL VOTING AYE, MAYOR LUND DECLARED THE MOTION CARRIED UNANIMOUSLY.

MOTION by Councilmember Bolkom to adopt Resolution No. 2016-23. Seconded by Councilmember Saefke.

UPON A VOICE VOTE, ALL VOTING AYE, MAYOR LUND DECLARED THE MOTION CARRIED UNANIMOUSLY.

11. Approve SPRING Project Gift Agreement between the City of Fridley and Jerome and Patricia Hartlaub.

Jack Kirk, Park and Recreation Director, said at the January 22, 2016, City Council Meeting, the City Council adopted a resolution amending the naming and recognition policy for the Springbrook Nature Center SPRING project. The policy is intended to encourage donations and has been used as a guide by the Springbrook Nature Center Foundation as they seek dollars to make the SPRING project a reality. The naming and recognition policy identifies structures, features and amenities that could be used for naming opportunities in the fundraising process.

Mr. Kirk stated the Springbrook Nature Center Foundation has been successful in securing a number of sizeable donations to support the SPRING project. To date, over \$1 million dollars has been donated or pledged to the SPRING project, and an estimated \$450,000 worth of in-kind donations have been provided or pledged. To insure that the donor, the City of Fridley, and the Springbrook Nature Center Foundation all have the same understanding on what the naming and recognition includes, a formal agreement has been drawn up and will be completed for each donating party. The template for the SPRING Project Gift Agreement was presented to the Parks and Recreation Commission on Monday, May 2, 2016, and met with their approval and recommendation to present to the City Council.

Mr. Kirk said that Jerome and Patricia Hartlaub, of New Brighton, have donated \$202,500 to the Springbrook Nature Center Foundation to be used for the SPRING Project. The Medtronic Foundation has matched the Hartlaubs' donation with a \$200,000 donation to the Springbrook Nature Center Foundation. The Springbrook Nature Center Foundation representatives and City staff have worked with the Hartlaubs to determine how the donations will be recognized. The specific features and amenities that are supported through the Hartlaubs' donation are outlined in the attached SPRING Project Gift Agreement with Jerome and Patricia Hartlaub. The agreement was being presented to the Fridley City Council for their consideration.

Mr. Kirk stated the City of Fridley and the Springbrook Nature Center Foundation are very grateful and appreciative of the generous gift made by the Hartlaubs and the matching funds donated by the Medtronic Foundation. Staff recommends that the City Council approve the attached SPRING Project Gift Agreement with Jerome and Patricia Hartlaub.

MOTION by Councilmember Bolkcom to approve the SPRING Project Gift Agreement between the City of Fridley and Jerome and Patricia Hartlaub. Seconded by Councilmember Saefke.

UPON A VOICE VOTE, ALL VOTING AYE, MAYOR LUND DECLARED THE MOTION CARRIED UNANIMOUSLY.

MOTION by Councilmember Bolkcom to amend the agreement to say Medtronic Philanthropy Match. Seconded by Councilmember Saefke.

UPON A VOICE VOTE, ALL VOTING AYE, MAYOR LUND DECLARED THE MOTION CARRIED UNANIMOUSLY.

12. Approve Change Orders #3 and #4 with Maertens-Brenny Construction Company; Change Order #2 with Stimey Electric, Inc.; Change Order #1 with Klamm Mechanical Contractor, Inc.; and Change Order #1 with Acoustics Associates, Inc. for the Springbrook Nature Center Improvements Project (Building Addition, Remodel, and Site Improvements) (Ward 3)

Jack Kirk, Park and Recreation Director, stated that the following is a summary of the above change orders. Change Orders # 3 (FSB-03/09-1-3) and #4 (FSB-03/09-1-4) with Maertens-Brenny Construction Company are for the Springbrook Nature Center Improvements Project in the amounts of \$6,955.12 and \$29,747.54. Previous change orders with Maerten-Brenny Construction amounted to \$60,059.52. The four change orders together would increase the original contract by 7.54%.

Work adjustments directed under Change order #3 include the following:

1. Demolition of upper level wall to be replaced with a shear wall.
2. Repair entry area trusses to correct radius and other work associated with the soffit in the area of the main building entrance.

3. Provide FSC certified wood doors.
4. Haul in and set up temporary heaters.
5. Remove frost from area by entry door.

Work adjustments directed under Change order #4 include the following:

1. Cut concrete floor out of mezzanine on second floor.
2. Revise structural steel and footings at interior of original building.
3. Provide FSC certified rough lumber wood.
4. Provide revised door hardware.
5. Remove lattice work on exterior concrete wall at existing building, remove roof edge metal shutters and associated hardware on storefront windows of existing building.
6. Frame soffits above the exhibit area.
7. Wall changes around the animal lab room.

Change Order No. 2 (FSB-16-26-1-2) with Stimey Electric, Inc. is for the Springbrook Nature Center Improvements Project in the amount of \$37,869.98. A previous change order with Stimey Electric Inc. was in the amount of \$17,662.32. The two change orders together would increase the original contract by 13.9%.

Work adjustments directed under Change Order #2 with Stimey Electric include the following:

1. Supply and install security cameras for the building and parking lot area.

Change Order No. 1 (FSB-15-22-1-1) with Klamm Mechanical Contractors, Inc., is for the Springbrook Nature Center Improvements Project in the amount of \$1,039.13. The change order would increase the original contract by .35%.

Work adjustments directed under Change Order #1 with Klamm Mechanical Contractors, Inc. include the following:

1. Adjust plumbing and associated layout of equipment in the restroom, janitor room and catering kitchen.

Change Order No. 1 (FSB-09-5-1) with Acoustics Associates, Inc. is for the Springbrook Nature Center Improvements Project in the amount of \$2,224.00. The change order would increase the original contract by 5.8%.

Work adjustments directed under Change Order #1 with Acoustics Associates, Inc. include the following:

1. Supply and install marmoleum flooring in the volunteer/breakroom.

Mr. Kirk said the overall budget for the Springbrook Nature Center Improvements project was set at \$5,460,000. The majority of the funding for this project is coming from the \$5M State Bonding Grant awarded to our City, with the balance to come from funds raised by the

Springbrook Nature Center Foundation. On September 28, 2015, the City Council awarded 14 contracts for the construction of the Springbrook facility and adjacent site improvements in the amount of \$3,630,871.98. At the time of awarding the contracts, we identified a construction contingency/undesignated funds amount of \$338,875.02 for the project. Previous change orders that were approved for this project have amounted to \$112,821.84. When taking into account these change orders in the amount of \$77,835.77, there is still a balance in the construction contingency of \$148,217.41.

Mr. Kirk stated that Staff is making the following recommendations:

- City Council *move to approve Change Orders No. 3 (FSB-03/09-1-3) and No. 4 (FSB-03/09-1-4) with Maertens-Brenny Construction Company in the amounts of \$6,955.12 and \$29,747.54.* If approved, the contract amount shall be increased from \$1,341,859.52 to \$1,378,562.18.
- Staff is recommending that the City Council *move to approve Change Order No. 2 (FSB-16-26-1-2) with Stimey Electric, Inc. in the amount of \$37,869.98.* If approved, the contract amount shall be increased from \$417,552.32 to \$455,422.30.
- City Council *move to approve Change Order No. 1 (FSB-15-22-1-1) with Klamm Mechanical Contractors, Inc. in the amount of \$1,039.13.* If approved, the contract amount shall be increased from \$291,000.00 to \$292,039.13.
- City Council *move to approve Change Order No. 1 (FSB-09-5-1) with Acoustics Associates, Inc. in the amount of \$2,224.00.* If approved, the contract amount shall be increased from \$38,445.00 to \$40,669.00.

Mayor Lund asked if there would be more changes coming on the horizon.

Mr. Kirk replied yes.

Mayor Lund asked if the request would be kept within the contingency range.

Mr. Kirk said he did not expect any major surprises and the project should keep within the budget that was set.

MOTION by Mayor Lund to approve the Change Orders #3 and #4 with Maertens-Brenny Construction Company; Change Order #2 with Stimey Electric, Inc.; Change Order #1 with Klamm Mechanical Contractor, Inc.; and Change Order #1 with Acoustics Associates, Inc. for the Springbrook Nature Center Improvements Project. Seconded by Councilmember Bolkom.

UPON A VOICE VOTE, ALL VOTING AYE, MAYOR LUND DECLARED THE MOTION CARRIED UNANIMOUSLY.

13. Approve Canada Goose Management Plan

Jack Kirk, Parks and Recreation Director, said Fridley has been contracting with a local company since 1990 to remove a good number of the Canada Geese that are at Moore Lake in the spring and early summer each year. Moore Lake Park and Beach is one of our most heavily used parks in the summer months. Park users participating in the popular activities of swimming, relaxing on the beach, picnicking, playing on the play equipment and using the athletic facilities at the park can have a negative experience when dealing with the mess that the Canadian Geese can create. The goose droppings on the trails, grass areas, beach, in the water, and on the play equipment are a health and safety concern. The goose removal program has kept the bird numbers at a reasonable level during the heavy use months of the summer each year.

Mr. Kirk said they have been notified by Canada Goose Management, the company that provides the removal service for us, that the Minnesota Department of Natural Resources (DNR) has implemented some changes in the summer removal permit process. The DNR is requiring that local government units (i.e. cities, townships, park departments etc.) have a DNR-approved Canada Goose management plan in place before Canada Geese can be trapped and removed this summer. Once an approved plan is in place, the City can then request a DNR permit for summer removal for specific sites. If the DNR approves the removal permit, Canada Goose Management Company will then be able to able to conduct the removal.

Mr. Kirk presented this to the Parks and Recreation Commission at their meeting on Monday, May 2, 2016, and they passed a motion of support for the plan. If the City Council approves the policy, the next step would be to apply for a DNR permit to have the goose removal at Moore Lake again this summer. The removal program is normally conducted in mid-June. The Canada Goose Management Plan being proposed addresses the following items:

- Monitoring of Canada Goose concentrations and related problems
- Waterfowl feeding
- Education on goose management techniques and methods
- Dealing with aircraft hazard
- Canada Goose management in City parks and public property
- Canada Goose management on private property
- Current goose population estimates

Mr. Kirk said staff recommended the City Council pass a motion approving the attached Canada Goose Management Plan for our community.

Councilmember Bolkom recommended in the third sentence where it starts with “in addition” to take off the word above.

Councilmember Varichak noted that it stated that in City parks the population be fewer than 10 birds at Moore Lake; she asked how they would ever have fewer than 10 birds at Moore Lake.

Mr. Kirk replied that is after the removal program for June, July and part of August. There will be more birds at other times but during heavy use of Moore Lake the goal is to have 10 or less.

Councilmember Barnette said that Harris Lake has the same problem.

Mr. Kirk agreed there are some concerns over there but people should not feed them.

MOTION by Councilmember Varichak to move into record the new Canadian Goose Management Plan.

UPON A VOICE VOTE, ALL VOTING AYE, MAYOR LUND DECLARED THE MOTION CARRIED UNANIMOUSLY.

MOTION by Councilmember Varichak to Approve the Canada Goose Management Plan. Seconded by Councilmember Bolkcom.

UPON A VOICE VOTE, ALL VOTING AYE, MAYOR LUND DECLARED THE MOTION CARRIED UNANIMOUSLY.

14. Informal Status Reports.

Scott Hickok, Community Development Director, said that the recycling event was the biggest ever with 616 cars at the event. He thanked everyone for a wonderful event.

ADJOURN:

MOTION by Councilmember Barnette to adjourn. Seconded by Councilmember Varichak.

UPON A VOICE VOTE, ALL VOTING AYE, MAYOR LUND DECLARED THE MOTION CARRIED UNANIMOUSLY AND THE MEETING ADJOURNED AT 9:52 P.M.

Respectfully Submitted,

Krista Peterson
Recording Secretary

Scott J. Lund
Mayor



AGENDA ITEM CITY COUNCIL MEETING OF MAY 23, 2016

Date: May 18, 2016

To: Walter T. Wysopal, City Manager

From: Scott Hickok, Community Development Director
Julie Jones, Planning Manager
Stacy Stromberg, Planner

Subject: First Reading of an Ordinance Amending R-4 Section of Zoning Code Pertaining to Mobile Home Parks; TA#16-02

Background

At the last City Council meeting, a public hearing was held to hear testimony regarding changes proposed by staff to Section R-4 of the Zoning Code. The City needs to update the terms used in this section from *Mobile* to *Manufactured*. Last year, the term was redefined in the definitions section of the Fridley Zoning Code, so the City now needs to complete that change in the R-4 Section of code also.

Besides updating the name of the R-4 residential zoning category, there were two other components of this text amendment discussed at the public hearing:

1. The *Home Occupation* allowances need to be changed to match the language that the City adopted previously for the R-1, Single-Family Residential, and R-2, Two-Family Residential, Sections of the Zoning Code.
2. The removal of special use permit language for exterior storage.

Since the hearing, however, staff has re-evaluated the special use permit provision for outside storage areas in the code, and concluded that we would like to preserve that provision for centralized, community outside storage areas. Staff has therefore changed the proposed ordinance language to leave that language in the R-4 code.

Recommendation

Staff recommends that the City Council hold the first reading regarding the proposed, attached text amendment language at the May 23, 2016 City Council meeting. If the Council wishes, the second reading can be held the following Council meeting.

ORDINANCE NO. ____

AN ORDINANCE AMENDING CHAPTER 205.10, R-4 MOBILE HOME PARK DISTRICT REGULATIONS IN THE FRIDLEY ZONING CODE

The City Council of the City of Fridley hereby finds, after review, examination and recommendation of staff, that the Fridley Zoning Code be hereby amended as follows:

Section 1: That Chapter 205, Section 205.10 of the Fridley Zoning Code be hereby amended as follows:

**FRIDLEY CITY CODE
SECTION 205.10. R-4 ~~MOBILE~~ MANUFACTURED HOME PARK DISTRICT
REGULATIONS**

1. USES PERMITTED

A. Principal Uses.

The following is a principal use in R-4 Districts:

~~Mobile~~ Manufactured home park developments

B. Accessory Uses.

The following are accessory uses in R-4 Districts:

- (1) Parking facilities
- (2) Individual storage buildings, with a maximum of 150 square feet per lot.
- (3) Private recreational facilities or a central building which includes swimming pools, tennis courts, laundry facilities, etc., intended solely for the use and enjoyment of the residents of the principal use and their guests.
- (4) Home occupations.

Home occupations shall be allowed in the R-4 Manufactured Home Park District, subject to the following criteria.

- (a) Home occupations must be carried on entirely within the dwelling unit.
- (b) Home occupations are not permitted within a detached or attached accessory building or garage.
- (c) The entrance to the space devoted to such occupation shall be within the dwelling. There shall be no separate entrance into the business area.
- (d) Employees are restricted to occupants of the dwelling and a maximum of one (1) non-occupant employee.
- (e) There shall be no internal or external alterations, which involve construction features not customarily found in dwellings.

- (f) Mechanical equipment that is not customarily found in a home may not be installed within the dwelling.
- (g) Exterior storage of equipment or materials used in the home occupation is prohibited.
- (h) Parking of commercial vehicles must follow regulations set forth in Chapter 506.13 of Fridley City Code.
- (i) There shall be no additional exterior indication of the home occupation, including advertising and/or displays of any kind other than the permitted signage set forth in Chapter 214.
- (j) Parking needs for the home occupation shall not exceed more than two (2) parking spaces at any given time in addition to the spaces required by the occupants.
- (k) A home occupation involving teaching is limited to four (4) or less students at any given time and lessons or classes shall be given within the principal structure only.
- (l) Licensed day care as defined and regulated by state law is considered a permitted accessory use subject to the regulations set forth herein.
- (m) Over the counter retail sales are prohibited except for articles incidental to a permitted commercial service such as shampoo sold by a beautician or barber and sales conducted by mail or the internet.
- (n) No more than three (3) garage sales of no more than three (3) consecutive days per sales event may be conducted on a property in a 12-month period.
- (o) The following activities or those of a similar nature are prohibited:
 - (1) Motor vehicle service or repair of any vehicles other than those registered to residents of the property;
 - (2) A commercial food service requiring a State license or inspection by a government entity other than the City;
 - (3) Activities that generate significant amounts of customer traffic to the premises, in excess of ten (10) vehicles per day;
 - (4) Activities that generate significant amounts of truck traffic to the premises in excess of three (3) deliveries or pick-ups per week. Deliveries and pick-ups by semi-truck/trailer shall be prohibited.

C. Uses Permitted With A Special Use Permit.

The following are uses permitted with a Special Use Permit in R-4 Districts:

- (1) Wind generators and other tower mounted energy devices exceeding a height of twenty (20) feet above the dwelling roof.
- (2) Solar energy devices NOT an integral part of the principal structure.
- (3) Exterior storage of materials.
- (4) Day Care Centers provided they are to be located in places of worship, schools or in other buildings. (Ref. 1121)
 - (a) At least one (1) off-street parking space shall be provided for each 100 square feet of useable day care floor area.

- (b) Reduction of parking spaces may be allowed when provision of space required for parking stalls, due to the particular nature of the proposed use or other considerations would be an unnecessary hardship. Adequate open space shall be provided to satisfy the total number of required parking spaces.
- (c) When the provisions for required parking space is inadequate, the City may require additional off-street parking be provided. (Ref. 864)

(d) Minimum lot size is 12,000 square feet. (Ref. 1121)

D. Additional Restrictions.

For uses other than principal uses, requirements as to lot size, setbacks, building, parking, landscaping, screening, etc., shall be at least comparable to similar uses in other districts, but also subject to additional provisions as provided by the City.

2. USES EXCLUDED

Any use allowed or excluded in any other district unless specifically allowed under Uses Permitted of this district are excluded in R-4 Districts.

3. LOT REQUIREMENTS AND SETBACKS

A. Lot Area.

- (1) Each dwelling site in a ~~mobile~~ manufactured home park shall have a minimum of 3,500 square feet.
- (2) Each ~~mobile~~ manufactured home park shall have a minimum of ten percent (10%) of the total land area to be used for open space recreation areas.

B. Lot Coverage.

Not more than thirty percent (30%) of total area used for the ~~mobile~~ manufactured home park shall be covered by all units and accessory structures.

C. Setbacks.

No ~~mobile~~ manufactured home shall be placed any closer to a public street right-of-way than thirty-five (35) feet nor any closer to any other district than fifteen (15) feet.

4. PARKING REQUIREMENTS

A. Stall Provisions.

Two (2) off-street parking spaces shall be provided for each unit unless the private access roads are surfaced to a thirty-six (36) foot minimum width.

B. Curbing and Drainage.

All interior streets shall have concrete curbs and the road surface constructed according to City standards to handle drainage according to a City approved drainage plan.

5. LANDSCAPE REQUIREMENTS

- A. As of February 1, 1983, the minimum landscaped area for all ~~mobile~~ manufactured home dwellings shall be thirty-five percent (35%) of the total site.
- B. All open areas of any site, except for areas used for parking, driveways or storage shall be landscaped and be incorporated in a landscape plan.
- C. The landscape plan shall be submitted for approval by the City, and indicate the location, size and species, and method and quantity of all proposed plants including designation of any existing vegetation which is to be removed or which will remain with construction.

6. PERFORMANCE STANDARDS

A. Parking Requirements.

All driveways and parking stalls shall be surfaced with blacktop, concrete or other hard surface material approved by the City.

B. Prohibited Parking.

No outside parking or storage of motor vehicles shall occur except on approved hardsurface driveways and parking stalls. (Ref. 1017)

C. Exterior Storage.

(1) Nothing shall be stored in the required front yard.

(2) All materials shall be kept in a building or shall be fully screened, so as not to be visible from any public right-of-way.

(3) The City shall require a Special Use Permit for any exterior storage of materials.

D. Refuse.

All waste materials, refuse or garbage shall be contained in closed containers as required under the chapter entitled "Waste Disposal" of the Fridley City Code.

E. Screening.

(1) Screening shall consist of a solid fence or wall not less than six (6) feet high in the side and rear yards and a maximum of four (4) feet high in the front yard, and shall not extend to within fifteen (15) feet of any street right-of-way line. Plantings may also be required in addition to, or in lieu of, fencing. The type, size and location of such plantings must be approved by the City.

- (2) Plantings shall not be placed so as to obstruct lines of sight at street corners and driveways.
- (3) The screening requirements shall be satisfied by the use of a screening fence or planting screen according to the following standards:
 - (a) A screening fence shall be attractive and compatible with the principal building and the surrounding land use.
 - (b) A planting screen shall consist of a closely grown hedge, a row of trees, evergreens or other vegetation approved by the City.
 - (c) If the topography, natural growth of vegetation, permanent buildings or other barriers meet the standards for screening as approved by the City, they may be substituted for all or part of the screening fence or planting screen.
- (4) Screening of off-street parking shall be required for:
 - (a) Any off-street parking area requiring more than four (4) spaces or adjoining an R-1 or R-2 District.
 - (b) Any driveway to a parking area of four (4) or more spaces is within thirty (30) feet of an adjoining R-1 or R-2 District.
 - (c) Any parking facility between the building and frontage street must be screened from the street by a hedge, solid fence or closely grown planting strip, at least thirty-six (36) inches in height.
- (5) All refuse or garbage storage receptacles and loading docks must be located in the rear or side yard, and be totally screened from view from any public right-of-way. Provisions must be taken to protect screening from vehicle damage.
- (6) Where any ~~mobile~~ manufactured home park district is adjacent to any other residential district, there shall be a minimum fifteen (15) foot wide screening strip to provide for a physical separation.
- (7) All roof equipment, except alternate energy devices, must be screened from public view unless the equipment is designed as an integral part of the building and is compatible with the lines of the building.

F. Drainage And Grade Requirements.

A finished ground grade shall be established such that natural drainage away from all buildings is provided. The following minimum criteria shall apply:

- (1) The minimum elevation of a finished grade shall not be less than one-fourth (1/4) inch rise per horizontal foot of setback measured from curb grade.
- (2) The City may specify a minimum finished ground grade for any structures in order to allow proper drainage and connection to City utilities.

G. Landscaping.

The following shall be minimum criteria for landscaping:

- (1) Sodding and landscaping shall extend across the entire front yard and side yards, including the boulevard.
- (2) All other open areas of any site, except areas used for parking, driveways or storage, shall have ground cover and be landscaped with trees, shrubs, berms, and other landscape materials.
- (3) All uses shall provide water facilities to yard areas for maintenance of landscaping.
- (4) It shall be the owner's responsibility to see that all required landscaping is maintained in an attractive, well- kept condition.
- (5) All vacant lots, tracts or parcels shall be properly maintained in an orderly manner free of litter and junk.

H. Maintenance.

It shall be the responsibility of the property owner to ensure that:

- (1) Every exterior wall, foundation and roof of any building or structure shall be reasonably watertight, weathertight and rodent proof and shall be kept in a good state of maintenance and repair. Exterior walls shall be maintained free from extensive dilapidation due to cracks, tears or breaks of deteriorated plaster, stucco, brick, wood or other material that give evidence of long neglect.
- (2) The protective surface on exterior walls of a building shall be maintained in good repair and provide a sufficient covering and protection of the structural surface against its deterioration. Without limiting the generality of this Section, a protective surface of a building shall be deemed to be out of repair if:
 - (a) More than twenty-five percent (25%) of the area of any plane or wall on which the protective surface is paint is blistered, cracked, flaked, scaled or chalked away, or

- (b) More than twenty-five percent (25%) of the pointing of any brick or stone wall is loose or has fallen out.
- (3) Every yard and all structures, walls, fences, walks, steps, driveways, landscaping and other exterior development shall be maintained in an attractive, well kept condition.
- (4) The boulevard area of a premises shall be properly maintained, groomed and cared for by the abutting property owner.

I. Essential Services.

- (1) Connection is required on each lot served by City sanitary sewer.
- (2) Connection is required on each lot served by a City water line.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FRIDLEY THIS
____ DAY OF _____ 2016.**

SCOTT J. LUND, MAYOR

ATTEST:

DEBRA A. SGOGEN, CITY CLERK

Public Hearing:
First Reading:
Second Reading:
Published:



AGENDA ITEM
CITY COUNCIL MEETING OF
MAY 23, 2016

To: Wally Wysopal, City Manager
From: Shelly Peterson, Finance Director
Date: May 18, 2016
Re: Resolution Authorizing Membership in the 4M Fund

Attached is the resolution authorizing membership in the 4M Fund. With the bond proceeds from the G.O. Water Revenue Bonds approved at the May 9th council meeting, staff seeks to open an account with 4M to segregate these funds and invest based on the unique cash flows and arbitrage requirements.

4M was established back in 1987 as a means for municipalities to jointly invest funds to enhance their investment opportunities. There is no cost to become a member of 4M Fund. Sponsored and governed by the League of Minnesota Cities, the 4M Fund is a unique banking and investment alternative for Minnesota cities. Managed in accordance with Minnesota Statutes and customized specifically for public entities, the 4M Fund provides safety, daily liquidity, and highly competitive yields. The 4M Fund is administered by PMA Financial Network.

RESOLUTION NO. 2016 - ____

RESOLUTION AUTHORIZING MEMBERSHIP IN THE 4M FUND

WHEREAS, Minnesota Statutes (the Joint Powers Act) provides that governmental units may jointly exercise any power common to the contracting parties; and

WHEREAS, the Minnesota Municipal Money Market Fund (the 4M Fund) was formed in 1987, pursuant to the Joint Powers Act and in accordance with Minnesota Investment Statutes, by the adoption of a joint powers agreement in the form of a Declaration of Trust; and

WHEREAS, the Declaration of Trust, which has been presented to this Council, authorizes municipalities of the State of Minnesota to become Participants of the Fund and make use from time to time including the 4M Liquid Asset Fund, the 4M Plus Fund, the Term Series, the Fixed Rate Programs, and other Fund services offered by the Fund; and

WHEREAS, this Council deems it to be in the best interest for the municipality to make use of, from time to time, the approved services provided by the 4M Fund's service providers including the Investment Advisor (Prudent Man Advisors, Inc.) or Sub-Advisor (RBC Global Asset Management (U.S.) Inc.), the Administrator (PMA Financial Network, Inc.), the Distributor (PMA Securities, Inc.) or the Fixed Rate Program Providers, PMA Financial Network, Inc. and PMA Securities, Inc., and the Custodian, U.S. Bank National Association, ("Service Providers") and/or their successors.

WHEREAS, this Council deems it advisable for this municipality to enter into the Declaration of Trust and become a Participant of the Fund for the purpose of joint investment with other municipalities so as to enhance the investment earnings accruing to each;

NOW THEREFORE, BE IT RESOLVED , by the City Council of the City of Fridley:

Section 1. This municipality shall become a Participant of the Fund and adopt and enter into the Declaration of Trust, a copy of which shall be filed in the minutes of this meeting. The appropriate officials are hereby authorized to execute those documents necessary to effectuate entry into the Declaration of Trust and the participation of all Fund programs.

Section 2. This municipality is authorized to invest monies from time to time and to withdraw such monies from time to time in accordance with the provisions of the Declaration of Trust. The following officers of the municipality or their successors are designated as "Authorized Officials" with authority to effectuate investments and withdrawals in accordance with the Declaration of Trust:

Shelly Peterson/Finance Director

Print Name/Title Signature

Jackie Zillmer/Assistant Finance Director

Print Name/Title Signature

Walter T. Wysopal/City Manager

Print Name/Title Signature

(Additional names may be added on a separate list. The treasurer shall advise the Fund of any changes in Authorized Officials in accordance with Fund procedures.)

Section 3. The Trustees of the Fund are designated as having official custody of those monies invested in accordance with the Declaration of Trust.

Section 4. That the municipality may open depository and other accounts, enter into wire transfer agreements, safekeeping agreements, third party surety agreements securing deposits, collateral agreements, letters of credit, lockbox agreements, or other applicable or related documents with institutions participating in Fund programs including U.S. Bank National Association, or its successor, or programs of PMA Financial Network, Inc. or PMA Securities, Inc. for the purpose of transaction clearing and safekeeping, or the purchase of certificates of deposit (“CDs”) or other deposit products and that these institutions shall be deemed eligible depositories for the municipality. PMA Financial Network, Inc. and PMA Securities, Inc. and their successors are authorized to act on behalf of this municipality as its agent with respect to such accounts and agreements. Monies of this entity may be deposited in such depositories, from time to time in the discretion of the Authorized Officials, pursuant to the Fund’s Programs available through its Services Providers.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FRIDLEY THIS 23RD DAY OF MAY 2016.

SCOTT J. LUND – MAYOR

ATTEST:

DEBRA A. SKOGEN – CITY CLERK



AGENDA ITEM
CITY COUNCIL MEETING OF
MAY 23, 2016

TO: Walter T. Wysopal, City Manager PW16-026
FROM: James P. Kosluchar, Public Works Director
DATE: May 19, 2016
SUBJECT: Approve a Joint Powers Agreement with Anoka County for a Traffic Signal System at East River Road (CSAH 1) and Northern Stacks Drive

As part of the approved development on the Northern Stacks site, the City of Fridley established public right-of-way for Northern Stacks Drive. Anoka County, in its analysis of the plans for the development, has indicated its requirement for a signal at the intersection of Northern Stacks Drive and East River Road (CSAH 1). An existing signal at East River Road at the former FMC South Gate was retired and taken down as a part of the new development plan.

The Anoka County Highway Department has approved plans completed by the developer for the signal. The City of Fridley, through funding from the developer and Department of Employment and Economic Development under an anticipated grant agreement, is responsible for construction of the signal and associated inspection costs. This is set forth in the attached agreement.

In addition, the agreement specifies future maintenance of this signal under Anoka County's standard form of agreement.

Staff recommends the City Council ***move to approve the execution of the attached Joint Powers Agreement for the Maintenance of the Traffic Signal System at the Intersection of CSAH 1 (East River Road NE) And Northern Stacks Drive NE in the City Of Fridley, MN.*** Upon approval, the enumerated agreement will be executed by the Mayor and City Manager and forwarded to Anoka County for their execution. Staff anticipates that a grant agreement will also be forthcoming for review and approval.

JPK/jpk

attachment

**JOINT POWERS AGREEMENT
FOR THE MAINTENANCE OF THE TRAFFIC SIGNAL SYSTEM AT THE INTERSECTION
OF CSAH 1 (EAST RIVER ROAD NE) AND NORTHERN STACKS DRIVE NE
IN THE CITY OF FRIDLEY, MN**

THIS AGREEMENT is made and entered into this _ day of _____, 2016 by and between the County of Anoka, a political subdivision of the State of Minnesota, 2100 Third Avenue, Anoka, Minnesota 55303, hereinafter referred to as "County", and the City of Fridley, 6431 University Ave. NE, Fridley, MN 55432, hereinafter referred to as "City".

WITNESSETH

WHEREAS, the parties to this agreement agree it is in the best interest of the traveling public to construct a traffic-actuated control signal at the intersection of CSAH 1 (East River Road NE) and Northern Stacks Drive NE and,

WHEREAS, the parties to this Agreement agree that it is in their best interest that the cost of said project be the City's responsibility; and,

WHEREAS, Minn. Stat. § 471.59 authorizes political subdivisions of the state to enter into joint powers agreements for the joint exercise of powers common to each.

NOW, THEREFORE, it is mutually stipulated and agreed:

I. PURPOSE

The County and the City have joined together for the purpose of installing a traffic control system at the intersection of County State Aid Highway 1 (East River Road) and Northern Stacks Drive NE, as described in the plans and specifications on file in the office of the Anoka County Highway Department and incorporated herein by reference.

II. METHOD

- A. The City shall cause the construction of the traffic control system at County State Aid Highway 1 (East River Road) and Northern Stacks Drive NE.
- B. The County Highway Department shall provide the construction inspection of the traffic control system.
- C. The County Highway Department shall maintain the traffic signal controller, traffic signal lamps, loop detectors, associated wiring with the traffic control system and traffic signal painting at the sole cost of the County.
- D. The City shall be responsible for the electrical power installation and ongoing power cost, construction costs and the maintenance, relamping and painting of the luminaries of traffic control signal.

- E. All timing of the traffic control signal shall be determined by the County.
- F. Only the County shall have access to the controller cabinet.
- G. The traffic control signal shall be the property of the County.

III. COSTS

- A. The City shall be billed at the completion of construction for any construction inspection performed by the County.
- B. The City shall be billed quarterly for all costs incurred by the County for routine and emergency maintenance. Costs will include employee time, equipment time, materials and overhead. The City shall also reimburse the County within forty-five (45) days of receipt of an invoice describing the costs incurred by the County.
- C. The City shall be responsible for all costs associated with the installation of the traffic control signal system, the ongoing power costs and all maintenance costs described herein.
- D. All maintenance of the EVP system shall be completed by the County. The City shall be billed by the County on a quarterly basis for all incurred costs.
- E. EVP emitter units may be installed on and used only by emergency vehicles responding to an emergency as defined in Minnesota Statutes 169.01, Subdivision 5, and 169.03. The City shall provide a list to the County Traffic Engineering Manager, or the County's duly appointed representative, of all such vehicles with emitter units on an annual basis.
- F. Malfunctions of the EVP system shall be immediately reported to the County.
- G. All timing of said EVP system shall be determined by the County.

IV. TERM

This Agreement shall continue until terminated as provided hereinafter.

V. DISBURSEMENT OF FUNDS

All funds disbursed by the County or City pursuant to this Agreement shall be disbursed by each entity pursuant to the method provided by law.

VI. CONTRACTS AND PURCHASES

All contracts let and purchases made pursuant to this Agreement shall be made by the County in conformance to the State laws.

VII. STRICT ACCOUNTABILITY

A strict accounting shall be made of all funds and report of all receipts shall be made upon request by either party.

VIII. TERMINATION

This Agreement may be terminated by either party at any time, with or without cause, upon not less than thirty (30) days written notice delivered by mail or in person to the other party. If notice is delivered by mail, it shall be deemed to be received two days after mailing. Such termination shall not be effective with respect to any solicitation of bids or any purchases of services or goods which occurred prior to such notice of termination.

IX. SIGNALIZATION POWER

The City shall at their sole expense, install and cause the installation of an adequate electrical power source to the service cabinet or pole for the intersection of County State Aid Highway 1 (East River Road) and Northern Stacks Drive NE traffic control signal system including any necessary extension of power lines. The City shall be the lead agency in this matter. Upon completion of said traffic control signal installation, the ongoing cost of the electrical power to the signal shall be the sole cost and expense of the City.

X. NOTICE

For purposes of delivery of any notices herein, the notice shall be effective if delivered to the County Administrator of Anoka County, 2100 Third Avenue, Anoka, Minnesota 55303, on behalf of the County, and to the City Manager of the City of Fridley, 6431 University Ave. NE, Fridley, MN 55432, on behalf of the City.

XI. INDEMNIFICATION

The City and County mutually agree to indemnify and hold harmless each other from any claims, losses, costs, expenses or damages resulting from the acts or omissions of the respective officers, agents, or employees relating to activities conducted by either party under this Agreement.

XII. ENTIRE AGREEMENT REQUIREMENT OF A WRITING

It is understood and agreed that the entire agreement of the parties is contained herein and that this Agreement supersedes all oral agreements and all negotiations between the parties relating to the subject matter thereof, as well as any previous agreement presently in effect between the parties to the subject matter thereof. Any alterations, variations, or modifications of the provisions of this Agreement shall be valid only when they have been reduced to writing and duly signed by the parties.

IN WITNESS WHEREOF, the parties to this Agreement have hereunto set their hands on the dates written below.

COUNTY OF ANOKA

CITY OF FRIDLEY

By: _____
Rhonda Sivarajah, Chair
Board of Commissioners

By: _____
Scott J. Lund
Mayor

Dated: _____

Dated: _____

ATTEST

By: _____
Jerry Soma
County Administrator

By: _____
Wally Wysopal
City Manager

Dated: _____

Dated: _____

RECOMMENDED FOR APPROVAL

By: _____
Douglas W. Fischer, P.E.
County Engineer

Dated: _____

APPROVED AS TO FORM

By: _____
Dan Klint
Assistant County Attorney

Dated: _____

EXHIBIT "C"

COST-SHARING AGREEMENT FOR PROJECTS CONSTRUCTED IN ANOKA COUNTY USING COUNTY STATE AID FUNDS OR LOCAL TAX LEVY DOLLARS

<u>ITEMS</u>	<u>COUNTY SHARE</u>	<u>CITY SHARE</u>
Concrete Curb & Gutter	50%	50%
Concrete Curb & Gutter for Median Construction	100%	0%
Concrete Median	100%	0*1
Concrete Sidewalk	0%	100%
Concrete Sidewalk Replacement	100%	0%
Bikeways	0%	100%
Bikeway Replacement	100%,	0%
Unless existing trail not placed at edge of R/W		
Construction or Adjustment of Local Utilities	0%	100%
Grading, Base and Bituminous	100%	0%
Storm Sewer	based on state aid letter*2	based on state aid letter*2
Driveway Upgrades	100%, in-kind	100%, of up-grades
Traffic Signals, new & replacements (communities larger than 5,000) w/ State Aid approved SJR	½ the cost of it's legs of the intersection	the cost of its legs of the intersection plus ½ the cost of the County legs of the intersection
Traffic Signals, new & replacements (communities less than 5,000) w/ State Aid approved SJR	100%	0%
Traffic Signal, w/o State Aid approved SJR	0%	100%
EVP	0%	100%
Engineering Services	*3	*3
Right-of-Way	100%*4	0%
Street Lights	0%	100%
Noise Walls	100%*5	0%*5

- *1 The County pays for 100% of Standard Median Design such as plain concrete. If a local unit of government requests decorative median such as brick, stamped concrete, or landscaping, the local unit will pay the additional cost above the cost of standard median.
- *2 In the event no State Aid is being used, or in the event the state aid letter does not determine cost split percentages, drainage cost shares will be computed by the proportion of contributing flow outside the County right of way to the total contributing flow.
- *3 Engineering shall be paid by the Lead Agency except that any participating agency will pay construction engineering in the amount of 8% of the construction costs paid by that agency.
- *4 In the event that the Township or City requests purchase of right-of-way in excess of those right-of-ways required by County construction, the Township or City participates to the extent an agreement can be reached in these properties. For instance, a Township or City may request a sidewalk be constructed alongside a County roadway which would require additional right-of-way, in which case the Township or City may pay for that portion of the right-of-way. Acquisition of right-of-way for new alignments shall be the responsibility of the Township or City in which the alignment is located. This provision may be waived by agreement with the County Board if the roadway replaces an existing alignment and the local unit of government takes jurisdiction of that existing alignment. In addition, any costs, including right-of-way costs, incurred by the County because a Township or City did not acquire sufficient right-of-way during the platting process or redevelopment process as requested by the County shall be paid by the Township or City.
- *5 If previously notified, the City shall be responsible for the cost of future noise wall maintenance. Notification includes any letter to the agency indicating that noise will potentially be an issue in the future, likely received during the Plat Review Process. The County shall pay 100% of Standard Noise Wall Cost. If a local agency requests decorative noise walls, then the requesting agency will pay the additional cost above the cost of standard noise wall. Furthermore, should an agency request a noise wall to be built where not required by the applicable federal or state standard, the entire cost of the wall shall be borne by the requesting agency.



AGENDA ITEM
COUNCIL MEETING OF MAY 23, 2016
CLAIMS

CLAIMS

172552 - 172716



City of Fridley, MN

Claims Council 05/23/2016

By Vendor Name

Payment Dates 5/9/2016 - 5/20/2016

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Account Name	(None)	Amount
Vendor: 000370 - 000370 FRIDLEY HLTH REIMB							
199	05/13/2016	INV0006024	CITY OF FRIDLEY HLTH REIMB PL#10129454	101-213150	HRA/Veba & HSA Benefit-Heal...		1,000.00
200	05/18/2016	INV0006267	CITY OF FRIDLEY HLTH REIMB PL#10129454	101-213150	HRA/Veba & HSA Benefit-Heal...		1,200.00
Vendor 000370 - 000370 FRIDLEY HLTH REIMB Total:							2,200.00
Vendor: 10041 - ACE SOLID WASTE, INC							
172552	05/12/2016	176113	CONTRACT CANCEL FEE-MUNI CENTER	101-3110-635100	Mun Ctr/Srvcs Contracted, No...		429.42
172553	05/12/2016	1763917,1763918	REFUSE HAULING	609-6910-635100	Liq Store1-Cub/Srvcs Contract...		47.85
172553	05/12/2016	1763917,1763918	REFUSE HAULING	609-6920-635100	Liq Store 2-65/Srvc Contracted,...		29.91
Vendor 10041 - ACE SOLID WASTE, INC Total:							507.18
Vendor: 10050 - ADVANCE COMPANIES INC							
172642	05/19/2016	9162	YARD ABATEMENT	101-3110-635100	Mun Ctr/Srvcs Contracted, No...		1,574.75
Vendor 10050 - ADVANCE COMPANIES INC Total:							1,574.75
Vendor: 10139 - ANOKA COUNTY CENTRAL COMMUNICATIONS							
172554	05/12/2016	2016038,6039	RADIOS, RADIO SYSTEM	410-2510-703100	Fire/Machinery		62,888.75
Vendor 10139 - ANOKA COUNTY CENTRAL COMMUNICATIONS Total:							62,888.75
Vendor: 10142 - ANOKA COUNTY ELECTIONS							
172555	05/12/2016	201613	ANNUAL MAINT FEE HARD/SOFTWARE ELECTION EQUIP	101-1216-635100	Elections/Services Contracted,...		6,167.99
Vendor 10142 - ANOKA COUNTY ELECTIONS Total:							6,167.99
Vendor: 10144 - ANOKA COUNTY FIRE PROTECTION							
172556	05/12/2016	16022	T-SHIRTS	101-2510-621110	Fire/Clothing/Laundry Allowan...		50.00
172556	05/12/2016	16022	BOOKS-FOUNDAMENTALS OF FF	101-2510-621130	Fire/Operating Supplies		440.00
172556	05/12/2016	16022	RECRUITS REGISTRATION	101-2510-632120	Fire/Conferences & School		3,000.00
172557	05/12/2016	16009	2016 PSDS CONTINGENCY FUND	101-2510-635100	Fire/Services Contracted, Non-...		1,080.00
Vendor 10144 - ANOKA COUNTY FIRE PROTECTION Total:							4,570.00
Vendor: 10146 - ANOKA COUNTY LICENSE CENTER							
172558	05/12/2016	INV0006215	FORFEITURE RETITLES	240-2172-621130	StateForf-DWI-Operating Suppl..		20.75
Vendor 10146 - ANOKA COUNTY LICENSE CENTER Total:							20.75
Vendor: 10150 - ANOKA COUNTY TREASURER							
172559	05/12/2016	B160502K	BROADBAND	101-1314-633120	IT/Comm (phones, postage, et...		400.00

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Account Name (None)	Amount
172559	05/12/2016	B160502K	BROADBAND	101-2510-633120	Fire/Communication (phones, ...	150.00
172559	05/12/2016	B160502K	BROADBAND	101-4150-633120	Sr Center / Communication	37.50
172559	05/12/2016	B160502K	BROADBAND	270-4190-633120	SNC/Comm, (phones, postage,...	400.00
Vendor 10150 - ANOKA COUNTY TREASURER Total:						987.50
Vendor: 10160 - APEX PRINT TECHNOLOGIES						
172560	05/12/2016	203766	METER CARDS,WEBSITE	601-6110-633120	Water Admin/Comm (phones,...	502.50
172560	05/12/2016	203766	METER CARDS,WEBSITE	601-6110-633120	Water Admin/Comm (phones,...	939.23
172560	05/12/2016	203766	METER CARDS,WEBSITE	601-6110-633120	Water Admin/Comm (phones,...	667.35
172560	05/12/2016	203766	METER CARDS,WEBSITE	602-6110-633120	Sewer Admin/Comm (phones, ...	247.50
172560	05/12/2016	203766	METER CARDS,WEBSITE	602-6110-633120	Sewer Admin/Comm (phones, ...	328.69
Vendor 10160 - APEX PRINT TECHNOLOGIES Total:						2,685.27
Vendor: 10163 - APPRIZE TECHNOLOGY SOLUTIONS, INC						
172561	05/12/2016	12404	MAY ELECTRONIC ENROLLMENT ADMIN	704-7130-631100	Self Ins/Professional Services	660.00
Vendor 10163 - APPRIZE TECHNOLOGY SOLUTIONS, INC Total:						660.00
Vendor: 10165 - ARAMARK UNIFORM SERVICES						
172643	05/19/2016	INV0006317	RUGS, MAT, TOWELS	101-3110-621110	Mun Ctr/Clothing/Laundry All...	224.56
172643	05/19/2016	INV0006317	RUGS, MAT, TOWELS	609-6910-621110	Liq Store1-Cub/Clothing/Laund..	109.39
Vendor 10165 - ARAMARK UNIFORM SERVICES Total:						333.95
Vendor: 10178 - ASPEN MILLS INC						
172562	05/12/2016	180697-99,01,02,126	UNIFORMS	101-2110-621110	Police/Clothing/Laundry Allow...	2,109.04
Vendor 10178 - ASPEN MILLS INC Total:						2,109.04
Vendor: 10193 - AUTOMATIC SYSTEMS CO INC						
172644	05/19/2016	30108S	SUBMERSIBLE TRANSDUCER	602-6210-621150	Sewer Ops/Tools & Minor Equ...	1,368.42
Vendor 10193 - AUTOMATIC SYSTEMS CO INC Total:						1,368.42
Vendor: 10195 - AUTONATION FORD WHITE BEAR LAKE						
172563	05/12/2016	INV0006171	FLOOR PANEL	101-141040	Inventory - Misc. Parts	247.13
172563	05/12/2016	INV0006171	DETAIL & REMOVE DECALS, REPAIRS	101-2110-635100	Police/Services Contracted, N...	685.10
Vendor 10195 - AUTONATION FORD WHITE BEAR LAKE Total:						932.23
Vendor: 10222 - BARTON SAND & GRAVEL CO						
172564	05/12/2016	INV0006172	DISPOSAL FEE, CLASS 5 RECYCLE	601-6210-621140	Water Ops/Supplies for Repair...	308.27
172564	05/12/2016	INV0006172	DISPOSAL FEE, CLASS 5 RECYCLE	601-6210-635100	Water Ops/Services Contracte...	700.00
Vendor 10222 - BARTON SAND & GRAVEL CO Total:						1,008.27
Vendor: 10253 - BERRY COFFEE COMPANY						
172565	05/12/2016	M49528	SR COFFEE	851-232400	Sr-Advisory//Due to other Age...	69.95
Vendor 10253 - BERRY COFFEE COMPANY Total:						69.95

Claims Council 05/23/2016

Payment Dates: 5/9/2016 - 5/20/2016

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Account Name	(None)	Amount	
Vendor: 12498 - BIRCH, INC								
172624	05/12/2016	1420,1413	TREE AND STUMP REMOVAL	406-3174-635100	Streets/Services Contracted, N...		1,050.00	
							Vendor 12498 - BIRCH, INC Total:	1,050.00
Vendor: 12701 - BIXLER, LU								
172630	05/12/2016	INV0006237	REIMB CURB CUT PERMIT 2015-04991	501-3174-455120	Streets/Curb Cuts		808.00	
							Vendor 12701 - BIXLER, LU Total:	808.00
Vendor: 10266 - BLAINE AREA PET HOSPITAL,PA								
172566	05/12/2016	114454	K9 NITRO VET APPT	101-2113-631100	K-9 Program/Professional Serv...		474.76	
							Vendor 10266 - BLAINE AREA PET HOSPITAL,PA Total:	474.76
Vendor: 12706 - BOARMAN KROOS VOGEL GROUP,INC								
172634	05/12/2016	41885	CITY HALL PRE-DESIGN SERVICES	405-3115-631100	Bldg CIP-MunCtr/Professional ...		9,689.65	
							Vendor 12706 - BOARMAN KROOS VOGEL GROUP,INC Total:	9,689.65
Vendor: 10284 - BOB'S PRODUCE RANCH								
172567	05/12/2016	38936	LEADERSHIP TRAINING REFRESHMENTS	101-1212-621130	HR/Operating Supplies		108.47	
172645	05/19/2016	38852	MEETING 3/28/16 BOXED LUNCHES	101-1210-632120	Gen Mgmt/Conferences & Sch...		104.88	
							Vendor 10284 - BOB'S PRODUCE RANCH Total:	213.35
Vendor: 10295 - BOUND TREE MEDICAL, LLC								
172568	05/12/2016	82135855	MEDICAL SUPPLIES	101-2510-621130	Fire/Operating Supplies		74.54	
							Vendor 10295 - BOUND TREE MEDICAL, LLC Total:	74.54
Vendor: 10296 - BOYER TRUCKS INC								
172569	05/12/2016	INV0006176	TRUCK PARTS	101-141040	Inventory - Misc. Parts		2,267.88	
							Vendor 10296 - BOYER TRUCKS INC Total:	2,267.88
Vendor: 10302 - BRAUN INTERTEC CORPORATION								
172646	05/19/2016	B048090	GEOTECHNICAL EVAL COL ARENA SITE	405-3115-631100	Bldg CIP-MunCtr/Professional ...		9,275.00	
							Vendor 10302 - BRAUN INTERTEC CORPORATION Total:	9,275.00
Vendor: 10316 - BROCK WHITE CO,LLC								
172570	05/12/2016	1265281200	PAVING MATERIAL FOR FIRE STA #2	405-3115-621140	Bldg CIP-MunCtr/Supplies for ...		1,887.90	
							Vendor 10316 - BROCK WHITE CO,LLC Total:	1,887.90
Vendor: 12581 - BUBERL, JOLENE								
172626	05/12/2016	INV0006232	REIMB SCHL BIT 1900 CONSTRUCTION CODES	101-1410-632120	Non-dept/Conferences & Scho...		519.24	
							Vendor 12581 - BUBERL, JOLENE Total:	519.24
Vendor: 10383 - CENTERPOINT ENERGY-MINNEGASCO								
172571	05/12/2016	INV0006178	UTILITIES-5570307-8	101-3176-634100	Garage/Utility Services		411.47	
172571	05/12/2016	INV0006178	UTILITIES-5530290-5	270-4190-634100	SNC/Utility Services		230.47	

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Account Name (None)	Amount
172571	05/12/2016	INV0006178	UTILITIES-5513440-7	601-6210-634100	Water Ops/Utility Services	21.62
172571	05/12/2016	INV0006178	UTILITIES-9791717-3	609-6910-634100	Liq Store1-Cub/Utility Services	154.52
172647	05/19/2016	INV0006321	UTILITIES-8000014145-9	101-2510-634100	Fire/Utility Services	168.52
172647	05/19/2016	INV0006321	UTILITIES-8000014149-1	101-3110-634100	Mun Ctr/Utility Services	817.55
172647	05/19/2016	INV0006321	UTILITIES-8000014158-2	101-3172-634100	Parks/Utility Services	204.54
172647	05/19/2016	INV0006321	UTILITIES-8000014153-3	101-3176-634100	Garage/Utility Services	43.71
172647	05/19/2016	INV0006321	UTILITIES-8000014162-4	601-6210-634100	Water Ops/Utility Services	929.45
172647	05/19/2016	INV0006321	UTILITIES-8000014153-3	609-6920-634100	Liq Store 2-65/Utility Services	57.46
Vendor 10383 - CENTERPOINT ENERGY-MINNEGASCO Total:						3,039.31
Vendor: 10386 - CENTRAL MN CUSTODIAL SERVICES LLC						
172572	05/12/2016	1526	APRIL CLEANING SERVICE	101-3176-635100	Garage/Services Contracted, ...	1,040.00
Vendor 10386 - CENTRAL MN CUSTODIAL SERVICES LLC Total:						1,040.00
Vendor: 10395 - CENTURY LINK						
172573	05/12/2016	INV0006180	PHONE SERVICE-5742480	101-1314-633120	IT/Comm (phones, postage, et...	58.56
172573	05/12/2016	INV0006180	PHONE SERVICE-E830233	101-2110-633120	Police/Communication (phone...	106.40
172573	05/12/2016	INV0006180	PHONE SERVICE-7833923	270-4190-633120	SNC/Comm, (phones, postage,...	42.97
172573	05/12/2016	INV0006180	PHONE SERVICE-5711683	601-6110-633120	Water Admin/Comm (phones,...	24.88
172573	05/12/2016	INV0006180	PHONE SERVICE-Z010548	601-6210-633120	Water Ops/Communication (p...	207.28
172573	05/12/2016	INV0006180	PHONE SERVICE-5711683	602-6110-633120	Sewer Admin/Comm (phones, ...	24.88
172648	05/19/2016	INV0006322	PHONE SERVICE-612Z010553	101-1110-633120	Legislative/Communication (p...	7.27
172648	05/19/2016	INV0006322	PHONE SERVICE-612Z010553	101-1210-633120	Gen Mgmt/Communication (p...	17.27
172648	05/19/2016	INV0006322	PHONE SERVICE-612Z010553	101-1210-633120	Gen Mgmt/Communication (p...	41.81
172648	05/19/2016	INV0006322	PHONE SERVICE-612Z010553	101-1212-633120	HR/Communication (phones, ...	10.00
172648	05/19/2016	INV0006322	PHONE SERVICE-612Z010553	101-1212-633120	HR/Communication (phones, ...	5.46
172648	05/19/2016	INV0006322	PHONE SERVICE-612Z010553	101-1218-633120	City Clerk/Communication(ph...	7.27
172648	05/19/2016	INV0006322	PHONE SERVICE-612Z010553	101-1312-633120	Assessing/Communication (ph...	10.00
172648	05/19/2016	INV0006322	PHONE SERVICE-612Z010553	101-1314-633120	IT/Comm (phones, postage, et...	30.90
172648	05/19/2016	INV0006322	PHONE SERVICE-612Z010553	101-2110-633120	Police/Communication (phone...	335.38
172648	05/19/2016	INV0006322	PHONE SERVICE-612Z010553	101-2150-633120	EM/Communication(phones, ...	34.54
172648	05/19/2016	INV0006322	PHONE SERVICE-612Z010553	101-2510-633120	Fire/Communication (phones, ...	59.08
172648	05/19/2016	INV0006322	PHONE SERVICE-612Z010553	101-3110-633120	Mun Ctr/Comm. (phones, post...	113.61
172648	05/19/2016	INV0006322	PHONE SERVICE-612Z010553	101-3140-633120	Eng/Communication (phones, ...	30.90
172648	05/19/2016	INV0006322	PHONE SERVICE-612Z010553	101-3176-633120	Garage/Communication (phon...	44.54
172648	05/19/2016	INV0006322	PHONE SERVICE-612Z010553	101-4100-633120	Rec/Communication (phones, ...	38.17
172648	05/19/2016	INV0006322	PHONE SERVICE-612Z010553	101-4150-633120	Sr Center / Communication	3.64
172648	05/19/2016	INV0006322	PHONE SERVICE-612Z010553	101-5110-633120	Bldg Inspect/Comm. (phones, ...	24.54
172648	05/19/2016	INV0006322	PHONE SERVICE-612Z010553	101-5112-633120	Planning/Communication (pho...	34.54
172648	05/19/2016	INV0006322	PHONE SERVICE-612Z010553	101-5114-633120	Rental Inspect/Comm (phones,...	13.63
172648	05/19/2016	INV0006322	PHONE SERVICE-612Z010553	225-1219-633120	Cable TV/Comm. (phones, pos...	7.27
172648	05/19/2016	INV0006322	PHONE SERVICE-612Z010553	237-5118-633120	Recycling/Communication (ph...	7.27
172648	05/19/2016	INV0006322	PHONE SERVICE-612Z010553	270-4190-633120	SNC/Comm, (phones, postage,...	17.27
172648	05/19/2016	INV0006322	PHONE SERVICE-612Z010553	601-6110-633120	Water Admin/Comm (phones,...	7.27
172648	05/19/2016	INV0006322	PHONE SERVICE-612Z010553	601-6210-633120	Water Ops/Communication (p...	7.27

Claims Council 05/23/2016

Payment Dates: 5/9/2016 - 5/20/2016

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Account Name (None)	Amount
172649	05/19/2016	INV0006323	PHONE SERVICE-Z010545	101-2510-633120	Fire/Communication (phones, ...	362.50
172649	05/19/2016	INV0006323	PHONE SERVICE-Z010546	101-3176-633120	Garage/Communication (phon...	154.63
Vendor 10395 - CENTURY LINK Total:						1,891.00
Vendor: 10396 - CENTURY LINK-LONG DISTANCE						
172650	05/19/2016	1374666726	LONG DISTANCE PHONE SERV	101-1210-633120	Gen Mgmt/Communication (p...	0.08
172650	05/19/2016	1374666726	LONG DISTANCE PHONE SERV	101-1212-633120	HR/Communication (phones, ...	1.43
172650	05/19/2016	1374666726	LONG DISTANCE PHONE SERV	101-1218-633120	City Clerk/Communication(ph...	1.18
172650	05/19/2016	1374666726	LONG DISTANCE PHONE SERV	101-1310-633120	Accounting/Communication (...	6.02
172650	05/19/2016	1374666726	LONG DISTANCE PHONE SERV	101-1312-633120	Assessing/Communication (ph...	2.19
172650	05/19/2016	1374666726	LONG DISTANCE PHONE SERV	101-1314-633120	IT/Comm (phones, postage, et...	7.61
172650	05/19/2016	1374666726	LONG DISTANCE PHONE SERV	101-2110-633120	Police/Communication (phone...	11.97
172650	05/19/2016	1374666726	LONG DISTANCE PHONE SERV	101-2510-633120	Fire/Communication (phones, ...	4.30
172650	05/19/2016	1374666726	LONG DISTANCE PHONE SERV	101-3176-633120	Garage/Communication (phon...	3.81
172650	05/19/2016	1374666726	LONG DISTANCE PHONE SERV	101-4100-633120	Rec/Communication (phones, ...	0.73
172650	05/19/2016	1374666726	LONG DISTANCE PHONE SERV	101-5110-633120	Bldg Inspect/Comm. (phones, ...	3.24
172650	05/19/2016	1374666726	LONG DISTANCE PHONE SERV	101-5112-633120	Planning/Communication (pho...	3.27
172650	05/19/2016	1374666726	LONG DISTANCE PHONE SERV	101-5114-633120	Rental Inspect/Comm (phones,..	0.82
172650	05/19/2016	1374666726	LONG DISTANCE PHONE SERV	270-4190-633120	SNC/Comm, (phones, postage,...	4.05
Vendor 10396 - CENTURY LINK-LONG DISTANCE Total:						50.70
Vendor: 10404 - CHARLESTON COUNTY FAMILY COURT						
172635	05/18/2016	INV0006247	PAYROLL SUMMARY	101-213300	Child Support Withheld	451.50
Vendor 10404 - CHARLESTON COUNTY FAMILY COURT Total:						451.50
Vendor: Ppt ID: 307066 - CITY OF FRIDLEY 457-ICMA						
202	05/18/2016	INV0006249	CITY OF FRIDLEY ICMA Ppt ID: 307066	101-213260	Deferred Comp.-ICMA 457 plan	377.06
202	05/18/2016	INV0006250	CITY OF FRIDLEY ICMA Ppt ID: 307066	101-213260	Deferred Comp.-ICMA 457 plan	11,622.00
202	05/18/2016	INV0006253	CITY OF FRIDLEY ICMA Ppt ID: 307066	101-213260	Deferred Comp.-ICMA 457 plan	270.60
Vendor Ppt ID: 307066 - CITY OF FRIDLEY 457-ICMA Total:						12,269.66
Vendor: Ppt ID: 803502 - CITY OF FRIDLEY RHS-ICMA						
204	05/18/2016	INV0006261	CITY OF FRIDLEY ICMA Ppt ID: 803556	101-213280	RHS Plan (ICMA)	75.00
204	05/18/2016	INV0006262	CITY OF FRIDLEY ICMA Ppt ID: 803502	101-213280	RHS Plan (ICMA)	150.00
Vendor Ppt ID: 803502 - CITY OF FRIDLEY RHS-ICMA Total:						225.00
Vendor: Ppt ID: 705060 - CITY OF FRIDLEY ROTH-ICMA						
203	05/18/2016	INV0006263	CITY OF FRIDLEY ICMA Ppt ID: 705060	101-213270	ICMA Roth IRA	1,986.93
Vendor Ppt ID: 705060 - CITY OF FRIDLEY ROTH-ICMA Total:						1,986.93

Claims Council 05/23/2016

Payment Dates: 5/9/2016 - 5/20/2016

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Account Name	(None)	Amount
Vendor: 10443 - COLSTROM-HOLM, MARY							
172651	05/19/2016	INV0006325	WELL SEALING REIMB	227-3174-443400	Streets/State Grants		750.00
Vendor 10443 - COLSTROM-HOLM, MARY Total:							750.00
Vendor: 10447 - COMCAST CABLE							
172574	05/12/2016	INV0006182	INTERNET SERVICE	101-1314-633120	IT/Comm (phones, postage, et...		272.59
172652	05/19/2016	INV0006326	PHONE, INTERNET	609-6910-635100	Liq Store1-Cub/Srvcs Contract...		314.47
Vendor 10447 - COMCAST CABLE Total:							587.06
Vendor: 10449 - COMMERCIAL ASPHALT							
172575	05/12/2016	INV0006183	ASPHALT	601-6210-621140	Water Ops/Supplies for Repair...		479.56
Vendor 10449 - COMMERCIAL ASPHALT Total:							479.56
Vendor: 10455 - COMMUNITY HEALTH CHARITIES							
172636	05/18/2016	INV0006248	Bi-weekly payroll contribution	101-213120	Charitable Contributions		7.69
Vendor 10455 - COMMUNITY HEALTH CHARITIES Total:							7.69
Vendor: 10477 - COON RAPIDS, CITY OF							
172576	05/12/2016	INV0006184	WATER SERVICE 376030	270-4190-634100	SNC/Utility Services		70.34
Vendor 10477 - COON RAPIDS, CITY OF Total:							70.34
Vendor: 10489 - CREATIONS BY RICHARD CADY							
172577	05/12/2016	INV0006185	FIRE RESCUE FLAG-AMMIN FLAGMAKERS	101-2510-621130	Fire/Operating Supplies		90.95
Vendor 10489 - CREATIONS BY RICHARD CADY Total:							90.95
Vendor: 10506 - CRYSTEEL TRUCK EQUIP/DISTRIBUTION							
172578	05/12/2016	F38466	CAMERA SYSTEM V#662	101-141040	Inventory - Misc. Parts		450.00
Vendor 10506 - CRYSTEEL TRUCK EQUIP/DISTRIBUTION Total:							450.00
Vendor: 10507 - CUB FOODS INC-BLAINE STORE							
172653	05/19/2016	INV0006327	SUET	270-4190-621130	SNC/Operating Supplies		27.39
Vendor 10507 - CUB FOODS INC-BLAINE STORE Total:							27.39
Vendor: 10509 - CULLIGAN							
172654	05/19/2016	INV0006328	SR WATER 114-03256856-9	851-232400	Sr-Advisory//Due to other Age...		49.20
Vendor 10509 - CULLIGAN Total:							49.20
Vendor: 10516 - CUSTOM MANUFACTURING, INC							
172655	05/19/2016	5071	MATERIAL/INSTALL BOARDWALK SNC	407-3172-635100	Parks/Services Contracted, No...		34,726.00
Vendor 10516 - CUSTOM MANUFACTURING, INC Total:							34,726.00
Vendor: 10519 - CUSTOMIZED SAFETY TRAINING, LLC							
172579	05/12/2016	767	SUPPLIES FOR ARRIVE ALIVE - 2016 AT TOTINO GRACE	240-2172-621130	StateForf-DWI-Operating Suppl..		150.00
Vendor 10519 - CUSTOMIZED SAFETY TRAINING, LLC Total:							150.00
Vendor: 10548 - DAVE'S SPORT SHOP INC							
172580	05/12/2016	46416	SOFTBALLS-ADULT LEAGUE	101-4107-635100	Rec Sports/Services Contracted..		670.08
Vendor 10548 - DAVE'S SPORT SHOP INC Total:							670.08

Claims Council 05/23/2016

Payment Dates: 5/9/2016 - 5/20/2016

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Account Name	(None)	Amount
Vendor: 10563 - DELTA DENTAL PLAN OF MINNESOTA							
DFT0000526	05/20/2016	INV0006251	MONTHLY PREMIUM	101-213160	Dental Insurance Payable		4,303.10
Vendor 10563 - DELTA DENTAL PLAN OF MINNESOTA Total:							4,303.10
Vendor: 10604 - E.C.M. PUBLISHERS INC							
172581	05/12/2016	342322	LEGAL NOTICE-REV OF SP 7-11 BERNIES	405-3115-633100	Bldg Cap Proj/Advertising		57.50
172656	05/19/2016	INV0006331	LEGAL NOTICE 344735,344736	101-5112-633100	Planning/Advertising		143.75
172656	05/19/2016	INV0006331	ADVERTISING 337657,343012,345536	237-5118-633100	Recycling/Advertising		921.70
Vendor 10604 - E.C.M. PUBLISHERS INC Total:							1,122.95
Vendor: 10605 - E.D.S BUILDERS, INC							
172657	05/19/2016	20141518	CONSTRUCTION SERVICES	407-3172-701100	Parks/Building		21,689.64
Vendor 10605 - E.D.S BUILDERS, INC Total:							21,689.64
Vendor: 12683 - E.D.S,INC (ENGINEERING DESIGN)							
172629	05/12/2016	2677B	COMPLETE AS-BUILT REPL LOST CK	407-3172-631100	Parks/Professional Services		787.50
Vendor 12683 - E.D.S,INC (ENGINEERING DESIGN) Total:							787.50
Vendor: 10637 - EMERGENCY APPARATUS MAINT							
172582	05/12/2016	86574	REPLACE PIMER MOTOR/INSTALL PUMP	101-2510-635100	Fire/Services Contracted, Non-...		914.51
Vendor 10637 - EMERGENCY APPARATUS MAINT Total:							914.51
Vendor: 10638 - EMERGENCY AUTOMOTIVE TECHNOLOGIES							
172583	05/12/2016	12600	NEW SQUAD 362 INTERCEPTOR BUILD	410-2110-703100	Police/Machinery		8,017.11
172658	05/19/2016	AW051116-4	NEW SQUAD SET UP - 364 AND 365	410-2110-703100	Police/Machinery		300.00
Vendor 10638 - EMERGENCY AUTOMOTIVE TECHNOLOGIES Total:							8,317.11
Vendor: 10640 - EMERGENCY RESPONSE SOLUTIONS,LLC							
172659	05/19/2016	604,6363,6364	PINCH POINT BAR, AXEX, WATT INVERTOR MISC TOOLS E2	410-2510-703100	Fire/Machinery		2,514.47
172659	05/19/2016	6370	HELMET	101-2510-621110	Fire/Clothing/Laundry Allowan...		222.42
172659	05/19/2016	6412	SCBA REPAIRS	101-2510-635100	Fire/Services Contracted, Non-...		149.00
Vendor 10640 - EMERGENCY RESPONSE SOLUTIONS,LLC Total:							2,885.89
Vendor: 10700 - FIRST STATE TIRE RECYCLING							
172660	05/19/2016	101042	SPRING DROP OFF-TIRE RECYCLING	237-5118-635100	Recycling/Services Contracted,...		550.00
Vendor 10700 - FIRST STATE TIRE RECYCLING Total:							550.00

Claims Council 05/23/2016

Payment Dates: 5/9/2016 - 5/20/2016

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Account Name	(None)	Amount
Vendor: 10702 - FIRST-SHRED							
172661	05/19/2016	183654	SPRING RECYCLING DROP OFF- PAPER SHREDDING	237-5118-635100	Recycling/Services Contracted,...		900.00
Vendor 10702 - FIRST-SHRED Total:							900.00
Vendor: 10718 - FLEXIBLE PIPE TOOL CO							
172662	05/19/2016	19954	REBUILD CLUTCH -SEWER CAMERA	602-6210-635100	Sewer Ops/Services Contracte...		253.65
172662	05/19/2016	19957	REPAIR HOSE V#673	602-6210-635100	Sewer Ops/Services Contracte...		308.00
Vendor 10718 - FLEXIBLE PIPE TOOL CO Total:							561.65
Vendor: 10748 - FRIDLEY POLICE ASSOCIATION							
172637	05/18/2016	INV0006252	Bi-weekly payroll contributions	101-213330	Fridley Police Association		86.00
Vendor 10748 - FRIDLEY POLICE ASSOCIATION Total:							86.00
Vendor: 12695 - FRIEDGES DRYWALL, INC							
172711	05/19/2016	SNC APPL#2	GYPSUM BOARD ASSEM/COLD FORMED METAL FRAMING	407-3172-701100	Parks/Building		49,352.00
Vendor 12695 - FRIEDGES DRYWALL, INC Total:							49,352.00
Vendor: 10751 - FRIENDLY CHEVROLET,INC							
172585	05/12/2016	INV0006191	PARTS	101-141040	Inventory - Misc. Parts		1,174.01
Vendor 10751 - FRIENDLY CHEVROLET,INC Total:							1,174.01
Vendor: 10773 - GARY L FISCHLER & ASSOCIATES, PA							
172663	05/19/2016	7492	PRE-EMP PSYCH SCREENING - FEFFER	101-2110-631100	Police/Professional Services		545.00
Vendor 10773 - GARY L FISCHLER & ASSOCIATES, PA Total:							545.00
Vendor: 10780 - GENERAL SECURITY SERVICES CORP							
172664	05/19/2016	346465,346469	TEST/INSPECTION	101-2510-635100	Fire/Services Contracted, Non-...		9.92
Vendor 10780 - GENERAL SECURITY SERVICES CORP Total:							9.92
Vendor: 10782 - GENUINE PARTS CO/NAPA							
172665	05/19/2016	INV0006341	PARTS	101-141030	Inventory - Batteries/Tires		112.54
172665	05/19/2016	INV0006341	PARTS	101-141040	Inventory - Misc. Parts		90.67
172665	05/19/2016	INV0006341	PARTS	101-141040	Inventory - Misc. Parts		577.70
172665	05/19/2016	INV0006341	PARTS	101-3174-621140	Streets/Supplies for Repair & ...		123.50
172665	05/19/2016	INV0006341	PARTS	101-3176-621140	Garage/Supplies for Repair & ...		95.00
172665	05/19/2016	INV0006341	PARTS-TOOLS	101-3176-621150	Garage/Tools & Minor Equipm...		25.44
Vendor 10782 - GENUINE PARTS CO/NAPA Total:							1,024.85
Vendor: 10811 - GOPHER STATE ONE-CALL INC							
172586	05/12/2016	6040374	APRIL CALLS	601-6210-635100	Water Ops/Services Contracte...		223.30
172586	05/12/2016	6040374	APRIL CALLS	602-6210-635100	Sewer Ops/Services Contracte...		223.30
Vendor 10811 - GOPHER STATE ONE-CALL INC Total:							446.60

Claims Council 05/23/2016

Payment Dates: 5/9/2016 - 5/20/2016

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Account Name	(None)	Amount
Vendor: 10855 - GUNDERSON, PETER							
172587	05/12/2016	INV0006193	REIMB WATER SUPPLY OPER RENEWAL	601-6210-632120	Water Ops/Conferences & Sch...		23.00
Vendor 10855 - GUNDERSON, PETER Total:							23.00
Vendor: 12707 - HARA, SANDRA							
172712	05/19/2016	INV0006388	REIMB CONF MEALS/MILEAGE	601-6110-632110	Water Admin/Transportation		36.80
172712	05/19/2016	INV0006388	REIMB CONF MEALS/MILEAGE	601-6110-632120	Water Admin/Conferences & S...		35.84
Vendor 12707 - HARA, SANDRA Total:							72.64
Vendor: 12708 - HARRIS, JOSHUA							
172713	05/19/2016	INV0006389	REIMB SAFETY BOOTS	101-3172-635110	Parks/Rentals		35.00
Vendor 12708 - HARRIS, JOSHUA Total:							35.00
Vendor: 10889 - HART'S AUTO SUPPLY							
172588	05/12/2016	36222	BRAKE PADS	101-141040	Inventory - Misc. Parts		916.00
Vendor 10889 - HART'S AUTO SUPPLY Total:							916.00
Vendor: 10894 - HAWKINS INC							
172666	05/19/2016	3879435	WATER TREATMENT CHEMICALS	601-6210-621140	Water Ops/Supplies for Repair...		1,549.92
Vendor 10894 - HAWKINS INC Total:							1,549.92
Vendor: 10899 - HEALTH PARTNERS							
172667	05/19/2016	INV0006343	EMPLOYEE PHYSICALS 900003793	101-2110-631100	Police/Professional Services		1,010.00
172667	05/19/2016	INV0006343	EMPLOYEE PHYSICALS 900003793	101-2510-631100	Fire/Professional Services		3,652.00
172667	05/19/2016	INV0006343	EMPLOYEE PHYSICALS 900003793	601-6110-631100	Water Admin/Professional Ser...		774.00
Vendor 10899 - HEALTH PARTNERS Total:							5,436.00
Vendor: 10904 - HEIGHTS BAKERY							
172589	05/12/2016	151	SR ROLLS	851-232400	Sr-Advisory//Due to other Age...		26.25
172668	05/19/2016	152	SR GOLF LEAGUE TREATS	101-4107-621130	Rec Sports/Operating Supplies		21.00
Vendor 10904 - HEIGHTS BAKERY Total:							47.25
Vendor: 12624 - HIGH PROFILE GROUNDS MAINTENANCE, INC							
172627	05/12/2016	35653	JAN SHOVELING, ICE MELT	101-3110-635100	Mun Ctr/Srvcs Contracted, No...		300.00
Vendor 12624 - HIGH PROFILE GROUNDS MAINTENANCE, INC Total:							300.00
Vendor: 10927 - HOFFMAN BROS. SOD, INC							
172669	05/19/2016	15890,15917	RAINGARDEN MAINT	603-6310-621130	Storm CIP/Operating Supplies		457.50
Vendor 10927 - HOFFMAN BROS. SOD, INC Total:							457.50
Vendor: 12705 - HOIGAARDS (SSI VENTURE,LLC)							
172633	05/12/2016	B1035	NORDIC WALKING PROGRAM	851-232400	Sr-Advisory//Due to other Age...		25.00
Vendor 12705 - HOIGAARDS (SSI VENTURE,LLC) Total:							25.00

Claims Council 05/23/2016

Payment Dates: 5/9/2016 - 5/20/2016

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Account Name	(None)	Amount	
Vendor: 10933 - HOLIDAY CREDIT OFFICE								
172590	05/12/2016	INV0006216	FUEL FOR SQUADS	101-2110-621100	Police/Fuels & Lubes		35.63	
							Vendor 10933 - HOLIDAY CREDIT OFFICE Total:	35.63
Vendor: 10964 - I.T.L. PATCH CO INC								
172591	05/12/2016	32177	SAFETY CAMP MEDALS/RIBBONS	101-4105-621130	Rec Spec Events/Operating Su...		363.50	
							Vendor 10964 - I.T.L. PATCH CO INC Total:	363.50
Vendor: 10966 - IDEAL SERVICE, INC								
172592	05/12/2016	7877	PREVENTATIVE VFD MAINT	601-6210-635100	Water Ops/Services Contracte...		402.50	
							Vendor 10966 - IDEAL SERVICE, INC Total:	402.50
Vendor: 10996 - INSTRUMENTAL RESEARCH, INC								
172593	05/12/2016	10029	WATER TESTING	601-6210-635100	Water Ops/Services Contracte...		256.00	
							Vendor 10996 - INSTRUMENTAL RESEARCH, INC Total:	256.00
Vendor: 10997 - INSTY-PRINTS								
172594	05/12/2016	104299	CUT PAPER FOR SCRATCH PAPER	101-3110-631100	Mun Ctr/Professional Services		101.00	
							Vendor 10997 - INSTY-PRINTS Total:	101.00
Vendor: 12450 - INTERNAL REVENUE SERVICE - PAYROLL TAXES								
DFT0000533	05/20/2016	INV0006268	BI-WEEKLY SOCIAL SECURITY WITHHOLDINGS	101-212120	FICA Payable		30,491.08	
DFT0000534	05/20/2016	INV0006269	BI-WEEKLY MEDICARE WITHHOLDINGS	101-212130	Medicare Payable		11,539.20	
DFT0000536	05/20/2016	INV0006271	BI-WEEKLY FEDERAL TAX WITHHOLDING	101-212100	Federal Tax Withheld		47,615.38	
							Vendor 12450 - INTERNAL REVENUE SERVICE - PAYROLL TAXES Total:	89,645.66
Vendor: 11029 - J.P. COOKE COMPANY								
172595	05/12/2016	895019	NOTARY STAMP FOR NICOLE NEIS	101-2110-621130	Police/Operating Supplies		45.95	
							Vendor 11029 - J.P. COOKE COMPANY Total:	45.95
Vendor: 11105 - KEEPRS, INC./CY'S UNIFORMS								
172670	05/19/2016	298153-01	AMMO, PRACTICE AMMO	101-2110-621130	Police/Operating Supplies		1,115.40	
							Vendor 11105 - KEEPRS, INC./CY'S UNIFORMS Total:	1,115.40
Vendor: 12620 - KLAMM MECHANICAL, INC								
172706	05/19/2016	SNC APPL #6	PLUMBING	407-3172-701100	Parks/Building		28,941.64	
172706	05/19/2016	SNC APPL #6	MECHANICAL,	407-3172-701100	Parks/Building		36,667.15	
							Vendor 12620 - KLAMM MECHANICAL, INC Total:	65,608.79
Vendor: 11182 - LANDSCAPE ALTERNATIVES, INC								
172671	05/19/2016	1003165	RAIN GARDEN MAINT PLANTS	603-6310-621130	Storm CIP/Operating Supplies		676.25	
							Vendor 11182 - LANDSCAPE ALTERNATIVES, INC Total:	676.25
Vendor: 11205 - LEAGUE OF MN CITIES INS TRUST								
172672	05/19/2016	INV0006346	WORK COMP 200063626	704-7130-631100	Self Ins/Professional Services		472.69	

Claims Council 05/23/2016

Payment Dates: 5/9/2016 - 5/20/2016

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Account Name (None)	Amount
172673	05/19/2016	INV0006347	WORK COMP SNC 200063626	704-7130-631100	Self Ins/Professional Services	257.91
Vendor 11205 - LEAGUE OF MN CITIES INS TRUST Total:						730.60
Vendor: 12676 - LEPAGE & SONS						
172628	05/12/2016	241804	REFUSE HAULING	101-3110-635100	Mun Ctr/Srvcs Contracted, No...	123.82
172628	05/12/2016	242082,241803	REFUSE HAULING	101-3172-635100	Parks/Services Contracted, No...	219.70
172628	05/12/2016	242082,241803	REFUSE HAULING	270-4190-635100	SNC/Srvc Contracted Non-prof...	123.82
Vendor 12676 - LEPAGE & SONS Total:						467.34
Vendor: 12709 - LIPA, MICHAEL						
172714	05/19/2016	INV0006390	REIMB SAFETY BOOTS	101-3172-621110	Parks/Clothing/Laundry Allow...	35.00
Vendor 12709 - LIPA, MICHAEL Total:						35.00
Vendor: 11238 - LOFFLER COMPANIES-131511						
172596	05/12/2016	7711,9203,9202	MAINT, USAGE	101-1314-635100	IT/Srvc Contracted, Non-profe...	5,072.79
Vendor 11238 - LOFFLER COMPANIES-131511 Total:						5,072.79
Vendor: 11265 - M.C.F.O.A-MUNICIPAL CLERKS/FIN OFF						
172597	05/12/2016	INV0006202	MEMBERSHIP-SKOGEN	101-1218-632100	City Clerk/Dues & Subscription,..	35.00
Vendor 11265 - M.C.F.O.A-MUNICIPAL CLERKS/FIN OFF Total:						35.00
Vendor: 11267 - M.E.I. - MN TOTAL ELEVATOR INC						
172674	05/19/2016	661952	MAY MAINT	101-3110-635100	Mun Ctr/Srvcs Contracted, No...	147.86
Vendor 11267 - M.E.I. - MN TOTAL ELEVATOR INC Total:						147.86
Vendor: 12605 - MAERTENS-BRENNY CONSTRUCTION COMPANY						
172704	05/19/2016	SNC APPL#7	MISC CONCRETE SNC	407-3172-701100	Parks/Building	179,616.99
Vendor 12605 - MAERTENS-BRENNY CONSTRUCTION COMPANY Total:						179,616.99
Vendor: 11298 - MANSFIELD OIL COMPANY						
172675	05/19/2016	410450	FUEL	101-141010	Inventory - Gasoline	5,685.01
Vendor 11298 - MANSFIELD OIL COMPANY Total:						5,685.01
Vendor: 11346 - MENARDS - FRIDLEY						
172598	05/12/2016	29785,29861	PAINT/PRIMER, SUPPLIES	101-3172-621140	Parks/Supplies for Repair & Ma..	69.93
172598	05/12/2016	29785,29861	FITTINGS FOR WTR METER INSTALL	601-6210-621140	Water Ops/Supplies for Repair...	2.26
172598	05/12/2016	29877	BAGS OF CONCRETE	101-3172-621140	Parks/Supplies for Repair & Ma..	120.96
172598	05/12/2016	29877	LAWNMOWERS	101-3172-621150	Parks/Tools & Minor Equipme...	258.00
172676	05/19/2016	30570,30449	COMMON'S SHELTER SUPPLIES	101-3172-621140	Parks/Supplies for Repair & Ma..	81.33
Vendor 11346 - MENARDS - FRIDLEY Total:						532.48
Vendor: 11354 - METERING & TECHNOLOGY SOLUTIONS						
172677	05/19/2016	6309	WATER METERS, COUPLINGS	601-6310-621140	Water CIP/Supplies for Repair...	3,400.00
Vendor 11354 - METERING & TECHNOLOGY SOLUTIONS Total:						3,400.00
Vendor: 11368 - METROPOLITAN COUNCIL						
172599	05/12/2016	1054986	JUNE WASTEWATER SERVICE	602-6210-634100	Sewer Ops/Utility Services	328,193.62
Vendor 11368 - METROPOLITAN COUNCIL Total:						328,193.62

Claims Council 05/23/2016

Payment Dates: 5/9/2016 - 5/20/2016

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Account Name	(None)	Amount
Vendor: 11380 - MID AMERICA BUSINESS SYSTEMS							
172678	05/19/2016	737899	2 LEKTREIERS - PREVENTIVE MAINTENANCE	101-2110-635100	Police/Services Contracted, N...		650.00
172679	05/19/2016	737808	MICROFICHE READER SERVICE REPAIRS	101-1218-635100	City Clerk/Srvcs Contracted, N...		166.71
Vendor 11380 - MID AMERICA BUSINESS SYSTEMS Total:							816.71
Vendor: 11387 - MIDWEST ASPHALT CORP							
172680	05/19/2016	SNC APP#2	ASPHALT SNC PROJ	407-3172-702100	Parks/Improvements other th...		6,133.20
Vendor 11387 - MIDWEST ASPHALT CORP Total:							6,133.20
Vendor: 11427 - MINN CHILD SUPPORT PAYMENT CENTER							
172638	05/18/2016	INV0006246	Bi-weekly payroll deduction	101-213300	Child Support Withheld		876.32
Vendor 11427 - MINN CHILD SUPPORT PAYMENT CENTER Total:							876.32
Vendor: 11447 - MINN EQUIPMENT-SCHARBER & SONS							
172600	05/12/2016	P03705	SWITCH	101-141040	Inventory - Misc. Parts		22.14
Vendor 11447 - MINN EQUIPMENT-SCHARBER & SONS Total:							22.14
Vendor: 11462 - MINN PIPE & EQUIP							
172681	05/19/2016	353871	CUTOFF DISC 353871	601-6210-621150	Water Ops/Tools & Minor Equ...		75.00
Vendor 11462 - MINN PIPE & EQUIP Total:							75.00
Vendor: 11475 - MINN SECRETARY OF STATE							
172682	05/19/2016	INV0006355	NOTARY APPLICATION-KONDRICK	101-3140-632100	Eng/Dues & Subscription , Per...		120.00
Vendor 11475 - MINN SECRETARY OF STATE Total:							120.00
Vendor: 11478 - MINN STATE BOARD OF ASSESSORS							
172601	05/12/2016	INV0006207	MN STATE BOARD LICENSE RENEWALS	101-1312-632100	Assessing/Dues & Subscription ..		215.00
Vendor 11478 - MINN STATE BOARD OF ASSESSORS Total:							215.00
Vendor: 12451 - MINNESOTA DEPARTMENT OF REVENUE - PAYROLL TAXES							
DFT0000535	05/20/2016	INV0006270	BI-WEEKLY STATE INCOME TAX WITHHOLDINGS	101-212110	State Tax Withheld		18,257.37
Vendor 12451 - MINNESOTA DEPARTMENT OF REVENUE - PAYROLL TAXES Total:							18,257.37
Vendor: 11503 - MINNESOTA/WISCONSIN PLAYGROUND INC							
172683	05/19/2016	2016105	SOCCER GOALS	407-3172-621130	Parks/Operating Supplies		6,106.60
Vendor 11503 - MINNESOTA/WISCONSIN PLAYGROUND INC Total:							6,106.60
Vendor: 12651 - MULTIPLE CONCEPTS INTERIORS							
172708	05/19/2016	SNC APPL#2	TILE SNC PROJ	407-3172-701100	Parks/Building		4,829.90
Vendor 12651 - MULTIPLE CONCEPTS INTERIORS Total:							4,829.90
Vendor: 12622 - MURPHY, SHAWN							
172707	05/19/2016	INV0006383	SCHL REIMB PSEL640	101-1410-632120	Non-dept/Conferences & Scho...		1,859.68
Vendor 12622 - MURPHY, SHAWN Total:							1,859.68

Claims Council 05/23/2016

Payment Dates: 5/9/2016 - 5/20/2016

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Account Name	(None)	Amount
Vendor: 12571 - Neis, Nicole							
172703	05/19/2016	INV0006243	REIMBURSEMENT FOR NOTARY COMMISSION - NICOLE NEIS	101-2110-632100	Police/Dues & Subscription , P...		20.00
Vendor 12571 - Neis, Nicole Total:							20.00
Vendor: 11616 - NORTHERN SAFETY CO INC							
172684	05/19/2016	901924754	FIRST AID KIT SUPPLIES	101-3110-621130	Mun Ctr/Operating Supplies		37.17
Vendor 11616 - NORTHERN SAFETY CO INC Total:							37.17
Vendor: 11671 - OPEN YOUR HEART							
172639	05/18/2016	INV0006257	Bi-weekly payroll contribtions	101-213120	Charitable Contributions		10.00
Vendor 11671 - OPEN YOUR HEART Total:							10.00
Vendor: 11685 - P.E.R.A. - PUBLIC EMPLOYEES							
DFT0000530	05/20/2016	INV0006258	Bi-weekly deduction - Coordinated	101-213100	PERA		31,943.48
DFT0000531	05/20/2016	INV0006259	Bi-weekly payroll deduction - defined contrib	101-213100	PERA		164.46
DFT0000532	05/20/2016	INV0006260	Bi-weekly payroll ded - Pol/Fire	101-213100	PERA		37,893.55
Vendor 11685 - P.E.R.A. - PUBLIC EMPLOYEES Total:							70,001.49
Vendor: 11706 - PARSON'S ELECTRIC CO							
172685	05/19/2016	62631,61631	INSTALL AV SYSTEMS	407-3172-704100	Parks/Furniture & Fixtures		6,558.29
172685	05/19/2016	62631,61631	INSTALL AV SYSTEMS	407-3172-704100	Parks/Furniture & Fixtures		31,525.20
Vendor 11706 - PARSON'S ELECTRIC CO Total:							38,083.49
Vendor: 11730 - PERFECT 10 CAR WASH EXPRESS							
172602	05/12/2016	INV0006150	POLICE CAR WASH STATEMENT APRIL 2016	101-2110-635100	Police/Services Contracted, N...		50.17
172603	05/12/2016	INV0006208	CAR WASHES CITY HALL #6	101-1312-635100	Assessing/Services Contracted,...		8.01
172603	05/12/2016	INV0006208	CAR WASHES CITY HALL #6	101-5112-635100	Planning/Services Contracted,...		3.01
172603	05/12/2016	INV0006208	CAR WASHES CITY HALL #6	101-5114-635100	Rental Inspect/Srvc Contracted..		3.01
Vendor 11730 - PERFECT 10 CAR WASH EXPRESS Total:							64.20
Vendor: 11740 - PETCO							
172604	05/12/2016	OA067073	K9 NITRO SUPPLIES	101-2113-621130	K-9 Program/Operating Suppli...		105.49
Vendor 11740 - PETCO Total:							105.49
Vendor: 11745 - PETTY CASH							
172686	05/19/2016	INV0006359	CHANGE FOR PET CLINIC	101-101210	City Hall Change Funds		200.00
Vendor 11745 - PETTY CASH Total:							200.00
Vendor: 11774 - POSTMASTER							
172687	05/19/2016	INV0006360	NEWSLETTER POSTAGE P#92886	101-1210-633120	Gen Mgmt/Communication (p...		1,950.00
Vendor 11774 - POSTMASTER Total:							1,950.00

Claims Council 05/23/2016

Payment Dates: 5/9/2016 - 5/20/2016

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Account Name	(None)	Amount
Vendor: 11783 - PREFERRED ONE INSURANCE COMPANY							
DFT0000527	05/20/2016	INV0006254	MONTHLY PREMIUM	101-213140	Health Insurance		44,987.73
Vendor 11783 - PREFERRED ONE INSURANCE COMPANY Total:							44,987.73
Vendor: 11795 - PRINT CENTRAL							
172688	05/19/2016	115865	SPRING DROP OFF POSTCARDS	237-5118-633110	Recycling/Printing & Binding		2,979.32
172688	05/19/2016	116269,116271	BUSINESS CARDS, NAME PLATE	101-1310-621130	Accounting/Operating Supplies		35.63
172688	05/19/2016	116269,116271	BUSINESS CARDS, NAME PLATE	101-1310-633110	Accounting/Printing & Binding		110.00
Vendor 11795 - PRINT CENTRAL Total:							3,124.95
Vendor: 11819 - Q.P. MARKETING							
172605	05/12/2016	5642	SEASONAL EMP T-SHIRTS	101-3172-621110	Parks/Clothing/Laundry Allow...		565.95
172605	05/12/2016	5642	SEASONAL EMP T-SHIRTS	101-3176-621110	Garage/Clothing/Laundry Allo...		14.70
172605	05/12/2016	5642	SEASONAL EMP T-SHIRTS	601-6210-621110	Water Ops/Clothing/Laundry A...		44.10
Vendor 11819 - Q.P. MARKETING Total:							624.75
Vendor: 11836 - R.J.M.PRINTING-SIR SPEEDY							
172606	05/12/2016	90506	BUSINESS CARDS	101-2110-633110	Police/Printing & Binding		108.50
Vendor 11836 - R.J.M.PRINTING-SIR SPEEDY Total:							108.50
Vendor: 12576 - RED RIVER FLAGS							
172625	05/12/2016	2033	MINN FLAG, USA FLAG	101-3110-635100	Mun Ctr/Srvcs Contracted, No...		488.00
Vendor 12576 - RED RIVER FLAGS Total:							488.00
Vendor: 11877 - REPUBLIC-ALLIED WASTE SERVICES #899							
172607	05/12/2016	0899002854724	MARCH RECYCLING SERVICE	237-5118-635100	Recycling/Services Contracted,...		22,711.65
Vendor 11877 - REPUBLIC-ALLIED WASTE SERVICES #899 Total:							22,711.65
Vendor: 12618 - RESPEC							
172705	05/19/2016	INV0416178	MAPPING/DATA COLLECTION	601-6210-635100	Water Ops/Services Contracte...		730.76
172705	05/19/2016	INV0416178	MAPPING/DATA COLLECTION	602-6210-635100	Sewer Ops/Services Contracte...		730.76
172705	05/19/2016	INV0416178	MAPPING/DATA COLLECTION	603-6210-635100	Storm Ops/Services Contracted..		730.98
Vendor 12618 - RESPEC Total:							2,192.50
Vendor: 11907 - ROCK SOLID LANDSCAPE & IRRIGATION							
172689	05/19/2016	7950	LAW MOWING ABATEMENT-SERVICE CALL	101-5112-635100	Planning/Services Contracted,...		35.00
Vendor 11907 - ROCK SOLID LANDSCAPE & IRRIGATION Total:							35.00
Vendor: 11916 - ROSENBAUER MINNESOTA LLC							
172608	05/12/2016	66390	ENG #2 ROSEBAUER PUMPER	410-2510-703100	Fire/Machinery		307,637.00
Vendor 11916 - ROSENBAUER MINNESOTA LLC Total:							307,637.00
Vendor: 11918 - ROSEVILLE, CITY OF							
172609	05/12/2016	221413	APRIL IT JOINT INTERNET CONNECTIONS	101-1314-633120	IT/Comm (phones, postage, et...		550.00
Vendor 11918 - ROSEVILLE, CITY OF Total:							550.00

Claims Council 05/23/2016

Payment Dates: 5/9/2016 - 5/20/2016

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Account Name	(None)	Amount	
Vendor: 11934 - S.C.T. INSPECTIONS								
172690	05/19/2016	INV0006363	INSPECTIONS	101-5110-635100	Bldg Inspect/Srvc Contracted, ...		2,800.00	
							Vendor 11934 - S.C.T. INSPECTIONS Total:	2,800.00
Vendor: 11936 - S.H.I. INTERNATIONAL CORP								
172610	05/12/2016	B04869421	RENEWAL SOFTWARE BACKUP	101-1314-635100	IT/Srvc Contracted, Non-prof...		4,065.00	
							Vendor 11936 - S.H.I. INTERNATIONAL CORP Total:	4,065.00
Vendor: 11966 - SCHIFSKY & SONS INC								
172691	05/19/2016	59678	ASPHALT	101-3174-621140	Streets/Supplies for Repair & ...		831.81	
172691	05/19/2016	59678	ASPHALT	602-6210-621140	Sewer Ops/Supplies for Repair...		263.55	
							Vendor 11966 - SCHIFSKY & SONS INC Total:	1,095.36
Vendor: 12005 - SHORT ELLIOTT HENDRICKSON INC								
172692	05/19/2016	314926	REVIEW RELOCATION OF MONOPOLE	405-3115-631100	Bldg CIP-MunCtr/Professional ...		1,305.66	
							Vendor 12005 - SHORT ELLIOTT HENDRICKSON INC Total:	1,305.66
Vendor: 12051 - SPECIALTY TURF & AG, INC								
172693	05/19/2016	A31937	GRASS SEED	101-3172-621140	Parks/Supplies for Repair & Ma..		560.00	
172693	05/19/2016	A31937	WEED KILLER	101-3174-621140	Streets/Supplies for Repair & ...		366.84	
							Vendor 12051 - SPECIALTY TURF & AG, INC Total:	926.84
Vendor: 12055 - SPLIT ROCK STUDIOS								
172694	05/19/2016	2620,2674	EXHIBIT DESIGN/CONSTRUCTION	407-3172-635100	Parks/Services Contracted, No...		113,686.00	
							Vendor 12055 - SPLIT ROCK STUDIOS Total:	113,686.00
Vendor: 12062 - SPRINGBROOK NATURE CENT FOUNDATION								
201	05/18/2016	INV0006264	FRIDLEY EMPLOYEE PAYROLL DONATIONS	101-213120	Charitable Contributions		3.86	
							Vendor 12062 - SPRINGBROOK NATURE CENT FOUNDATION Total:	3.86
Vendor: 12078 - ST PAUL, CITY OF								
172611	05/12/2016	15369B	ASPHALT	101-3174-621140	Streets/Supplies for Repair & ...		300.36	
172611	05/12/2016	15369B	ASPHALT	602-6210-621140	Sewer Ops/Supplies for Repair...		827.67	
							Vendor 12078 - ST PAUL, CITY OF Total:	1,128.03
Vendor: 12081 - STANDARD INSURANCE COMPANY								
172612	05/12/2016	INV0006218	MAY LIFE,LTD 643900	101-213170	Life Insurance Payable		2,912.49	
172612	05/12/2016	INV0006218	MAY LIFE,LTD 643900	101-213170	Life Insurance Payable		40.75	
172612	05/12/2016	INV0006218	MAY LIFE,LTD 643900	101-213170	Life Insurance Payable		2.99	
172612	05/12/2016	INV0006218	MAY LIFE,LTD 643900	101-213200	Long Term Disability Withhold...		2,042.26	
172612	05/12/2016	INV0006218	MAY LIFE,LTD 643900	101-213200	Long Term Disability Withhold...		20.70	
							Vendor 12081 - STANDARD INSURANCE COMPANY Total:	5,019.19
Vendor: 12710 - STEINBRECHER PAINTING COMPANY								
172715	05/19/2016	SNC APPL#1	PAINTING AND COATINGS SNC PROJ	407-3172-701100	Parks/Building		6,745.00	
							Vendor 12710 - STEINBRECHER PAINTING COMPANY Total:	6,745.00

Claims Council 05/23/2016

Payment Dates: 5/9/2016 - 5/20/2016

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Account Name	(None)	Amount
Vendor: 12105 - STIMEY ELECTRIC							
172695	05/19/2016	2761-2767	SNC PROJ RECEPTACLES, ELECTRICAL WORK	407-3172-701100	Parks/Building		11,293.65
172695	05/19/2016	SNC APPL#7	SNC PROJ ELECTRICAL	407-3172-701100	Parks/Building		121,421.00
Vendor 12105 - STIMEY ELECTRIC Total:							132,714.65
Vendor: 12113 - STRAUGHAN HARDWARE, INC							
172613	05/12/2016	232590	KEYS	270-4190-621130	SNC/Operating Supplies		113.00
172696	05/19/2016	232645	PADLOCKS	270-4190-621130	SNC/Operating Supplies		62.00
Vendor 12113 - STRAUGHAN HARDWARE, INC Total:							175.00
Vendor: 12115 - STREICHER'S							
172697	05/19/2016	1205529	TRAINING MACE	101-2110-621130	Police/Operating Supplies		152.22
Vendor 12115 - STREICHER'S Total:							152.22
Vendor: 12147 - T.A.S.C.							
172614	05/12/2016	INV0006220	VEBA CLAIMS, FSA FEES	704-7130-631100	Self Ins/Professional Services		522.50
172698	05/19/2016	787665-68,71.72	ADMIN FEES, RETIREE FEES	704-7130-631100	Self Ins/Professional Services		491.40
Vendor 12147 - T.A.S.C. Total:							1,013.90
Vendor: 12157 - TAHO SPORTSWEAR							
172615	05/12/2016	16TF0131,16TF0215	T-SHIRTS FOR AFTER SCHL PROG	101-4105-621130	Rec Spec Events/Operating Su...		186.00
Vendor 12157 - TAHO SPORTSWEAR Total:							186.00
Vendor: 12182 - THOMSON REUTERS-WEST							
172616	05/12/2016	833945597	WEST INFORMATION CHARGES APRIL 2016	101-2110-635100	Police/Services Contracted, N...		178.00
Vendor 12182 - THOMSON REUTERS-WEST Total:							178.00
Vendor: 12704 - TIREVOLD, GREG							
172632	05/12/2016	INV0006239	REIMB TYLER CONF EXPENSES	101-1310-632110	Accounting/Transportation		131.70
172632	05/12/2016	INV0006239	REIMB TYLER CONF EXPENSES	101-1310-632120	Accounting/Conferences & Sc...		102.49
Vendor 12704 - TIREVOLD, GREG Total:							234.19
Vendor: 12703 - TOEWS, JOANNE							
172631	05/12/2016	INV0006238	SR EVENT REFUND	101-4150-459100	Sr Center / Sr.Program Revenue		5.00
Vendor 12703 - TOEWS, JOANNE Total:							5.00
Vendor: 12661 - TWIN CITY ACOUSTICS, INC							
172710	05/19/2016	SNC APPL#2	ACOUSTICAL CEILINGS	407-3172-701100	Parks/Building		11,096.00
Vendor 12661 - TWIN CITY ACOUSTICS, INC Total:							11,096.00
Vendor: 12443 - U.S. BANK TRUST (HSA-OPTUM)							
DFT0000528	05/20/2016	INV0006255	HSA savings acct - employee contribution	703-213340	Health Care Spending		2,227.76
DFT0000529	05/20/2016	INV0006256	HSA savings acct - employer additional	101-213150	HRA/Veba & HSA Benefit-Heal...		1,650.00
Vendor 12443 - U.S. BANK TRUST (HSA-OPTUM) Total:							3,877.76

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Account Name	(None)	Amount
Vendor: 12265 - U.S. DEPARTMENT OF EDUCATION							
172640	05/18/2016	INV0006266	US Dept of Ed garnishment	101-213310	Garnishments Withheld		226.49
Vendor 12265 - U.S. DEPARTMENT OF EDUCATION Total:							226.49
Vendor: 12279 - UNITED BUSINESS MAIL							
172617	05/12/2016	INV0006223	POSTAGE ACCT#341001	101-1210-633120	Gen Mgmt/Communication (p...		112.31
172617	05/12/2016	INV0006223	POSTAGE ACCT#341001	101-1216-633120	Elections/Communication (ph...		34.37
172617	05/12/2016	INV0006223	POSTAGE ACCT#341001	101-1310-633120	Accounting/Communication (...)		227.92
172617	05/12/2016	INV0006223	POSTAGE ACCT#341001	101-1312-633120	Assessing/Communication (ph...		4.67
172617	05/12/2016	INV0006223	POSTAGE ACCT#341001	101-132200	Due from HRA		8.25
172617	05/12/2016	INV0006223	POSTAGE ACCT#341001	101-2110-633120	Police/Communication (phone...		230.26
172617	05/12/2016	INV0006223	POSTAGE ACCT#341001	101-2510-633120	Fire/Communication (phones, ...)		57.05
172617	05/12/2016	INV0006223	POSTAGE ACCT#341001	101-3140-633120	Eng/Communication (phones, ...)		102.41
172617	05/12/2016	INV0006223	POSTAGE ACCT#341001	101-3174-633120	Streets/Communication (phon...		45.09
172617	05/12/2016	INV0006223	POSTAGE ACCT#341001	101-4100-633120	Rec/Communication (phones, ...)		104.06
172617	05/12/2016	INV0006223	POSTAGE ACCT#341001	101-4150-633120	Sr Center / Communication		3.57
172617	05/12/2016	INV0006223	POSTAGE ACCT#341001	101-5110-633120	Bldg Inspect/Comm. (phones, ...)		56.22
172617	05/12/2016	INV0006223	POSTAGE ACCT#341001	101-5112-633120	Planning/Communication (pho...		142.96
172617	05/12/2016	INV0006223	POSTAGE ACCT#341001	101-5114-633120	Rental Inspect/Comm (phones,..)		73.82
172617	05/12/2016	INV0006223	POSTAGE ACCT#341001	225-1219-633120	Cable TV/Comm. (phones, pos...		0.56
172617	05/12/2016	INV0006223	POSTAGE ACCT#341001	237-5118-633120	Recycling/Communication (ph...		9.07
172617	05/12/2016	INV0006223	POSTAGE ACCT#341001	270-4190-633120	SNC/Comm, (phones, postage,...		68.46
172617	05/12/2016	INV0006223	POSTAGE ACCT#341001	601-6210-633120	Water Ops/Communication (p...		93.06
172617	05/12/2016	INV0006223	POSTAGE ACCT#341001	609-6910-633120	Liq Store1-Cub/Comm. (phone...		0.55
Vendor 12279 - UNITED BUSINESS MAIL Total:							1,374.66
Vendor: 12286 - UNITED WAY							
172641	05/18/2016	INV0006265	Bi-weekly payroll contributions	101-213120	Charitable Contributions		20.00
Vendor 12286 - UNITED WAY Total:							20.00
Vendor: 12313 - VERIZON WIRELESS							
172618	05/12/2016	9764365480	WIRELESS SERV-TABLETS	101-2510-633120	Fire/Communication (phones, ...)		280.12
172618	05/12/2016	9764365480	WIRELESS SERV-TABLETS	101-3140-633120	Eng/Communication (phones, ...)		28.01
Vendor 12313 - VERIZON WIRELESS Total:							308.13
Vendor: 12653 - VIKING AUTOMATIC SPRINKLER							
172709	05/19/2016	SNC APPL#4	FIRE PROTECTION SNC PROJ	407-3172-701100	Parks/Building		15,706.00
Vendor 12653 - VIKING AUTOMATIC SPRINKLER Total:							15,706.00
Vendor: 12322 - VIKING INDUSTRIAL CENTER (SAFETY)							
172619	05/12/2016	3077786	SAFETY JACKETS,HARDHATS,BIBS	601-6210-621110	Water Ops/Clothing/Laundry A..		893.18
172699	05/19/2016	3078921	CLEAR SAFETY GLASSES	601-6210-621110	Water Ops/Clothing/Laundry A..		79.20
Vendor 12322 - VIKING INDUSTRIAL CENTER (SAFETY) Total:							972.38

Claims Council 05/23/2016

Payment Dates: 5/9/2016 - 5/20/2016

Payment Number	Payment Date	Payable Number	Description (Item)	Account Number	Account Name	(None)	Amount
Vendor: 12343 - W.S.B. & ASSOCIATES INC							
172620	05/12/2016	INV0006226	MWMO GRANT VILLAGE GREEN	603-6210-631100	Storm Ops/Professional Servic...		3,995.00
172620	05/12/2016	INV0006226	SNC SEDIMENT REMOVAL PROJ	603-6210-631100	Storm Ops/Professional Servic...		1,287.50
Vendor 12343 - W.S.B. & ASSOCIATES INC Total:							5,282.50
Vendor: 12370 - WENCK ASSOCIATES, INC							
172621	05/12/2016	11602390	MUNICIPAL SITE ANALYSIS	405-3115-631100	Bldg CIP-MunCtr/Professional ...		87.60
Vendor 12370 - WENCK ASSOCIATES, INC Total:							87.60
Vendor: 12558 - WILLIAMS SCOTSMAN, INC							
172702	05/19/2016	98923293	MOBILE OFFICE/STEPS SNC	407-3172-635110	Parks/Rentals		291.00
Vendor 12558 - WILLIAMS SCOTSMAN, INC Total:							291.00
Vendor: 12402 - XCEL ENERGY							
172622	05/12/2016	INV0006228	UTILITIES-500245203	101-2110-634100	Police/Utility Services		313.19
172622	05/12/2016	INV0006228	UTILITIES-500245225	101-2510-634100	Fire/Utility Services		54.82
172622	05/12/2016	INV0006228	UTILITIES-500419353	101-3110-634100	Mun Ctr/Utility Services		3,859.16
172622	05/12/2016	INV0006228	UTILITIES-498834032	101-3172-634100	Parks/Utility Services		26.45
172622	05/12/2016	INV0006228	UTILITIES-500269550	101-3172-634100	Parks/Utility Services		11.52
172622	05/12/2016	INV0006228	UTILITIES-500370711	609-6910-634100	Liq Store1-Cub/Utility Services		1,189.62
172622	05/12/2016	INV0006228	UTILITIES-500436232	609-6920-634100	Liq Store 2-65/Utility Services		952.17
172700	05/19/2016	INV0006377	UTILITIES-50120190	101-3172-634100	Parks/Utility Services		2,035.62
172700	05/19/2016	INV0006377	UTILITIES-501455581	101-3176-634100	Garage/Utility Services		148.32
Vendor 12402 - XCEL ENERGY Total:							8,590.87
Vendor: 12411 - YALE MECHANICAL INC							
172623	05/12/2016	168749	PRESSURE SENSING TUBE REMOVAL	101-3110-635100	Mun Ctr/Srvcs Contracted, No...		241.75
172701	05/19/2016	169665	LOG ME IN REMOTE ACCESS FEE	101-3110-635100	Mun Ctr/Srvcs Contracted, No...		75.00
Vendor 12411 - YALE MECHANICAL INC Total:							316.75
Grand Total:							1,810,885.03

Report Summary

Fund Summary

Fund	Payment Amount
101 - GENERAL FUND	327,036.80
225 - CABLE TV FUND	7.83
227 - GRANT MANAGEMENT FUND	750.00
237 - SOLID WASTE ABATEMENT	28,079.01
240 - DRUG/GAMBLING FORFEITURES	170.75
270 - SPRINGBROOK NC FUND	1,159.77
405 - CAPITAL IMPROVEMENTS-BLDG	22,303.31
406 - CAPITAL IMPROVEMENTS-STR	1,050.00
407 - CAPITAL IMPROVEMENTS-PKS	687,172.76
410 - CAPITAL EQUIPMENT FUND	381,357.33
501 - CURB CONSTRUCTION	808.00
601 - WATER FUND	13,413.60
602 - SEWER FUND	332,770.04
603 - STORM WATER FUND	7,147.23
609 - MUNICIPAL LIQUOR	2,855.94
703 - EMPLOYEE BENEFITS	2,227.76
704 - SELF INSURANCE FUND	2,404.50
851 - Senior - Advisory Council	170.40
Grand Total:	1,810,885.03

Account Summary

Account Number	Account Name	Payment Amount
101-101210	City Hall Change Funds	200.00
101-1110-633120	Legislative/Communicatio...	7.27
101-1210-632120	Gen Mgmt/Conferences &...	104.88
101-1210-633120	Gen Mgmt/Communicati...	2,121.47
101-1212-621130	HR/Operating Supplies	108.47
101-1212-633120	HR/Communication (pho...	16.89
101-1216-633120	Elections/Communication ...	34.37
101-1216-635100	Elections/Services Contrac...	6,167.99
101-1218-632100	City Clerk/Dues & Subscri...	35.00
101-1218-633120	City Clerk/Communication...	8.45
101-1218-635100	City Clerk/Srvcs Contracte...	166.71
101-1310-621130	Accounting/Operating Su...	35.63
101-1310-632110	Accounting/Transportation	131.70
101-1310-632120	Accounting/Conferences ...	102.49
101-1310-633110	Accounting/Printing & Bin...	110.00
101-1310-633120	Accounting/Communicati...	233.94
101-1312-632100	Assessing/Dues & Subscri...	215.00
101-1312-633120	Assessing/Communication...	16.86

Account Summary

Account Number	Account Name	Payment Amount
101-1312-635100	Assessing/Services Contra...	8.01
101-1314-633120	IT/Comm (phones, postag...	1,319.66
101-1314-635100	IT/Srvc Contracted, Non-p...	9,137.79
101-132200	Due from HRA	8.25
101-141010	Inventory - Gasoline	5,685.01
101-141030	Inventory - Batteries/Tires	112.54
101-141040	Inventory - Misc. Parts	5,745.53
101-1410-632120	Non-dept/Conferences & ...	2,378.92
101-2110-621100	Police/Fuels & Lubes	35.63
101-2110-621110	Police/Clothing/Laundry A...	2,109.04
101-2110-621130	Police/Operating Supplies	1,313.57
101-2110-631100	Police/Professional Servic...	1,555.00
101-2110-632100	Police/Dues & Subscriptio...	20.00
101-2110-633110	Police/Printing & Binding	108.50
101-2110-633120	Police/Communication (p...	684.01
101-2110-634100	Police/Utility Services	313.19
101-2110-635100	Police/Services Contracte...	1,563.27
101-2113-621130	K-9 Program/Operating S...	105.49
101-2113-631100	K-9 Program/Professional ...	474.76
101-212100	Federal Tax Withheld	47,615.38
101-212110	State Tax Withheld	18,257.37
101-212120	FICA Payable	30,491.08
101-212130	Medicare Payable	11,539.20
101-213100	PERA	70,001.49
101-213120	Charitable Contributions	41.55
101-213140	Health Insurance	44,987.73
101-213150	HRA/Veba & HSA Benefit-...	3,850.00
101-213160	Dental Insurance Payable	4,303.10
101-213170	Life Insurance Payable	2,956.23
101-213200	Long Term Disability With...	2,062.96
101-213260	Deferred Comp.-ICMA 457..	12,269.66
101-213270	ICMA Roth IRA	1,986.93
101-213280	RHS Plan (ICMA)	225.00
101-213300	Child Support Withheld	1,327.82
101-213310	Garnishments Withheld	226.49
101-213330	Fridley Police Association	86.00
101-2150-633120	EM/Communication(phon...	34.54
101-2510-621110	Fire/Clothing/Laundry All...	272.42
101-2510-621130	Fire/Operating Supplies	605.49
101-2510-631100	Fire/Professional Services	3,652.00
101-2510-632120	Fire/Conferences & School	3,000.00
101-2510-633120	Fire/Communication (pho...	913.05

Account Summary

Account Number	Account Name	Payment Amount
101-2510-634100	Fire/Utility Services	223.34
101-2510-635100	Fire/Services Contracted,...	2,153.43
101-3110-621110	Mun Ctr/Clothing/Laundry..	224.56
101-3110-621130	Mun Ctr/Operating Suppli...	37.17
101-3110-631100	Mun Ctr/Professional Serv...	101.00
101-3110-633120	Mun Ctr/Comm. (phones,...	113.61
101-3110-634100	Mun Ctr/Utility Services	4,676.71
101-3110-635100	Mun Ctr/Srvcs Contracted,..	3,380.60
101-3140-632100	Eng/Dues & Subscription ,...	120.00
101-3140-633120	Eng/Communication (pho...	161.32
101-3172-621110	Parks/Clothing/Laundry Al...	600.95
101-3172-621140	Parks/Supplies for Repair...	832.22
101-3172-621150	Parks/Tools & Minor Equi...	258.00
101-3172-634100	Parks/Utility Services	2,278.13
101-3172-635100	Parks/Services Contracted...	219.70
101-3172-635110	Parks/Rentals	35.00
101-3174-621140	Streets/Supplies for Repai...	1,622.51
101-3174-633120	Streets/Communication (...)	45.09
101-3176-621110	Garage/Clothing/Laundry...	14.70
101-3176-621140	Garage/Supplies for Repai...	95.00
101-3176-621150	Garage/Tools & Minor Equ..	25.44
101-3176-633120	Garage/Communication (...)	202.98
101-3176-634100	Garage/Utility Services	603.50
101-3176-635100	Garage/Services Contract...	1,040.00
101-4100-633120	Rec/Communication (pho...	142.96
101-4105-621130	Rec Spec Events/Operatin...	549.50
101-4107-621130	Rec Sports/Operating Sup...	21.00
101-4107-635100	Rec Sports/Services Contr...	670.08
101-4150-459100	Sr Center / Sr.Program Re...	5.00
101-4150-633120	Sr Center / Communication	44.71
101-5110-633120	Bldg Inspect/Comm. (pho...	84.00
101-5110-635100	Bldg Inspect/Srvc Contrac...	2,800.00
101-5112-633100	Planning/Advertising	143.75
101-5112-633120	Planning/Communication ...	180.77
101-5112-635100	Planning/Services Contrac...	38.01
101-5114-633120	Rental Inspect/Comm (ph...	88.27
101-5114-635100	Rental Inspect/Srvc Contr...	3.01
225-1219-633120	Cable TV/Comm. (phones,...	7.83
227-3174-443400	Streets/State Grants	750.00
237-5118-633100	Recycling/Advertising	921.70
237-5118-633110	Recycling/Printing & Bindi...	2,979.32
237-5118-633120	Recycling/Communication...	16.34

Account Summary

Account Number	Account Name	Payment Amount
237-5118-635100	Recycling/Services Contra...	24,161.65
240-2172-621130	StateFor-DWI-Operating ...	170.75
270-4190-621130	SNC/Operating Supplies	202.39
270-4190-633120	SNC/Comm, (phones, pos...	532.75
270-4190-634100	SNC/Utility Services	300.81
270-4190-635100	SNC/Srvc Contracted Non...	123.82
405-3115-621140	Bldg CIP-MunCtr/Supplies ..	1,887.90
405-3115-631100	Bldg CIP-MunCtr/Professi...	20,357.91
405-3115-633100	Bldg Cap Proj/Advertising	57.50
406-3174-635100	Streets/Services Contract...	1,050.00
407-3172-621130	Parks/Operating Supplies	6,106.60
407-3172-631100	Parks/Professional Services	787.50
407-3172-635100	Parks/Services Contracted...	148,412.00
407-3172-635110	Parks/Rentals	291.00
407-3172-701100	Parks/Building	487,358.97
407-3172-702100	Parks/Improvements othe...	6,133.20
407-3172-704100	Parks/Furniture & Fixtures	38,083.49
410-2110-703100	Police/Machinery	8,317.11
410-2510-703100	Fire/Machinery	373,040.22
501-3174-455120	Streets/Curb Cuts	808.00
601-6110-631100	Water Admin/Professional..	774.00
601-6110-632110	Water Admin/Transportat...	36.80
601-6110-632120	Water Admin/Conference...	35.84
601-6110-633120	Water Admin/Comm (ph...	2,141.23
601-6210-621110	Water Ops/Clothing/Laun...	1,016.48
601-6210-621140	Water Ops/Supplies for R...	2,340.01
601-6210-621150	Water Ops/Tools & Minor...	75.00
601-6210-632120	Water Ops/Conferences &...	23.00
601-6210-633120	Water Ops/Communicati...	307.61
601-6210-634100	Water Ops/Utility Services	951.07
601-6210-635100	Water Ops/Services Contr...	2,312.56
601-6310-621140	Water CIP/Supplies for Re...	3,400.00
602-6110-633120	Sewer Admin/Comm (pho...	601.07
602-6210-621140	Sewer Ops/Supplies for R...	1,091.22
602-6210-621150	Sewer Ops/Tools & Minor...	1,368.42
602-6210-634100	Sewer Ops/Utility Services	328,193.62
602-6210-635100	Sewer Ops/Services Contr...	1,515.71
603-6210-631100	Storm Ops/Professional S...	5,282.50
603-6210-635100	Storm Ops/Services Contr...	730.98
603-6310-621130	Storm CIP/Operating Supp...	1,133.75
609-6910-621110	Liq Store1-Cub/Clothing/L...	109.39
609-6910-633120	Liq Store1-Cub/Comm. (p...	0.55

Account Summary

Account Number	Account Name	Payment Amount
609-6910-634100	Liq Store1-Cub/Utility Serv..	1,344.14
609-6910-635100	Liq Store1-Cub/Srvcs Cont...	362.32
609-6920-634100	Liq Store 2-65/Utility Serv...	1,009.63
609-6920-635100	Liq Store 2-65/Srvc Contra...	29.91
703-213340	Health Care Spending	2,227.76
704-7130-631100	Self Ins/Professional Servi...	2,404.50
851-232400	Sr-Advisory//Due to other...	170.40
Grand Total:		1,810,885.03

Project Account Summary

Project Account Key	Payment Amount
None	708,821.88
40515441	1,887.90
40515442	9,747.15
40516480	9,362.60
40516505	1,305.66
4061501	1,050.00
40715389	646,340.16
40716443	34,726.00
40716493	6,106.60
4101521	8,317.11
4101525	2,514.47
4101625	370,525.75
505001	363.50
60116497	3,400.00
60315475	3,995.00
60316478	1,287.50
60316507	1,133.75
Grand Total:	1,810,885.03



AGENDA ITEM
CITY COUNCIL MEETING OF
MAY 23, 2016

TO: Walter T. Wysopal, City Manager PW16-025

FROM: James P. Kosluchar, Public Works Director
Scott Hickok, Community Development Director

DATE: May 19, 2016

SUBJECT: Public Hearing on the Columbia Arena Area Redevelopment Draft EAW

Wenck Associates have prepared a draft Environmental Assessment Worksheet (EAW) for the Columbia Arena redevelopment, in accordance with community engagement and master planning efforts for the site. The draft Columbia Arena Area Redevelopment EAW was published by the City of Fridley on May 9 and by the Minnesota Environmental Quality Board (EQB) on May 16, and has been sent to various local government and state agencies as required. Publication by the EQB began a 30-day review and comment period for the draft EAW.

An EAW is part of a standardized environmental review process. This is a public process where site characteristics and impacts are published with a design to disclose information about the potential negative environmental effects of a proposed development and ways to avoid or minimize them before the project is permitted and built. The Columbia Arena site redevelopment requires that an EAW process be followed as the number of housing units proposed in the Columbia Arena Master Plan exceeds a statutory threshold where a mandatory EAW must be performed.

While a public hearing is not mandated for this EAW, the City Council has chosen to provide a formal opportunity for the public to make comment, and has directed staff to advertise and schedule this hearing.

The public comment period extends through June 15, 2016. Public comments received will be reviewed during the hearing, and any persons desiring to be heard shall be given an opportunity to address the City Council. After consideration of the public comments, and providing time needed to address comments received and incorporate revisions to the Draft EAW, staff intends to submit this plan to the Minnesota Environmental Quality Board for approval.

Staff recommends the City Council ***move to open this public hearing to receive comments on the Columbia Arena Area Redevelopment Draft EAW.***

JPK/jpk

attachments

City of Fridley
Public Hearing Notice Before the City Council
COLUMBIA ARENA AREA REDEVELOPMENT
ENVIRONMENTAL ASSESSMENT WORKSHEET

Notice is hereby given that there will be a public hearing by the Fridley City Council on Monday, May 23, 2016 at 7:00 p.m. at the Fridley Municipal Center, 6431 University Avenue NE in Fridley, Minnesota, for the purpose of taking public comment on the following

COLUMBIA ARENA AREA REDEVELOPMENT EAW

The EAW is posted to the City web site (www.fridleymn.gov/ColumbiaArenaAreaRedevelopment) and is available for review and comment.

A hard copy of the Plan is also available at the Fridley Municipal Center.

Any persons desiring to be heard shall be given an opportunity at the above stated time and place. If you have questions regarding the plan or desire to submit comments please email CAAREAW@fridleymn.gov or mail written comments to EAW 6431 University Avenue NE, Fridley, MN 55432.

Hearing impaired persons planning to attend who need an interpreter or other persons with disabilities who require auxiliary aids should contact Roberta Collins at (763) 572-3500 no later than Wednesday, May 18, 2016. The TDD number is (763) 572-3534.

DATED: May 9, 2016



Minnesota Environmental Quality Board

Publication Date: May 16, 2016
Vol. 40, No. 20

Next Publication (8:00 AM): May 23, 2016
Submittal Deadline (4:00 PM): May 16, 2016
Use the [EQB Monitor Submission Form](#)
View the [2016 EQB Monitor Schedule](#)



You can manage your subscription to the EQB *Monitor* [here](#). Be sure to add MNEQB@public.govdelivery.com to your address book or safe sender list.

Check the [EQB Calendar](#) for more details on *Monitor* deadlines and Board Meetings. Meeting minutes, agendas and additional notices are also posted on the [EQB Website](#).

- [Environmental Assessment Worksheet](#)
- [Environmental Assessment Worksheet Need Decision](#)
- [Environmental Assessment/Environmental Assessment Worksheet](#)
- [Final Environmental Impact Statements](#)
- [Alternative Urban Areawide Review Update](#)
- [Notices](#)

Environmental Assessment Worksheet

The following EAW has a comment deadline of June 15, 2016

Project Title: City of Fridley Columbia Arena Area Redevelopment Project

Project Description: The City of Fridley (City) is proposing to redevelop approximately 33 acres (project site), within the city limits along University Avenue Northeast (MN State Highway 47). The project site includes the former Columbia Ice Arena site, the current City Public Works Garage site, and a portion of park property owned by the City. The proposed project includes a new municipal center with city offices, a public works storage facility/garage, and a variety of residential housing types. This mixed-use development project will include a central water feature and recreation trails connecting to the Rice Creek Regional Trail system in Locke County Park. The project will be constructed in several phases: demolition, site preparation and infrastructure, construction of municipal buildings, construction of commercial buildings, and construction of residential housing. Private development of the project is anticipated to take approximately three years, beginning in 2016 with full build out and project completion in 2019.

Due to the number of residential housing units associated with the Project, approximately 823 units, a mandatory Environmental Assessment Worksheet (EAW) is required per Minnesota

Rules 4410.4300, subpart 19.

The City will accept written comments on the EAW during the public review and comment period, which concludes Wednesday, June 15th, 2016 at 4:30 p.m. Written comments should be submitted to Beth Kondrick, City of Fridley, 6431 University Avenue NE, Fridley, Minnesota 55432. Electronic/email comments may be submitted to CAAREAW@fridleymn.gov with Columbia Arena Area EAW in the subject line. If submitting comments electronically, please include name and mailing address.

The EAW is available for public review at:

- City of Fridley City Hall, 6431 University Avenue NE, Fridley, Minnesota 55432

The EAW is posted on the City's website: www.fridleymn.gov/ColumbiaArenaAreaRedevelopment. Additional copies can be requested by calling the City at 763-572-3554. A public hearing is scheduled before the City Council meeting on May 23rd, 2016 at 7:00 pm, Council Chambers, Fridley City Hall, 6431 University Avenue NE, Fridley, Minnesota, 55432.

Responsible Governmental Unit (RGU): City of Fridley

RGU Contact Person:

Walter Wysopal
City Manager
6431 University Avenue NE
Fridley, MN 55432
763-572-3500
CAAREAW@fridleymn.gov



AGENDA ITEM CITY COUNCIL MEETING OF MAY 23, 2016

To: Walter T. Wysopal, City Manager
From: Debra A. Skogen, City Clerk
Date: May 19, 2016
Re: First Reading of an Ordinance Amending Fridley City Code by Creating Chapter 609 Liquor Caterers Registration and Event Notification Permit; Amending Section 508.21.5 Allowing City Registered Caterers to Serve Alcoholic Beverages at Springbrook Nature Center; and Amending Section 11.10 Creating Fees for Registration of Caterers and Event Notification Permits.

There has been a lot of discussion about “Event Center’s” which appears to be a new trend in the state. As properties may become vacant or on the market for a long period of time, there are business, organizations or individuals that may purchase these properties before inquiring the type of uses the property is zoned for. As a result, there have been many inquiries about whether someone may acquire a liquor license or how to obtain a temporary liquor license, specifically for one site.

In this ordinance we are defining an “event center” as, “an establishment that leases or rents space to public or private organizations or parties who contracts, or allows parties to contract, with a licensed liquor caterer licensed by the State to provide food and alcohol in the City at a site other than the premises for which the on-sale intoxicating liquor license is issued.” The City’s zoning code does not specifically define an “event center” but rather defines an assembly facility. Section 205.03.05 defines an assembly facility as, “a building or portion of a building used for events such as weddings, conferences, worship, or meetings.”

MN Statute Section 340A.404, Subd. 12, provides for the state caterer’s permit. The statute requires caterers to notify the local police department in the city where the event is taking place and that they are subject to all laws and ordinances governing the sale of intoxicating liquor. Given that the City can regulate caterer’s, staff conducted research on how other cities regulate caterers and developed an ordinance based on those cities.

This ordinance would require state caterers who want to provide food and alcohol to any event held within the City to register with the City and submit an event notification permit. The ordinance defines the conditions of registration, the information required on an event notification permit, an appeal process should their registration be suspended or denied, and creates administrative offenses and fines for the required liquor compliance checks.

In addition to creating the registration and event notification permit, this ordinance amends Chapter 508 of the City Code by allowing a liquor caterer who is registered with the City to provide food, malt liquor, and wine to their guests for consumption in the Springbrook Nature Interpretive Building and/or adjacent outdoor designated space as part of an event.

This ordinance has been reviewed by the City Attorney, Police Chief, and City Council. With the upcoming opening of Springbrook Nature Center, City staff felt the urgency to bring this to City Council for its first reading.

Staff recommends the City Council a motion holding the first reading of an Ordinance Amending the Fridley City Code by Creating Chapter 609 Liquor Caterers Registration and Event Notification Permit; Amending Chapter 508 Parks and Parkways, Section 508.21.5.D. Allowing City Registered Caterers to Serve Alcoholic Beverages at Springbrook Nature Center; and Chapter 11 General Provisions and Fees, Section 11.10. Fees, Creating Fees for Registration of Caterers and Event Notification Permits, as shown in Attachment 1.

ORDINANCE NO ____

AN ORDINANCE AMENDING FRIDLEY CITY CODE BY CREATING CHAPTER 609 LIQUOR CATERERS REGISTRATION AND EVENT NOTIFICATION PERMIT; AMENDING CHAPTER 508 PARKS AND PARKWAYS, SECTION 508.21.5.D., ALLOWING CITY REGISTERED CATERERS TO SERVE ALCOHOLIC BEVERAGES AT SPRINGBROOK NATURE CENTER; AND CHAPTER 11 GENERAL PROVISIONS AND FEES, SECTION 11.10. FEES, CREATING FEES FOR REGISTRATION OF CATERERS AND EVENT NOTIFICATION PERMITS

The City Council of the City of Fridley hereby ordains the Fridley City Code be amended as follows:

SECTION 1: That Fridley City Code is hereby amended by creating a new chapter of the City Code requiring registration of State licensed liquor caterer and events as follows:

FRIDLEY CITY CODE

CHAPTER 609. LIQUOR CATERER'S REGISTRATION AND EVENT NOTIFICATION

609.01. DEFINITIONS.

The following definitions shall apply in the interpretation and application of this Chapter. The following words and terms, wherever they occur in this Chapter, are defined as follows:

1. **Liquor Caterer.** A brewpub or restaurant that holds both an on-sale intoxicating liquor license issued by any Minnesota municipality and a caterer's permit issued by the State of Minnesota that serves prepared meals and alcohol at an event at a site other than the premises for which the holder's on-sale intoxicating liquor license is issued.
2. **Liquor Catered Event.** A private social gathering whereby a public or private party contracts with a Caterer to provide food and alcohol in the City at a site other than the premises for which the on-sale intoxicating liquor license is issued.
3. **Event Center.** An event center is an establishment that leases or rents space to public or private organizations or parties who contracts, or allows parties to contract, with a licensed liquor caterer licensed by the State to provide food and alcohol in the City at a site other than the premises for which the on-sale intoxicating liquor license is issued.

609.02. LIQUOR CATERER REGISTRATION

The holder of a state caterer's permit issued under the provision of Minnesota Statutes Section 340A.404, subd. 12, shall register to operate under said caterer's permit in the City using a form provided by the city clerk. The form may contain the business name, address, phone, e-mail address, contact name and other information deemed necessary by the city clerk or public safety director. A caterer's registration must be approved by the public safety director, or designee. A liquor caterer shall be hereinafter referred to as "caterer".

The registration under this section shall expire on April 30th of each year.

609.03. CONDITIONS OF REGISTERED LIQUOR CATERER

Events that are catered in the City in accordance with Minnesota Statutes 340A.404(12) and this chapter of the City code shall comply with the following conditions:

1. A caterer shall keep a record of each event they provide services for in the City. The record shall contain the contract, information about each event as required by the event notification, and the gross amount of food and liquor sales showing that the sale of intoxicating liquor was incidental to the sale of food. The records shall be made available to authorized city staff upon request.
2. A caterer shall staff the event with at least one employee from the original licensed establishment.
3. All servers of alcohol at a catered event shall be at least eighteen (18) years of age and employees of the licensed establishment.
4. A caterer shall complete an "Event Notification Permit" at least ten (10) business days before the event.
5. No sale of alcoholic beverages shall occur after 1:00 a.m.
6. The property owner shall give consent to a caterer to submit to and facilitate any site inspections by police, fire or the regulatory agency for the enforcement of the registration or the event.
7. Both state license and city registration permit must be available for display upon request of any law enforcement officer or investigator.
8. If an event is to be held outside, the applicant shall indicate how the alcohol will be confined to a particular area.
9. The caterer shall maintain adequate security for all its catered events in the City. The caterer may coordinate security with the host facility.
10. The City may by resolution establish a list of premises for which a caterer may not provide services at an event without explicit approval of the city council.
11. Holders of a caterers permit licensed under this Chapter shall comply with all provisions of the Minnesota Statutes, ordinances and rules governing the retail sales of alcoholic beverages.

609.04. EVENT NOTIFICATION

1. A caterer shall submit an event notification permit for each event at least ten (10) business days prior to the event. Each event permit must be approved by the public safety director or designee.
2. The event notification permit form may contain information deemed necessary by the city clerk or public safety director including but not limited to the following:
 - A. The name of the event;
 - B. The location of the event;
 - C. The time and date of the event;
 - D. The event contact name and phone number;
 - E. The estimated number of guests;
 - F. The type of liquor to be served; and
 - G. The estimated gross food to liquor sales.
3. No single location in the City shall have a single catered event lasting more than three (3) consecutive days, unless the permit is issued in connection with a civic event or community festival.

609.05. FEES

The annual fee for the caterer registration and event notification permit shall be listed in Section 11.10 of this Code.

609.06. DENIAL, SUSPENSION OR REVOCATION OF REGISTRATION

A caterer's application may be denied or a caterer's registration may be suspended or revoked without a refund for any of the following reason:

1. Any violations of the provisions set forth in this chapter of the City Code or Minnesota Statutes Chapter 340A by the registrant, its employees, agents or servants. Such violations occurring on the premises being catered shall be just cause and subject them to civil, criminal or administrative action.
2. The operation of an event does or will unreasonably disturb the peace, quiet or repose of surrounding residential or commercial areas;
3. The operation of an event does or will contribute to crime, disorderly behavior, noise, traffic, litter or parking problems in the area near the event's location;
4. Registrant's refusal to supply its records, books of account, and contract pertaining to an event set forth in this section;

5. Failure to maintain adequate security for its catered event in the City;
6. Failure to register as a caterer with the City or provide information on a catered event; or
7. Any other good cause related to the operation of the business or venue.

609.07. ADMINISTRATIVE OFFENSES

1. Administrative Civil Penalties: Administrative offense procedures established pursuant to this chapter are intended to provide the public and the City with an informal, cost effective, and practical alternative to traditional criminal charges for violations of this ordinance. The procedures are intended to be voluntary on the part of those who have been charged with administrative offenses.

2. Every caterer shall be responsible for the conduct of its employees while off-site of their licensed premises and any sale or other disposition of any intoxicating liquor, 3.2% malt liquor, beer or wine by an employee to any person under twenty-one (21) years of age shall be considered an act of the caterer for purposes of imposing an administrative penalty, license suspension, or revocation.

A. Individual. At any time prior to the payment of the administrative penalty as is provided for hereafter, the individual may withdraw from participation in the procedures in which event the City may bring criminal charges in accordance with law. Likewise, the City, at its discretion, may bring criminal charges in the first instance. In the event a party participates in the administrative offense procedures but does not pay the monetary penalty which may be imposed, the City will seek to collect the costs of the administrative offense procedures as part of a subsequent criminal sentence in the event the party is charged and is adjudicated guilty of the criminal violation.

B. Caterer. At any time prior to the payment of the administrative penalty as is provided for hereafter, the caterer may withdraw from participation in the procedures in which event the City may permanently revoke the registration issued to the caterer under this Chapter in accordance with law. Likewise, the City, in its discretion, may revoke the registration issued to the caterer under this Chapter in the first instance. In the event a caterer participates in the administrative offense procedures but does not pay the monetary penalty which may be imposed, the City will suspend the registration issued to the caterer under this Chapter in accordance with section 603.26.B of this ordinance.

3. Notice. Any officer of the City's police department shall, upon determining there has been a violation, notify the violator of the violation. Said notice shall set forth the nature, date and time of violation, the name of the officer issuing the notice and the amount of the scheduled penalty. In addition, said notice of violation shall be sent to the municipality who issued the liquor license to the caterer.

4. Payment. Once such notice is given, the alleged violator may, within twenty (20) days of the time of issuance of the notice pay the amount set forth on the notice, or may request a hearing in writing, as provided for hereafter. The penalty may be paid in person or by mail, and payment shall be deemed to be an admission of the violation.

5. Hearing. Any person contesting an administrative offense pursuant to this Chapter may request a hearing before the hearing examiner. Such request shall be filed in writing with the office of the public safety director within twenty (20) days of the offense. The public safety director shall notify the hearing examiner, who will notify the person contesting and the licensee of the date, time, and place of hearing. The hearing shall be conducted no more than twenty (20) days after the hearing examiner receives notice of the request, unless a later date is mutually agreed to by the hearing examiner, the caterer, the person contesting and the City. Within ten (10) days after such hearing, the hearing examiner shall affirm, repeal, or modify the charge against the caterer or the person contesting. Any person aggrieved by the decision of the hearing examiner may appeal with the public safety director within twenty (20) days of receiving notice of the hearing examiner's decision. At its next available regular meeting following the filing of a notice of appeal, the Council shall review the decision and findings of fact of the hearing examiner and shall affirm, repeal or modify that decision.

6. Hearing Examiner. The position of hearing examiner is hereby created. The city manager may, at his discretion and with the approval of the Council, contract with third parties for the furnishing of all services of the hearing examiner as contained in this Section and set the rate of compensation therefore.

7. Qualifications. The hearing examiner shall be an individual trained in law; however, it shall not be required that the hearing examiner be currently licensed to practice law in the State of Minnesota.

8. Duties: The hearing examiner shall have the following duties:

- A. Set dates and hear all contested cases.
- B. Take testimony from all interested parties.
- C. Make a complete record of all proceedings including findings of fact and conclusions of law.
- D. Affirm, repeal or modify the penalty assessed.

9. Failure to Pay. In the event a party charged with an administrative penalty fails to pay the penalty, if an individual, the party will be charged with the criminal offense; if a caterer, the Council will suspend the registration issued to the caterer under this Chapter.

10. Disposition of Penalties. All penalties collected pursuant to this Chapter shall be paid to the City's treasurer and will be deposited in the City's general fund.

609.08. VIOLATIONS

1. Administrative Civil Penalties: Individuals. Any person in the employ of a licensee who sells any intoxicating liquor, 3.2% malt liquor, beer or wine to a person under the age of twenty-one (21) years is subject to an administrative penalty; and any person under the age of twenty-one (21) years who attempts to purchase any intoxicating liquor, 3.2% malt liquor, beer or wine from a licensee is subject to an administrative penalty. The administrative penalties are as follows:

First violation. The penalty for the first violation is \$250.00.

Second violation within 12 months. The penalty for the second violation is \$500.00.

Third violation within 12 months. The penalty for the third violation is \$750.00.

2. Administrative Civil Penalties; Caterer. If a caterer or an employee of a caterer is found to have sold any intoxicating liquor, 3.2% malt liquor, beer or wine to a person under the age of twenty-one (21) years, the caterer shall be subject to an administrative penalty as follows:

First violation. The penalty for the first violation is \$500.00. If the fine is not paid within 20 days the City may suspend the registration issued to the caterer under this Chapter for a period not to exceed 10 days

Second violation within 12 months. The penalty for the second violation is \$1000.00. If the fine is not paid within 20 days the City may suspend the registration issued to the caterer under this Chapter for a period not to exceed 30 days.

Third violation within 12 months. The city may permanently revoke the registration issued to the caterer under this Chapter.

3. Defense. It is a defense to the charge of selling intoxicating liquor, 3.2% malt liquor, beer or wine to a person under the age of twenty-one (21) years, that the licensee or individual, in making the sale, reasonably and in good faith relied upon representation of proof of age described in State Statute Section 340A.503. subdivision 6, paragraph (a).

4. Exemption. A person, no younger than 18 and no older than 20, may be enlisted to assist in the tests of compliance. The person shall at all times act only under the direct supervision of a law enforcement officer or an employee of the licensing department, or in conjunction with a compliance check effort that has been pre-approved by the Fridley Police department. A person who purchases or attempts to purchase intoxicating liquor, 3.2% malt liquor, beer or wine while in this capacity is exempt from the penalties imposed by subdivision A above.

5. Revocation. The City Council has the authority to revoke any registration as noted in Section 11.08 of this Code.

609.9. PENALTIES

Any violation of this Chapter is a misdemeanor and is subject to all penalties provided for such violation under the provisions of Chapter 901 of this Code.

SECTION 2: That Section 508.21.5 of the Fridley City Code is hereby amended to allow State licensed liquor caterers and their events at Springbrook Nature Center or as follows:

CHAPTER 508. PARKS AND PARKWAYS

Section 508.21 ALCOHOLIC BEVERAGE

5. Notwithstanding any laws to the contrary, malt liquor and wine may be sold and or consumed for receptions or social events within the Springbrook Nature Center Interpretive Building and or in an adjacent outdoor designated space allowed only by written agreement with the City under the following conditions (Ref 1293):

A. Pursuant to a temporary on-sale intoxicating liquor license.

B. Pursuant to a temporary on-sale 3.2% malt liquor license.

C. Pursuant to a temporary consumption and display permit.

D. A private or public party may contract with ~~the holder of a State's caterer's permit~~ a liquor caterer licensed by the State of Minnesota under Minnesota Statute 340A.404(12) and registered with the City, as required in Chapter 609 of this Code. The liquor caterer may provide food, malt liquor, and wine to their guests for consumption in the Springbrook Nature Interpretive Building and/or adjacent outdoor designated space as part of a social event.

E. The holder of a City retail on-sale intoxicating liquor license may dispense malt liquor and wine off the licensed premises at any convention, banquet, conference, meeting, or social affair conducted on the premises of the Springbrook Nature Center without obtaining a state caterers license required by Minnesota Statute 340A.404(12); however, the licensee is prohibited from dispensing malt liquor or wine to any person attending or participating in a youth amateur athletic event being held on the premises. A youth amateur athletic event, for the purposes of this section, is defined as an event whose participants are 18 years of age and younger.

SECTION 3: That Section 11.10 of the Fridley City Code is hereby amended to set the fees for state licensed liquor caterers:

Chapter 11. GENERAL PROVISIONS AND FEES

Section 11.10. FEES

CODE	SUBJECT	FEE
609	Liquor, Caterer Caterer Registration Event Notification Permit	\$100 \$25/Event

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FRIDLEY THIS ____
DAY OF _____ 201_.

Scott J. Lund, Mayor

ATTEST

Debra A. Skogen, City Clerk

First Reading:
Second Reading:
Publication:



CITY COUNCIL MEETING OF MAY 23, 2016

To: Walter T. Wysopal, City Manager
From: Debra A. Skogen, City Clerk
Date: May 19, 2016
Re: First Reading of Two Ordinances:

1. An Ordinance Creating Chapter 610 of the Fridley City Code Entitled Liquor Manufacturers and Amending Chapter 11 Establishing Fees; and
2. An Ordinance Amending Chapters 603, 602 and 606 to Allow for Brew Pubs and Amending the Hours of Operation

Due to the increasing popularity of craft beers and microdistilleries, City staff began researching how to amend the City Code to allow for taprooms, brew pubs and cocktail lounges. After reviewing the State Statutes, other municipal codes, and attending several seminars to better understand the law, an ordinance was drafted. Staff had discussions with the Minnesota Alcohol and Gambling Division, reviewed the proposed code with the City Attorney and provided the information to the City Council for their feedback. At the last City Council work session the hours of operation and the investigation and license fees were discussed. Staff has made a few changes as a result of those changes.

Rather than just make a small change to each chapter of the liquor code, as other municipalities have done, City staff created a new Chapter for manufacturers to allow for the same types of conditions of licensing as the other liquor chapters. Chapter 610 is the proposed ordinance creating a new chapter of the City Code that would allow the City to issue certain types of licenses to Manufacturers and establish fees. Minnesota law authorizes municipalities to issue a “taproom” license which would allow for a malt liquor brewer to sell their malt liquor on-sale in a “taproom”, “brew pub” or off-sale in a specific type of container, known as a “Growler”; or to a Microdistillery for on-sale in a “cocktail room” license or off-sale in a specific type of container.

Under Minnesota law, “brew pubs” can only operate as a restaurant; however, they have the ability to sell their malt liquor on-sale or off-sale in a “growler”. To allow for a “brew pub” an additional ordinance was drafted to amended Chapter 603 of the City Code. After a discussion about hours, City staff reviewed the hours of operation for both on-sale and off-sale and made additional amendments to Chapter 602 and 606. As the City may be more restrictive, it is recommended off-sales be limited to the hours of the Municipal Liquor stores, with the exception of the “growlers”, which may also be sold on Sundays between the hours of 8 am and 10 pm.

In establishing the fees for the licenses, City staff reviewed what other municipalities were charging and reviewed how much staff time would be necessary from the application process, through the public hearing, issuance of the license, compliance checks and enforcement. The issue was discussed with the City Council. It was determined that the license fee would be set at \$600 for on-sale and \$300 for off-sale.

Staff recommends the following motions:

1. Hold the first reading of an Ordinance Creating a New Chapter of the Fridley City Code, Chapter 610 Liquor Manufacturers and Amending Chapter 11 of the City Code by Establishing Fees, as shown in Attachment 1; and
2. Hold the first reading of an Ordinance Amending Chapter 603 of the Fridley City Code Entitled Intoxicating Liquor to Allow for Brew Pubs and Amend the Hours of Operation; Chapter 602, Section 602.09, and Chapter 606, Section 606.11 Amending the Hours of Operation, as shown in Attachment 2. (Item No. 8 on the agenda.)

ORDINANCE NO. ____

**AN ORDINANCE CREATING A NEW CHAPTER OF THE FRIDLEY CITY CODE,
CHAPTER 610 LIQUOR MANUFACTURERS AND AMENDING CHAPTER 11 OF
THE CITY CODE BY ESTABLISHING FEES**

The Fridley City Council hereby finds after review, examination and recommendation of staff that Fridley City Code related to liquor manufacturers and fees be hereby created, amended and ordained as follows:

SECTION 1: That Fridley City Code, Chapter 610. Liquor Manufacturers be hereby created as follows:

CHAPTER 610. LIQUOR MANUFACTURERS

610.01 STATE LAW ADOPTED

The provisions of Minnesota Statutes Chapter 340A, commonly known as the Liquor Act, are adopted and made part of this Chapter as if set out in full. Whenever there is an inconsistency between the provisions of Minnesota Statutes Chapter 340A and the provisions of this Chapter, the more restrictive provision shall govern, where allowed by State law.

610.02 DEFINITIONS

The following definitions shall apply in the interpretation and application of this Chapter and the following words and terms, wherever they occur in this Chapter, are defined as follows:

1. Brew Pub. A “brew pub” is a brewer who holds a municipal retail on- or off-sale license in conjunction with a restaurant and who manufacturers fewer than 3,500 barrels of malt liquor in a year, at any one or more licensed premises as permitted in Minnesota Statutes 340A.24.
2. Brewer. A “brewer” is a person who manufacturers malt liquor for sale and holds a Brewers License issued by the State of Minnesota.
3. Brewer Taproom. “Brewer taproom” is a facility on or adjacent to the licensed brewery which allows for the on- or off-sale of malt liquor produced by the brewer.
4. Commissioner. “Commissioner” is the Commissioner of the Minnesota Department of Publication Safety.
5. Distilled Spirits. “Distilled spirits” is ethyl alcohol, hydrated oxide of ethyl, spirits of wine, whiskey, rum, brandy, gin, and other distilled spirits, including all dilutions and mixtures thereof, for non-industrial use.
6. 3.2% Malt Liquor. “3.2% malt liquor” is malt liquor containing not less than one-half of one percent alcohol by volume and no more than 3.2 percent alcohol by weight.

7. Malt Liquor. “Malt liquor” is any beer, ale, or other beverage made from malt by fermentation and containing not less than one-half of one percent alcohol by volume.
8. Manufacturer. “Manufacturer” is a person who, by a process of manufacture, fermenting, brewing distilling, refining, rectifying, blending or by the combination of different materials prepares or produces intoxicating liquor for sale.
9. Microdistillery. “Microdistillery” is a distillery operated within the state producing premium, distilled spirits in total quantity not to exceed 40,000 proof gallons in a calendar year.
10. Microdistillery Cocktail Room. “Microdistillery cocktail room” is a facility on or adjacent to the licensed distillery which allows for the on- or off-sale of distilled liquor produced by the distiller.
11. Off-sale. “Off-sale” is the sale of alcoholic beverages manufactured on site in original packages for consumption off the licensed premises only.
12. On-sale. “On-sale” is the retail sale of alcoholic beverages manufactured on site for consumption on the licensed premises.
13. Original Package. “Original Package” is a container or receptacle holding alcoholic beverages which is sealed, capped or corked by a manufacturer on the licensed premises.

610.03. LICENSE REQUIRED

No manufacturer may directly or indirectly manufacture malt liquor or intoxicating liquor without first obtaining zoning approval from the City. After the manufacturer has obtained approval from the City, they must then obtain the appropriate state and federal licenses or permits to operate as a manufacturer as defined in Minnesota Statutes Section 340A.301.

No manufacturer, to the extent authorized under Minnesota state law, shall directly or indirectly operate a brewer taproom or microdistillery cocktail room without having obtained a City license to do so as provided for in this Chapter.

No single entity may hold both a microdistillery cocktail room and brewer taproom license.

A microdistillery cocktail room and brewer taproom may not be co-located within a single entity.

The following licenses shall be issued by the City to manufacturers:

1. Brewery Retail Liquor License.

A brewer licensed under Minnesota Statute 340A.301 may be issued an on-sale brewer taproom license, a small brewer off-sale license, or a brew pub off-sale license for the sale of malt liquor

produced and packaged on the licensed premises which may also be sold to other bars, restaurants and off-sale liquor stores if permitted by State law and issued a license by the State.

A. Brewer Taproom on-sale license.

- (1) A brewer taproom On-sale License authorizing the on-sale of malt liquor produced by the brewer for consumption on the premises or adjacent to one brewery location owned by the brewer may be approved by the City Council under Minnesota Statute Section 340A.26.
- (2) A brewer may only have one brewer taproom license for malt liquor produced by the brewer and may not have an ownership interest in a brew pub.
- (3) A brewer tap room license may not be issued to a brewer if the brewer seeking the license, or any person having an economic interest in the brewer seeking the license or exercising control over the brewer seeking the license, is a brewer that brews more than 250,000 barrels of malt liquor annually.
- (4) Once the brewer taproom license is approved by the City Council, the city clerk shall, within ten days of the issuance of the license, inform the Commissioner of the licensee's name, address, trade name and effective date and expiration date of the license. The City shall also inform the Commissioner of a license cancellation, suspension or revocation during the license period.
- (5) The brewer taproom on-sale of malt liquor produced by the brewer shall be limited to the legal hours for on-sale malt liquor in the City. No sale of malt liquor on-sale shall be made:
 - (a) between the hours of 1:00 am and 8:00 a.m. on the days of Monday through Saturday, nor between 1:00 am and 8:00 a.m. on Sunday.
 - (b) between the hours of 8:00 p.m. December 24th and 8:00 a.m. on December 26th without the Holiday Endorsement as defined in Section 602.09 and 603.11 of the City Code.
 - (c) Between the hours of 1 am and 2 am on the days of Monday through Sunday without the Late Night Endorsement as defined in Section 602.09 and 603.11 of the City Code.
- (6) The sale of malt liquor produced by the brewer shall be limited to the brewer taproom and may not be taken outdoors unless a Patio Endorsement, defined in Section 610.14 of this Code, has been obtained.

B. Small Brewer Off-Sale License

- (1) A Small Brewer Off-Sale License authorizing the sale of malt liquor produced and packaged by the brewer for consumption off the premises may be approved by the City Council.

- (2) A brewer may only have one small brewer license for malt liquor produced and packaged by the brewer.
- (3) The amount of malt liquor produced and packed by the brewer and sold off-sale may not exceed 500 barrels annually.
- (4) The malt liquor produced and packaged by the brewer and sold off-sale must be removed from the premises before the applicable off-sale closing time in the City.
- (5) The packaging of malt liquor produced by the brewer for off-sale must comply with Minnesota Statute Section 340A.285.
- (6) A license may not be issued to a small brewer if the brewer seeking the license, or any person having an economic interest in the brewer seeking the license or exercising control over the brewer seeking the license, is a brewer that brews more than 20,000 barrels of its own brands of malt liquor annually.
- (7) Once the license is approved by the City Council, the city clerk shall, within ten days of the issuance of the license, inform the Commissioner of the licensee's name, address, trade name and effective date and expiration date of the license. The City shall also inform the Commissioner of a license cancellation, suspension or revocation during the license period.
- (8) The off-sale of malt liquor produced and packaged by the brewer shall be limited to the legal hours for off-sale malt liquor in the City. No sale of malt liquor off-sale, except as allowed in Minnesota Statute Section 240A.28, shall be made:
 - (a) between the hours of 10:00 pm and 8:00 a.m. on the days of Monday through Sunday.
 - (b) between the hours of 8:00 p.m. December 24th and 8:00 a.m. on December 26th without a Holiday Endorsement as defined in Section 602.09 and 603.11 of the City Code.

C. Brew Pub Off-Sale License

- (1) A brew pub that holds an on-sale license issued under Fridley City Code Section 603.02 may hold a license for the off-sale of malt liquor produced and packaged on the brew pubs licensed premises if approved by the City Council.
- (2) The malt liquor produced and packaged by the brewer and sold off-sale by the brew pub must not be consumed onsite and must be removed from the premises before the applicable off-sale closing time in the City.
- (3) The packaging of malt liquor produced by the brewer on the licensed premises for off-sale by the brew pub must comply with Minnesota Statute Section 340A.285.

- (4) A brew pub's total retail sales at on- or off-sale under this section may not exceed 3,500 barrels annually, provided off-sales may not total more than 500 barrels annually.
- (5) A brew pub licensed under this section to sell malt liquor off-sale may not be licensed as an importer under Minnesota Statutes Section 340A.302.
- (6) Once the brew pub off-sale license is approved by the City Council, the city clerk shall, within ten days of the issuance of the license, inform the Commissioner of the licensee's name, address, trade name and effective date and expiration date of the license. The City shall also inform the Commissioner of a license cancellation, suspension or revocation during the license period.
- (7) The off-sale of malt liquor produced and packaged on the brew pub's licensed premise shall be limited to the legal hours for off-sale malt liquor at exclusive liquor stores within the City. No sale of malt liquor off-sale, except as allowed in Minnesota Statute Section 340A.24, shall be made:
 - (a) between the hours of 10:00 pm and 8:00 a.m. on the days of Monday through Sunday.
 - (b) between the hours of 8:00 p.m. December 24th and 8:00 a.m. on December 26th without a Holiday Endorsement as defined in Section 602.09 and 603.11 of the City Code.

2. Microdistillery Retail License

A microdistillery licensed under Minnesota Statute Section 340A.301 may be issued an on-sale cocktail room license and an off-sale license for the sale of intoxicating liquor produced and packaged on the licensed premises. The intoxicating liquor produced and packaged on the licensed premises may also be sold to other bars, restaurants and off-sale liquor stores if permitted by State law and issued a license by the Commissioner.

A. On-Sale Microdistillery Cocktail Room License

- (1) A microdistillery cocktail room license authorizing the on-sale of intoxicating liquor produced by the microdistillery for consumption on the premises or adjacent to one distillery location owned by the distiller may be approved by the City Council under Minnesota Statute Section 340A.26.
- (2) A microdistillery may only have one microdistillery cocktail room license and may not have an ownership interest in a distillery licensed under Minnesota Statute Section 340A.301.
- (3) No license may be issued if the microdistiller seeking the microdistillery cocktail room license or exercising control over the microdistillery seeking the license is a

- microdistiller that produces more than 40,000 proof gallons of premium, distilled spirits annually.
- (4) Once the microdistillery cocktail room license is approved by the City Council, the city clerk shall, within ten days of the issuance of the license, inform the commissioner of the licensee's name, address, trade name and effective date and expiration date of the license. The city clerk shall also inform the state of a license cancellation, suspension or revocation during the license period.
 - (5) The on-sale of intoxicating liquor produced and packaged by the microdistillery for consumption on the licensed premises shall be limited to the legal hours for on-sale intoxicating liquor in the City. No on-sale of intoxicating liquor shall be made:
 - (a) between the hours of 1:00 a.m. and 8:00 a.m. on the days of Monday through Saturday;
 - (b) after 1:00 a.m. on Sundays unless the licensee is considered a restaurant with a seating capacity for at least 30 persons and which holds a Sunday on-sale license authorizing them to sell intoxicating liquor for consumption on the premises in conjunction with the sale of food between the hours of 8:00 a.m. on Sundays and 1:00 a.m. on Mondays;
 - (c) between the hours of 8:00 p.m. December 24th and 8:00 a.m. on December 26th without a Holiday Endorsement as defined in Section 603.11 of the City Code.
 - (d) Notwithstanding the foregoing, the sale of intoxicating liquor for consumption may occur on a licensed premise between the hours of 1:00 a.m. and 2:00 a.m. if the licensee has been granted by the city a Late Night License Endorsement for that license as defined in Section 603.11 of the City Code.
 - (6) The on-sale of intoxicating liquor produced by the microdistillery shall be limited to the microdistillery cocktail room and may not be taken outdoors unless a Patio Endorsement, defined in Section 610.14 of this Code, has been obtained.

B. Microdistillery Off-Sale License

- (1) A microdistillery off-sale license authorizing the sale of intoxicating liquor produced and packaged by the distiller for consumption off the premises may be approved by the City Council.
- (2) A distiller may only have one microdistillery license for intoxicating liquor produced and packaged by the distiller.
- (3) The intoxicating liquor produced and packaged by the distiller and sold off-sale must be removed from the premises before the applicable off-sale closing time in the City.
- (4) The license may allow the sale of one 375 milliliter bottle per customer per day of product manufactured on-site. No brand may be sold at the microdistillery unless it is also available for distribution by wholesalers.

- (5) Once the microdistillery off-sale license is approved by the City Council, the city clerk shall, within ten days of the issuance of the license, inform the Commissioner of the licensee's name, address, trade name and effective date and expiration date of the license. The City shall also inform the Commissioner of a license cancellation, suspension or revocation during the license period.
- (6) The microdistillery may not sell intoxicating liquor off-sale:
 - (a) on Sundays;
 - (b) before 8:00 am or after 10 pm on Monday through Saturday
 - (c) on Thanksgiving Day
 - (d) after 8 pm on Christmas Eve, December 24; or
 - (e) on Christmas Day, December 25;

610.04. APPLICATION

Every application for a license from a manufacturer to sell malt liquor or intoxicating liquor off- or on-sale shall be filed with the City Clerk. In addition to the information which may be required by the Commissioner, the application shall contain the following information:

1. Whether the applicant is a person, corporation, partnership, or other form of organization.
2. The type of license the applicant seeks.
3. Individual Information:
 - A. True name, place and date of birth, and home address.
 - B. Whether the applicant has ever used, or been known by, a name other than the applicant's true name and, if so, what was such name(s) or aliases, and the information concerning dates and places where used.
 - C. The name of the business if it is to be conducted under a designation other than the full individual name of the applicant. If it is a different designation, a copy of the certification, as required by Minnesota Statutes Chapter 333, certified by the Secretary of State, shall be attached to the application.
 - D. Whether the applicant is married or single. If married, true name, place and date of birth, and home address of applicant's present spouse.
 - E. Whether applicant and present spouse are registered voters and, if so, where.
 - F. Home addresses at which applicant and present spouse have lived during the preceding ten (10) years.

- G. Kind, name and location of every business, or occupation, applicant or present spouse have been engaged in during the preceding ten (10) years.
- H. Names and addresses of applicant's and spouse's employers and partners, if any, for the preceding ten (10) years.
- I. Whether applicant or spouse, or a parent, brother, sister, or child of either of them has ever been convicted of any felony, crime or violation of any ordinance, other than traffic. If so, the applicant shall furnish information as to the time, place and offense for which convictions were had and to whom.
- J. Whether applicant or spouse, or a parent, brother, sister, or child of either of them is or has ever been engaged as an employee or in owning and operating a hotel, restaurant, cafe, tavern or other business of a similar nature. If so, applicant shall furnish information as to the date, place and length of time.
- K. Whether applicant has ever been in military service. Applicant shall specify the date and type of discharge.

4. Partnership Information:

- A. The names and home addresses of all partners.
- B. All information concerning each partner as is required of a single applicant in Section 610.04.3 above.
- C. A managing partner, or partners, shall be designated.
- D. The interest of each partner in the business shall be disclosed.
- E. A true copy of the partnership agreement shall be submitted with the application.
- F. If the partnership is required to file a certificate as to a trade name under the provisions of Chapter 333, Minnesota Statutes, a copy of such certificate certified by the Secretary of State shall be attached to the application.

5. Corporation or Other Organization Information:

- A. Name of corporation and trade name.
- B. If incorporated, date and state of incorporation.
- C. A true copy of:
 - (1) the Corporation's Certificate of Incorporation;
 - (2) Articles of Incorporation or Association Agreement;
 - (3) By-laws; and

- (4) If a foreign corporation, a Certificate of Authority as described in Minnesota Statutes Chapter 303.
- D. The name of the manager or proprietor or other agent in charge of the premises to be licensed along with all of the information about said individual as is required of a single applicant in Section 610.04.3 above.
- E. Notwithstanding the definition of interest as given in Section 610.04, the application shall contain a list of all persons who, singly or together with their spouse, or a parent, brother, sister or child or either of them, own or control an interest in said corporation or association in excess of 5% or who are officers of said corporation or association, together with their addresses and all information as is required of a single applicant in Section 610.04.3 above.
7. The street address where the sale of malt liquor or intoxicating liquors is to be conducted and a floor plan of the room where liquor is to be sold or consumed showing the seating area and the number of persons intended to be seated in the room.
8. A copy of the state and federal permits showing in what name the permit was issued and the nature of the permit.
9. The amount of the investment that the applicant has in the business, building, premises, fixtures, furniture, stock in trade, etc., and proof of the source of such money.
10. The names and addresses of all persons, other than the applicant, who have any financial interest in:
- (a) the business; the buildings; premises; fixtures; and furniture;
 - (b) stock in trade and the nature of such interest;
 - (c) the amount of financial interest thereof; and
 - (d) the terms for payment or other reimbursement.
- This shall include, but not be limited to, any lessees, lessors, mortgagees, lenders, lienholders, trustees, trustors, and persons who have co-signed notes or otherwise loaned, pledged, or extended security for any indebtedness of the applicant.
11. The names, residences and business addresses of three (3) persons of good moral character, not related to the applicant or financially interested in the premises or business, who may be referred to as to the applicant's character or, in the case where information is required of a manager, the manager's character.
12. Documentation showing all real estate, special assessments, utility payments, and personal property taxes for the premises to be licensed which are due and payable have been paid.

610.05. EXECUTION OF APPLICATION

1. If the application is from an individual, it shall be signed and sworn to by such individual.

2. If the applicant is from a corporation, it shall be signed and sworn to by an officer of that corporation.
3. If the application is from a partnership, the application shall be signed and sworn to by one of the partners thereof. The application, license and insurance policy shall be made and issued in the name of all partners.
4. If the application is from an unincorporated association, the application shall be signed and sworn to by the manager or managing officer thereof.

610.06. MANAGERIAL LICENSE

1. No person shall work as a manager of a premises licensed under this Chapter, and no licensee shall permit any such person to be so employed, unless such person, within seven (7) days after first being so employed, shall apply for a license to engage in such business. No persons may be so employed for any length of time if their license is denied or revoked.
2. An application for such license shall be filed with the City Clerk upon forms provided by the City and such application shall be verified under oath and shall contain the following information:
 - A. The names and addresses of two (2) residents who have known the applicant for a period of two (2) years and who will vouch for the sobriety, honesty, and general good character of the applicant.
 - B. A concise history of the applicant's previous employment.
 - A. The record, if any, of arrests and of convictions for crimes and misdemeanors other than traffic offenses.
3. The annual license fee and expiration date shall be provided in Chapter 11 of this Code. Application for renewal of an existing license shall be made at least 15 days prior to the date of the expiration of the license on such form as the City Council may approve.
4. The application shall be referred to the Police Department which shall investigate the facts set forth in the application and make a written report thereon at the earliest practicable time. If the Police Department recommends that such person be licensed, the City Clerk shall issue the license forthwith. If the Police Department makes a recommendation that the license not be issued, the applicant, upon request, shall be entitled to a hearing before the City Council and may offer evidence to prove the license should be issued.
5. No persons shall be issued a license if it appears that they had committed an act which is a willful violation of Minnesota Statutes Chapter 340A.

6. Any license issued hereunder may be revoked for any violation of this Chapter or of Minnesota Statutes Chapter 340A or for conviction of any crime or misdemeanor involving moral turpitude.

610.07. GRANTING OF LICENSES

1. Initial Licenses

- A. Upon receipt of a completed application and fee, the city clerk shall forward the application to the public safety director, or designee, for verification and investigation of the facts set forth in the application. The public safety director or designee shall complete such investigation and make a written recommendation and report to the city clerk. The report shall include a list of all violations of any federal, state or municipal law.
- B. After receipt of the written report, the city clerk shall forward the application to the fire department and building inspections department for their review and comment.
- C. Within twenty (20) days after the receipt of the public safety director's written report, the city clerk shall cause to be published a Notice of Public Hearing regarding the license application in the official newspaper at least ten (10) days in advance of the public hearing. The Notice shall include the date, time and place of the public hearing, the name of the applicant, the address of the premises to be licensed, and the nature of the business. The city clerk shall prepare a written report to the city council for the public hearing which shall include the director's report and any comments the fire and building inspections departments may have.
- D. At the time of the public hearing, opportunity shall be given to any person to be heard for or against the granting of the license. If additional information is required, the city council may continue the public hearing as it may deem advisable, within a reasonable amount of time. The city council may thereafter grant or deny the application in its discretion.
- E. The city clerk shall, within ten (10) days after the issuance of any license under this Chapter, submit the required documentation to the Commissioner. The city clerk shall also submit to the Commissioner any change of address, cancellation or revocation of any license by the City Council during the license period.
- F. Each license is issued to the applicant at the premises described in the application. No license may be transferred to another person, partnership, or corporation, or to any other location.
- G. Where a license is granted to a premise where the building is under construction or otherwise not ready for occupancy, the city clerk shall not issue the license until a Certificate of Occupancy has been issued. The building inspection department shall

notify the city clerk that the Certificate of Occupancy has been issued and the building is ready for occupancy.

2. Renewal Licenses

- A. Applications for the renewal of an existing malt liquor or intoxicating liquor license shall be made at least 60 days prior to the date of the expiration of the license and shall be made in an abbreviated form. If, in the judgment of the city council, good and sufficient cause is shown by an applicant for their failure to file for a renewal within the time provided, the city council may, if the other provisions of this Chapter are complied with, grant the application. A review shall be made of all facts set out in the application. The city council shall grant or refuse the application at its discretion.
- B. Each license holder shall be given written notice, by mail, at least ten (10) days but not more than thirty (30) days before the city council acts upon their license renewal. This notice shall be in a form as designated by the city clerk and shall specify the date and time when the renewal application will be considered by the city council. The license holder shall be permitted an opportunity to address the city council on its license renewal application.

610.08. LICENSE FEES.

- 1. Fees. The annual license fees and initial investigation fee shall be as provided in Chapter 11 of this Code.
- 2. Payment Required. All fees shall be paid in full at the time of the application. Upon denial or rejection of any application for a license, the license fee shall be refunded in full for the amount paid, with the exception of the investigative fee.
- 3. Expiration; Pro Rata Fees. Every license shall expire on the last day of April of each year. Each license shall be issued for a period of one (1) year, except that if a portion of the license year has elapsed when the license is granted, the license shall be issued for the remainder of the year at a pro rata fee. In computing such fee, any unexpired fraction of a month shall be counted as one (1) month.
- 4. When the license is for premises where the building is not ready for occupancy, the time fixed for computation of the license fee for the initial license period shall be ninety (90) days after approval of the license by the City Council or upon the date the building is ready for occupancy, whichever is sooner.
- 5. No transfer of a license shall be permitted from place to place or person to person.
- 6. At any time that an additional investigation is required because of a change in ownership or control of a corporation or because of an enlargement, alteration, or extension of premises previously licensed, the licensee shall pay an additional investigating fee as provided for in Chapter 11 of the City Code.

7. Where a new application is filed as a result of incorporation by an existing licensee and the ownership control and interest in the license are unchanged, no additional license fee will be required.

610.09. LIABILITY INSURANCE

1. Every person licensed to sell malt liquor or intoxicating liquor at off- or on-sale shall demonstrate proof of financial responsibility with regard to liability imposed by Minnesota Statutes Chapter 340A, to the city clerk as a condition of the issuance or renewal of the license. Proof of financial responsibility may be given by filing:

A. A certificate of insurance that there is in effect an insurance policy or pool providing the following minimum coverage:

(1) \$50,000 because of bodily injury to any one person in any one occurrence, and, subject to the limit for one person, in the amount of \$100,000 because of bodily injury to two or more persons in any one occurrence, and in the amount of \$10,000 because of injury to or destruction of property of others in any one occurrence.

(2) \$50,000 for loss of means of support of any one person in any one occurrence, and, subject to the limit for one person, \$100,000 for loss of means of support of two or more persons in one occurrence; or

B. A bond of a surety company with minimum coverages as provided in clause (A) above, or

C. A certificate of the State Treasurer that the licensee has deposited with the State Treasurer \$100,000 in cash or securities which may legally be purchased by savings banks or for trust funds having a market value of \$100,000.

2. A liability insurance policy shall provide that it may not be canceled for any cause, either by the insured or the insurance company without first giving ten (10) days notice to the City of Fridley in writing of the intention to cancel it, addressed to the City Clerk of the City of Fridley.

3. A liability insurance policy shall provide that the insurance company agrees to contact the City of Fridley in writing and addressed to the City Clerk of the City of Fridley, within ten (10) days of any claim made against the policy.

4. A liability insurance policy that contains annual aggregate limits of liability shall require the insured to buy additional coverage after any claim is made that reduces the coverage under the policy below the requirements.

5. The operation of a retail malt liquor or intoxicating liquor business at on- or off-sale, without having on file at all times with the City of Fridley the liability insurance policy or other evidence of financial responsibility shall be grounds for immediate revocation of the license. Notice of

cancellation of a current liquor liability policy serves as notice to the licensee of the impending revocation and unless evidence of compliance with the financial responsibility is presented to the city clerk before the termination is effective, the license will be revoked instantly upon the lapse.

6. The city clerk shall submit the provided proof of financial responsibility to the Commissioner.

610.10. BONDS

1. Each application for an off- or on-sale malt liquor or intoxicating liquor license shall be accompanied by a surety bond in the amount of \$3,000.00 running in favor of the City of Fridley, or in lieu thereof, cash or United State Government bonds of equivalent market value, as provided in Minnesota Statutes, Section 340.12. The bond shall be in effect for the period covered by the license.

2. The bond's conditions are as follows:

A. The licensee will obey the laws relating to the licensed business.

B. The licensee will pay to the City, when due, all taxes, licenses, penalties, and other charges.

C. In the event of any violation of any liquor laws, the bond shall be forfeited to the City, as obligee.

3. Bonds for off-“ or on-sale” licenses shall be filed with the city clerk.

4. All bonds shall be for the benefit of the City, as obligees, and all persons suffering damages by reason of the violation of the conditions of 610.06.2. Upon forfeiture of the bond for violation of the law, the District Court of Anoka County may forfeit the bond's penal sum or any part thereof to the City.

5. Operation of a licensed business without having on file at all times with the City of Fridley effective security as required above shall be grounds for immediate revocation of the license.

610.11. PERSONS INELIGIBLE

No license shall be granted or held by any person:

1. Under twenty-one (21) years of age.

2. Who is not of good moral character and repute. If the applicant has been an owner, manager or employee of a hotel, restaurant, cafe, tavern or other business of a similar nature, the city council may consider the applicant's past performance record in determining whether a license shall be granted or renewed.

3. Has had a license issued under this section revoked within five years of the date of the license application, or to any person who at the time of the violation owns any interest, whether as a holder of more than five percent of the capital stock of a corporation licensee, as a partner or otherwise, in the premises or in the business conducted thereon, or to a corporation, partnership, association, enterprise, business, or firm in which any such person is in any manner interested; and
4. Has been convicted within five years of the date of license application of a felony, or of a willful violation of a federal or state law, or local ordinance governing the manufacture, sale, distribution, or possession for sale or distribution of alcoholic beverages. The Commissioner may require that fingerprints be taken and may forward the fingerprints to the Federal Bureau of Investigation for purposes of a criminal history check as defined in Minnesota Statutes 340A.301.
5. To the spouse of a person ineligible for a license pursuant to the provisions of this section of the Code or who, in the judgment of the city council, is not the real party in interest or beneficial owner of the business operated, or to be operated, under the license.
6. Who is directly or indirectly interested in any other establishment in the City of Fridley to which an on-sale license has been issued under Chapter 602 or 603 of this Code, with the exception for a brew pub off-sale malt liquor license.

The term "interest" as used in this Section includes any pecuniary interest in the ownership, operation, management or profits of a retail liquor establishment, but does not include bona fide loans; bona fide fixed sum rental agreements; bona fide open accounts or other obligations held with or without security arising out of the ordinary and regular course or business of selling or leasing merchandise, fixtures or supplies to such establishment; or an interest of ten per cent (10%) or less in any corporation holding a license. A person who receives monies from time to time directly or indirectly from a licensee, in the absence of a bona fide consideration therefore and excluding bona fide gifts or donations, shall be deemed to have a pecuniary interest in such retail license. In determining "bona fide" the reasonable value of the goods or things received as consideration for any payment by the licensee and all other facts reasonably tending to prove or disprove the existence of any purposeful scheme or arrangement to evade the prohibitions of this Section shall be considered.

610.12. PLACES INELIGIBLE

1. No license shall be granted or renewed for operation on any premises on which financial claims of the State, County or City are due, delinquent or unpaid.
2. No license shall be issued for the premises owned by a person to whom a license may not be granted under this Chapter.
3. No license shall be issued for the premises if it does not meet the required zoning conditions.

610.13 CONDITIONS OF LICENSE

Every license shall be granted subject to the condition of all sections of this Chapter and of any other applicable provision of this Code, State or federal law, including the following:

1. The license shall be posted in a conspicuous place in the licensed establishment at all times.
2. Licensees shall be responsible for the conduct of their place of business and the conditions of sobriety and order in the place of business and on the premises.
3. No license shall be effective beyond the space named in the license for which it was granted
4. No malt liquor or intoxicating liquor shall be sold or furnished or delivered to any intoxicated person, to any habitual drunkard, to a person under twenty-one (21) years of age, or to any person to whom sale is prohibited by State law.
5. Licensees shall not knowingly permit the licensed premises or any room in those premises or any adjoining building directly or indirectly under their control to be used as a resort for prostitutes.
6. Any police officer, or any properly designated officer or employee of the City shall have the right to enter, inspect and search the premises of the licensee during the business hours without a warrant.
7. No licensee shall sell, offer for sale, or keep for sale, malt liquor or intoxicating liquor in any original package which has been refilled or partially refilled, except as allowed by Minnesota Statutes Section 340A.285. No licensee shall directly or through any other person delete or in any manner tamper with the contents of any original package so as to change its composition or alcoholic content while in the original package. Possession on the premises by the licensee of liquor in the original package differing in composition or alcoholic content in the liquor when produced and packaged by the manufacturer, shall be prima facie evidence that the contents of the original package have been diluted, changed or tampered with.
8. The business records of the licensee, including federal and state tax returns, shall be available for inspection by the city manager, or other duly authorized representative of the City or the city council, at all reasonable times.
9. Changes in the corporate or association officers, corporate charter, articles of incorporation, by-laws, or partnership agreement, as the case may be, shall be submitted to the city clerk within thirty (30) days after such changes are made. Notwithstanding the definition of interest as given in Section 610.____, in the case of a corporation, the licensee shall notify the city clerk when a person not listed in the application acquires an interest which, together with that of spouse, parent, brother, sister, or child, exceeds 5%, and shall give all information about said person as is required of a person pursuant to the provisions of Section 610.11.6.

10. At the time licensees submit their applications for renewal of a license, they shall list all direct or indirect contributions made to or on behalf of a candidate for Fridley City Councilperson or Mayor, including, but not limited to, candidates, committees, volunteer committees, etc., for all City elections within the last 365 days.

11. No licensee shall permit any person under the age of 18 to enter the licensed establishment except for the purpose of performing work duties other than the serving or selling malt liquor or intoxicating liquor, unless accompanied by a parent or guardian.

12. No licensee shall permit in any licensed establishment, or any adjoining property owned or leased by the licensee, any boxing, wrestling, or any other form of entertainment whose primary purpose is physical contact by striking or touching an opponent with hands, head, feet, or body. Team sports in which physical contact is incidental to the primary purpose of the game such as basketball, volleyball, soccer, football, baseball, hockey, and softball are not included among activities prohibited by this section.

13. No licensee shall use or permit to be used any playing cards on the licensed premise except that playing cards may be used during a tournament of a social skill card game as defined by Minnesota Statute 609.761, subdivision 3, and conducted pursuant to regulations contained in Section 603.10.23 of the city code.

610.14 PATIO ENDORSEMENT

1. Statement of Policy

The sale of malt liquor or intoxicating liquor will be limited to the sale and consumption inside of a structure on the licensed premises, unless the licensee applies for and receives approval from the city council for a Patio Endorsement to allow the sale and consumption outside of a structure on the licensed premises.

2. Regulations

- A. An outdoor patio shall not be enclosed in such a manner that the air becomes indoor air as defined by state law.
- B. The patio shall be attached to the licensed premises and share at least one common wall or side with the licensed premise building/structure. The contiguous area will not be part of a public street, sidewalk or other public grounds.
- C. If part of the parking lot is used to install an outdoor patio, the patio must share one common wall with the licensed premise. In addition, the licensed premise must continue to meet the parking requirements set by city code and the outdoor patio shall not affect the circulation of traffic.

- D. Access to the patio shall be directly from the licensed premise with no direct access other than an emergency exit (exit only) equipped with an alarm, from any area other than by passing through the normal interior public areas of the licensed premise.
- E. The patio shall be clearly delineated by a permanent installed fence, or other structure or barrier, at least 42" high to prevent the ingress or egress of persons to and from the patio. The fence shall be designed and constructed in a manner that discourages or deters the passing of any regulated, controlled or prohibited items outside from one side of the fence to the other side of the fence.
- F. Panic and fire exit hardware shall be installed on the fence or barrier and comply with the Minnesota Building Code.
- G. Patios in direct contact with, or immediately adjacent to a parking area for motor vehicles, shall have sufficient barriers installed, as defined by the Minnesota State Building Code, to reduce the likelihood of incursion of vehicles into the patio space.
- H. The licensee shall pay the Metropolitan Council S.A.C. unit(s) for outside seating.
- I. The patio shall be placed in an area to meet the state and federal accessibility requirements.
- J. There shall be no live entertainment. Music, sound, or noise in the patio enclosure shall comply with the provisions of Chapter 124 of the Fridley City Code at all times.
- K. The sale and consumption of malt liquor or intoxicating liquor within the patio is limited to the normal business hours. No licensee, nor the employee, nor agent of any license will serve, dispense, possess, display, or in any manner furnish malt liquor or intoxicating liquor at any other time.
- L. All other conduct pertaining to the licensed premises required by this Code or Minnesota state statutes shall apply.

3. Application for Patio Endorsement

Any establishment to which an on-sale brewer taproom or microdistillery cocktail room has been issued may submit an application for a patio endorsement. The application shall contain a description of the outdoor area that is proposed to be licensed and will be accompanied by a drawing of the proposed area to be licensed. The application will also include a detailed description of the barriers that will be used, the method of seating, ingress and egress arrangements, security provisions, sanitary and fire arrangements and lighting. The drawings must include the dimensions of the area, barriers, tables, aisles and equipment, and must be drawn proportionately to scale.

This application must be submitted to the city clerk who will forward for review and comment to the police department, fire department, and community development department before

submission to the city council. The City staff will review the suitability of the proposed licensed area in light of the applicable fire, building and life safety codes, zoning codes, past performance of the licensee in maintaining order and obeying applicable laws in the licensed patio and in the principal licensed premises, the adequacy of the proposal to provide for the safety of persons on the proposed premises, impact on the surrounding land, adequacy of lighting, appropriateness of noise level, suitability of ingress and egress arrangements including control of persons entering and leaving for purposes of preventing consumption by minors and safety of seating arrangements.

If the patio endorsement is approved by the city council, the licensee shall obtain the appropriate building permits.

4. Violations

- A. It shall be a violation of this code, by the license holder and/or any employees or agents of the license holder, to permit, allow or fail to prevent persons from directly accessing the patio by means other than through the building on the premises.
- B. It shall be a violation of this code by the license holder and/or any employees or agents of the license holder, or to allow any other person, to provide, furnish or give any liquor, tobacco products, weapons, or any other regulated controlled or prohibited items (for example, drugs, dice, cards, etc.) from one side of the fence or barrier to the other.
- C. Any violation of the provisions of this Code or of the state law regulating the sale of liquor which occur in the patio area will be considered as a violation of the principal on-sale license for the premises.

610.15. ADMINISTRATIVE OFFENSES

1. Administrative Civil Penalties: Administrative offense procedures established pursuant to this chapter are intended to provide the public and the City with an informal, cost effective, and practical alternative to traditional criminal charges for violations of this ordinance. The procedures are intended to be voluntary on the part of those who have been charged with administrative offenses.

2. Every licensee shall be responsible for the conduct of its employees while on the licensed premises and any sale or other disposition of any malt liquor or intoxicating liquor by an employee to any person under twenty-one (21) years of age shall be considered an act of the licensee for purposes of imposing an administrative penalty, license suspension, or revocation.

- A. Individual. At any time prior to the payment of the administrative penalty as is provided for hereafter, the individual may withdraw from participation in the procedures in which event the City may bring criminal charges in accordance with law. Likewise, the City, at its discretion, may bring criminal charges in the first instance. In the event a party participates in the administrative offense procedures but does not pay the monetary

penalty which may be imposed, the City will seek to collect the costs of the administrative offense procedures as part of a subsequent criminal sentence in the event the party is charged and is adjudicated guilty of the criminal violation.

B. Licensee. At any time prior to the payment of the administrative penalty as is provided for hereafter, the licensee may withdraw from participation in the procedures in which event the City may permanently revoke the license issued to the licensee under this Chapter in accordance with law. Likewise, the City, in its discretion, may revoke the license issued to the licensee under this Chapter in the first instance. In the event a licensee participates in the administrative offense procedures but does not pay the monetary penalty which may be imposed, the City will suspend the license issued to the licensee under this Chapter in accordance with section 603.27.9 of this ordinance.

3. Notice. Any officer of the Fridley police department shall, upon determining there has been a violation, notify the violator of the violation. Said notice shall set forth the nature, date and time of violation, the name of the officer issuing the notice and the amount of the scheduled penalty.

4. Payment. Once such notice is given, the alleged violator may, within twenty (20) days of the time of issuance of the notice pay the amount set forth on the notice, or may request a hearing in writing, as provided for hereafter. The penalty may be paid in person or by mail, and payment shall be deemed to be an admission of the violation.

5. Hearing. Any person contesting an administrative offense pursuant to this Chapter may request a hearing before the Hearing Examiner. Such request shall be filed in writing with the public safety director within twenty (20) days of the offense. The public safety director shall notify the Hearing Examiner, who will notify the person contesting and the licensee of the date, time, and place of hearing. The hearing shall be conducted no more than twenty (20) days after the Hearing Examiner receives notice of the request, unless a later date is mutually agreed to by the Hearing Examiner, the licensee, the person contesting and the City. Within ten (10) days after such hearing, the Hearing Examiner shall affirm, repeal, or modify the charge against the licensee or the person contesting. Any person aggrieved by the decision of the Hearing Examiner may appeal to the public safety director within twenty (20) days of receiving notice of the Hearing Examiner's decision. At its next available regular meeting following the filing of a notice of appeal, the Council shall review the decision and findings of fact of the Hearing Examiner and shall affirm, repeal or modify that decision.

6. Hearing Examiner. The position of Hearing Examiner is hereby created. The city manager may, at his discretion and with the approval of the city council, contract with third parties for the furnishing of all services of the Hearing Examiner as contained in this Chapter and set the rate of compensation therefore.

7. Qualifications. The Hearing Examiner shall be an individual trained in law; however, it shall not be required that the Hearing Examiner be currently licensed to practice law in the State of Minnesota.

8. Duties: The Hearing Examiner shall have the following duties:
 - A. Set dates and hear all contested cases.
 - B. Take testimony from all interested parties.
 - C. Make a complete record of all proceedings including findings of fact and conclusions of law.
 - D. Affirm, repeal or modify the penalty assessed.
9. Failure to Pay. In the event a party charged with an administrative penalty fails to pay the penalty, if an individual, the party will be charged with the criminal offense; if a licensee, the city council will suspend the license issued to the licensee under this Chapter.
10. Disposition of Penalties. All penalties collected pursuant to this Chapter shall be paid to the City's treasurer and will be deposited in the City's general fund.

610.16. VIOLATIONS

1. Administrative Civil Penalties: Individuals. Any person in the employ of a licensee who sells any malt liquor or intoxicating liquor to a person under the age of twenty-one (21) years is subject to an administrative penalty; and any person under the age of twenty-one (21) years who attempts to purchase any malt liquor or intoxicating liquor from a licensee is subject to an administrative penalty. The administrative penalties are as follows:
 - A. **First violation.** The penalty for the first violation is \$250.00.
 - B. **Second violation within 12 months.** The penalty for the second violation is \$500.00.
 - C. **Third violation within 12 months.** The penalty for the third violation is \$750.00.
2. Administrative Civil Penalties; Licensee. If a licensee or an employee of a licensee is found to have sold any malt liquor or intoxicating liquor to a person under the age of twenty-one (21) years, the licensee shall be subject to an administrative penalty as follows:
 - A. **First violation.** The penalty for the first violation is \$500.00. If the fine is not paid within 20 days the City may suspend the license issued to the licensee under this Chapter for a period not to exceed 10 days.
 - B. **Second violation within 12 months.** The penalty for the second violation is \$1000.00. If the fine is not paid within 20 days the City may suspend the license issued to the licensee under this Chapter for a period not to exceed 30 days.
 - C. **Third violation within 12 months.** The city may permanently revoke the license issued to the licensee under this Chapter.

3. Defense. It is a defense to the charge of selling malt liquor or intoxicating liquor to a person under the age of twenty-one (21) years, that the licensee or individual, in making the sale, reasonably and in good faith relied upon representation of proof of age described in Minnesota Statute Section 340A.503. Subdivision 6(a).

4. Exemption. A person, no younger than 18 and no older than 20, may be enlisted to assist in the tests of compliance. The person shall at all times act only under the direct supervision of a law enforcement officer or an employee of the licensing department, or in conjunction with a compliance check effort that has been pre-approved by the Fridley police department. A person who purchases or attempts to purchase malt liquor or intoxicating liquor while in this capacity is exempt from the penalties imposed by Section 610.16.1 above.

5. Revocation. The City Council has the authority to revoke any license as noted in City Code Section 11.08.

610.17. PENALTIES

Any violation of this Chapter is a misdemeanor and is subject to all penalties provided for such violation under the provisions of Chapter 901 of this Code.

SECTION 2: That Chapter 11 of the Fridley City Code be hereby amended as follows:

CHAPTER 11. GENERAL PROVISIONS AND FEES

11.11. FEES

License and permit fees shall be as follows;

CODE	SUBJECT	FEE
603	<u>Brew Pub On-Sale License</u>	<u>\$600</u>
610	<u>Liquor Manufacturers</u>	
	<u>Brewery On-Sale Malt Liquor Taproom License</u>	<u>\$600</u>
	<u>Small Brewer Off-Sale Malt Liquor License</u>	<u>\$300</u>
	<u>Brew Pub Off-Sale License</u>	<u>\$300</u>
	<u>Microdistiller On-Sale Cocktail Room License</u>	<u>\$600</u>
	<u>Microdistiller Off-Sale Intoxicating Liquor License</u>	<u>\$300</u>
	<u>Investigative Fee</u>	
	• <u>Individual</u>	<u>\$200</u>
	• <u>Partnership/Corporation</u>	<u>\$400</u>
	<u>Alteration of Business</u>	<u>\$100</u>
	<u>Change of Officers</u>	<u>\$25</u>

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FRIDLEY THIS ____ DAY OF _____ 2016.

ATTEST:

SCOTT J. LUND, MAYOR

DEBRA A. SKOGEN, CITY CLERK

First Reading:
Second Reading:
Publication Date:

ORDINANCE NO. ____

AN ORDINANCE AMENDING CHAPTER 603 OF THE FRIDLEY CITY CODE ENTITLED INTOXICATING LIQUOR TO ALLOW FOR BREW PUBS AND AMEND THE HOURS OF OPERATION; CHAPTER 602 SECTION 602.09, AND CHAPTER 606, SECTION 606.11 AMENDING THE HOURS OF OPERATION

The Fridley City Council hereby finds after review, examination and recommendation of staff that Fridley City Code related to the on-sale of intoxicating liquor to allow for brew pubs be hereby created, amended and ordained as follows:

**FRIDLEY CITY CODE
CHAPTER 603. INTOXICATING LIQUOR**

SECTION 1: THAT SECTION 603.01. DEFINITIONS, BE HEREBY AMENDED BY CREATING LANGUAGE DEFINING A BREW PUB AND RENUMBERING THE REMAINDER OF THIS SECTION AS FOLLOWS:

(2) Brew Pub

A brew pub is a restaurant attached to a brewery which manufactures fewer than 3,500 barrels of malt liquor annually. The entire brewing production is solely for the sale and consumption of malt liquor on tap on the licensed premises or for off-sale from the licensed premises as permitted by Minnesota Statutes Section 340A.24, subd 2 and City Code Chapter 610.

SECTION 2: THAT SECTION 603.02. LICENSE REQUIRED, BE AMENDED AS FOLLOWS:

No person, except wholesalers or manufacturers to the extent authorized under State License, shall directly or indirectly deal in, sell, or keep for sale any intoxicating liquor without first having received a license to do so as provided in this Chapter. No person shall sell any intoxicating liquor on Sundays without obtaining a separate license for Sunday sales, as required by Minnesota State Statues. No person shall sell any intoxicating liquor after 1:00 a.m. without obtaining a special Late Night License Endorsement for an existing liquor license as provided in this Chapter.

On-Sale intoxicating liquor licenses shall only be granted to bowling centers, brew pubs, hotels and restaurants, as defined in Section 603.01, where food is prepared and served for consumption on the premises.

SECTION 3: THAT SECTION 603.08. PERSONS INELIGIBLE , BE AMENDED AS FOLLOWS:

5. Who is a manufacturer or wholesaler of intoxicating liquor with the exception of a brew pub. No manufacturer or wholesaler shall either directly or indirectly own or control or have any financial interest in any retail business selling intoxicating liquor.

SECTION 4: THAT SECTION 603.09. PLACES INELIGIBLE BE AMENDED AS FOLLOWS:

4. No "on-sale" license shall be granted for a brew pub, restaurant ~~and/or~~ hotel that does not have a minimum total building area of 5,000 square feet, with a minimum kitchen and dining area of 2,000 square feet and with a minimum seating capacity that is open to the general public of 130.

SECTION 5: THAT SECTION 603.10. CONDITIONS OF LICENSE, BE AMENDED AS FOLLOWS:

3. No "on-sale" licensee shall sell intoxicating liquor "off-sale" with the exception of a brew pub.

13. No licensee shall apply for or possess a Federal Wholesale Liquor Dealers special tax stamp or a Federal Gambling stamp, with the exception of a brew pub.

18. A brew pub and restaurant shall be conducted in such a manner that, of that part of the total business attributable to or derived from the serving of foods and intoxicating liquors, a minimum of 40% of the business for a license year is from the serving of food prepared on site and not from vending machines. A hotel shall be conducted in such a manner that, of that part of the total business attributable to or derived from the serving of foods and intoxicating liquors a minimum of 40% of the business for a license year is from the serving of food prepared on site and not from vending machines. A bowling center/restaurant shall be conducted in such a manner that, of that part of the total business attributable to or derived from the sale of food and intoxicating liquors, a minimum of 30% of the gross sales of the food and liquor is from the serving of food prepared on site and not from vending machines.

20. No licensee shall hold events which are exclusively for persons under the age of 21 except social functions that are held in a portion of the establishment where liquor is not sold. Social functions that are held in a portion of the brew pub or restaurant where liquor is not sold shall be limited to persons age 18 and older.

SECTION 6: THAT SECTION 603.11. HOURS OF OPERATION BE AMENDED AS FOLLOWS:

603.11. HOURS OF OPERATION

1. No sale of intoxicating liquor for consumption on the licensed premises may be made between 1:00 a.m. and 8:00 a.m. on the days of Monday through ~~Saturday, nor between 1:00 a.m. and 10:00 a.m. on~~ Sunday. No sale may between the hours of 8:00 p.m. December 24th and 8:00 a.m. on December 26th without a Holiday Endorsement. (Ref **Ord 1271**)

SECTION 7: THAT SECTION 603.26. PATIO ENDORSEMENT BE AMENDED AS FOLLOWS:

3. Application

Any brew pub or restaurant to which an on-sale intoxicating or wine license has been issued may submit an application for a patio endorsement. The application shall contain a description of the outdoor area that is proposed to be licensed and will be accompanied by a drawing of the proposed area to be licensed. The application will also include a detailed description of the barriers that will be used, the method of seating, ingress and egress arrangements, security provisions, sanitary and fire arrangements and lighting. The drawings must include the dimensions of the area, barriers, tables, aisles and equipment, and must be drawn proportionately to scale.

SECTION 8: THAT CHAPTER 602 OF THE FRIDLEY CITY CODE BE HEREBY AMENDED AS FOLLOWS:

CHAPTER 602. 3.2% MALT LIQUOR

602.09. HOURS

1. Closing Hours.

No sale of 3.2% malt liquor may be made between 1:00 a.m. and 8:00 a.m. on the days of Monday through ~~Saturday, nor between 1:00 a.m. and 10:00 a.m. on~~ Sunday. No sale may be made between the hours of 8:00 p.m. December 24th and 8:00 a.m. on December 26th without Holiday Endorsement. (Ref Ord 1271)

SECTION 9: THAT CHAPTER 606 OF THE FRIDLEY CITY CODE BE HEREBY AMENDED AS FOLLOWS:

CHAPTER 606. INTOXICATING LIQUORS - ON-SALE CLUBS

606.11. HOURS OF OPERATION

1. No sale of intoxicating liquor for consumption on the licensed premises may be made between 1:00 a.m. and 8:00 a.m. on the days of Monday through ~~Saturday, nor between 1:00 a.m. and 10:00 a.m. on~~ Sunday. No sale may be between the hours of 8:00 p.m. December 24th and 8:00 a.m. December 26th without a Holiday Endorsement. (Ref. 935, 984, 1271)

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FRIDLEY THIS ____ DAY OF _____ 2016.

Scott J. Lund, Mayor

ATTEST:

Debra A. Skogen, City Clerk

First Reading:
Second Reading:
Publication Date:



AGENDA ITEM CITY COUNCIL MEETING OF MAY 23, 2016

Date: May 20, 2016

To: Walter T. Wysopal, City Manager

From: Scott Hickok, Community Development Director
Jim Kosluchar, Public Works Director

Subject: Resolution to Approve McGough as the Construction Manager At Risk for the Future Fridley Civic Complex at 7099 University Avenue, NE

Introduction

In mid-April the City of Fridley published a Request For Proposal (RFP) for Construction Manager At Risk (CM@Risk) Services. What are CM@Risk Services and what results did our request produce? This memo will explain in detail and then offer the City Council our recommendation to approve *McGough Construction* as our CM@Risk, for the future Fridley Civic Complex at 7099 University Avenue.

Elements

What is a CM@Risk?

There are several methods of project delivery when a new complex such as the Fridley Civic Complex is being built. Traditionally, municipal projects have been built largely using what they refer to as a, *Design, Bid, Build* process. This means that the Architect designs the building or complex of buildings. Then once it has been designed, the City would have the project bid through the proper bidding process, in accordance with State Statutes. Once all individual elements are bid, the project gets built. One of those bid packages typically included a general contractor to oversee the various subcontracts on the project. This type of process is still widely used and was available as an option, however, a preferred process has become more evident over time. That process still adheres to all statutory requirements for bidding, but puts a construction manager to work early on in the process to assure better efficiency, fluidity of process so that the architect's designs are done in a manner that is most efficient to build. The result can and most often is an even higher quality product delivered at the same price or even lower price based on efficiencies of design, materials and process.

We asked the Architects (when interviewing and selecting an architecture firm), what their view of using a Construction Manager verses using the more traditional method of, Design, Bid, Build. Each firm we interviewed said in their own way of articulating the message; that they have done both, all firms appeared to support the concept of a construction manager, and most firms encouraged us to integrate them into the process as early as possible, so that the CM is part of the team in the early stages of design , rather than bringing them on later and having them suggest redesign and added efficiencies and corrections at a later juncture.

CM Agency or a CM@Risk?

Once the concept of CM, versus a traditional Design, Bid, Build process was clear to staff, there was another important choice to make. That is, do you use a CM Agency or a CM@Risk? The difference primarily is who holds the risk. A CM Agency is a Construction Manager who does all of the oversight, works with the architect, manages all the subcontractors, makes sure the project comes in on schedule and on budget. All of this is very much like the services of the CM@Risk. The difference is who holds the risk. If a CM Agency's project comes in over budget, the Client (City) pays the overage. With a CM@Risk the City is assured of a guaranteed price, guaranteed schedule and the risk is the CM's. Budget overages are the responsibility of the CM, not the City.

Request For Proposal

In Mid-April staff prepared an RFP for CM@Risk Services. A pre-proposal meeting was held on April 28, 2016, for all those who would be submitting a proposal. This was a mandatory meeting so that you could staff hear the presentation further describing the project, and so that if you had questions, they could be answered and all proposers would have the same information. All proposals were due May 6th, 2016.

Five excellent proposals were received. Five staff, along with Bruce Schwartzman, Partner and Project Lead with BKV Architects scored the proposals independently. McGough Construction was the clear favorite in the independent scores that were then submitted to Beth Kondrick and tabulated. Interestingly, the proposals were scored with each of the scoring team not knowing what the price of those services would be, that price information was purposely sealed in a different envelope, so not to be a distraction from the proposals themselves. Once the scores were submitted and tabulated the pricing information was made available.

One might fear that the favorite proposal would come in at the highest price. We were extremely pleased to see that that was not the case. In fact, their price was one of the lowest presented and absolutely represented the best value from the group of proposals. This is great because the best value is what was being sought through the RFP the City distributed.

Responsibilities and Goals of Project

The Architect and City will coordinate with CM@Risk firm during each phase of the Project.

The Architect will provide disciplines of: Architecture, Civil, Structural, Landscape Architecture, Interior Design, HVAC, Plumbing, Fire Protection, and Electrical Design. The Architect is to retain registered professional for each of these disciplines throughout the design, permitting and construction processes. The Architect is to provide services during these phases: Schematic Design, Design Development, Construction Documents, Bidding, and Construction Administration.

The City will provide the site shown in the attached ALTA and is responsible to provide architecture and engineering, special testing, site surveys, soil explorations, material testing, and permits for construction.

The City may provide for offsite elements excluded from the Project that may be defined or not yet determined that serve the Project. These may

include road construction, utility distribution/collection and relocation, and other elements to serve the master plan area. The City may engage third party developers to complete elements of the master plan outside the Project. Coordination of work as development moves forward may be required.

The City's goals for the Project include establishing a state-of-the art, ADA and code compliant facility that can provide for the City for the next 50 years, and decades on. The project is quality and budget sensitive, and the final schedule should be established to achieve the desired facility within budget. The City will be encouraging the use of sustainability in design, and modernizing its facilities for all departments. The City expects an energy-efficient facility that will incur minimal maintenance costs over the life of the structure. The facility should withstand the test of time, and provide flexible, safe, and efficient work and public space, be durable and cost efficient to operate and maintain, and be flexible to be effective for the term beyond 50 years.

Project Requirements

The Project work includes all services necessary to manage and oversee construction of a City-owned facility.

The project requirements will be more specifically outlined in contract with selected firm, based on CM services proposed and as negotiated. Generally, the services requested will be Design Phase services and Construction Management Phase services as detailed below:

- a. Develop detailed cost estimates for all phases based on architectural design.
- b. Track cost estimates against budgets, at a monthly minimum.
- c. Assist and partner in project team meetings with the Owner and the Architect.
- d. Work with the Architect to prepare a detailed master project schedule, including sites and phasing. Provide regular schedule updates.
- e. Provide input in decision-making processes relating to Value Management and Quality.
- f. Provide technical review of the design documents prior to issuance for bidding.
- g. Review all subcontractor and vendor bids with the City and make recommendations for award in compliance with State of Minnesota and City of Fridley purchasing requirements.
- h. Provide an open-book, Guaranteed Maximum Price (GMP) at the

completion of final bidding; the CM@Risk will be responsible for any costs exceeding this amount.

i. Provide services to the City that include the development of contract front-end documents, advertising of the request for bids, securing bids, analyzing bid results, and furnishing recommendations on award of contracts. Contracts will be assigned to the Construction Manager.

j. It is expected that the project be organized into at least 25 bid divisions.

k. The construction manager may be allowed to bid and self-perform any divisions of the work, depending on agreement of a method satisfactory to the City, at its sole discretion.

l. If awarded this project is expected to be completed and ready to occupy by November 1, 2018.

m. Provide comprehensive construction phase administration which would include on-going full time supervision, project management and inspection of work, review of shop drawings, preparation of change orders and contractor payment estimates, final inspections, and submitting project completion reports.

n. Provide a full-time, competent project superintendent team for the duration of the project.

o. Coordinate with the Architect and City to facilitate weekly construction meetings at the site and to furnish meeting minutes.

p. Provide regular contract and budget updates throughout construction.

q. Coordinate, maintain and update the schedule during the project.

r. Assist in all aspects of construction project management.

s. Work with Project Team to completely close out the project.

t. Provide other services as proposed or required.

Self Performance

While our RFP asked each firm to respond to the question as to whether they self-perform (meaning bid on some of the construction components themselves, like concrete, masonry, or carpentry), we received a number of responses back. Some firms did and some firms did not do self-performance as part of their services. Each scorer scored the proposals independently, but in discussing later did not score based on whether a firm did or did not self-perform, but instead, they scored on the quality of their answer supporting self-performance. We analyzed the scores with or without the self-performance criteria and the results of the selected firm remained the same.

Our staff with the help of Consulting Attorney Jim Strommen have been evaluating and continue to evaluate the CM's role and authority by the State for self-performance. It is the City's desire to only allow self performance provided that the bidding process for those components is standard in its State required competitive design...sealed....and then available for review by the open book process after, a contractor for that component has been selected.

McGough has indicated that they are interested in the self-performing opportunities this project will afford, but will honor the process and perform their duties solely as our CM@Risk if it is determined that self-performing will not be allowed.

What Makes this the best Proposal?

McGough Construction has an excellent reputation. One of its most notable projects in Fridley is the Medtronic World Headquarters, (now known as the operations headquarters).

The McGough project team has an average of 26 years of experience. Its principal Jim Frisell has 41 years, while the team's newest member has 16 years of experience. The Team includes: Jim Frisell, Principal, Ken Peterson, Preconstruction Manager, Greg Hedin, Senior Project Manager, Andey Rasmussen, Project Manager, and Chris Wilde, Project Superintendent.

The McGough Team has never had a lawsuit against its client or architect.

The McGough Experience Modification Rate (EMR) Score is the lowest of the proposals at 4.8 in 2015, while the industry standard is around 1.0. This is the safety rating that insurance companies use to underwrite worker's compensation insurance.

McGough loves the City 's vision and they are very excited about helping create the place that our civic campus will become.

Cost

McGough has offered a lump sum (not to exceed) price of \$95,000 for the *preconstruction* portion of their services. The breakdown of costs are as follows.

Title	Billing Rate
Principle in Charge	\$120.00
Construction Executive	\$110.00
Preconstruction PM	\$110.00
Senior Project Manager	\$110.00
Project Manager	\$97.00
Assistant Project Manager	\$80.00
Superintendent	\$92.00
Project Engineer	\$65.00
Scheduler/LP Coach	\$75.00
Quality Control Specialist	\$68.00
MEP Coordinator	\$95.00
BIM Coordinator	\$85.00
Project Coordinator	\$42.00
Estimator	\$85.00

The table above as mentioned is for the preconstruction portion of the project. The construction portion of the project, is a larger portion of the project cost and McGough Construction's fee for that service is 4.35% of the overall project cost, based on construction value.

The contract for these services will be based on the Standard AIA Services template for this type of service. Staff will negotiate the specific terms of the contract and hopes to present those to Council at its first meeting in June.

As with the architects process, if we get through the design phase and for some reason are unable to proceed to construction, the preconstruction fees will be what we have expended and the larger contract will be written in a way that allows us to stop at that point. This allows Council to not be boxed in, but instead reserves the opportunity to give the green light to the construction phase, or if need be to stop after design/preconstruction phase.

In fact, the Mayor asked during the architect's approval process what about the situation where we get this building designed and for some reason are not able to move forward (cost or other factors) How much will we have invested?

In an answer to that question, staff has requested a breakpoint between pre-design and the move forward into construction drawings. At that point there will be a very refined set of costs and the City Council can say, yes move ahead to construction drawings. This provides, we believe, the safe landing that allows us to know we can pull back from the project if it looks that obtaining funds to build the project is out of reach and/or that we won't for some other reason be able to complete it. If at that point we needed to pull back, over \$1,024,000 of the construction drawings (and 4.35% of the project cost related to CM@Risk) could be delayed or eliminated, as well as \$128,000 bidding and negotiating costs, and \$512,000 in construction administration fees could be eliminated if we did not move ahead or if we chose to simply abandon the civic complex plan. At that point, we would have expended 35% of the Architectural contract cost or \$896,000 and \$95,000 of the CM@Risk costs.

Funding for the services will come from building repair projects that have been put on hold. A total of 1.4M in repair projects to the existing City Hall are identified in the CIP. These projects would not be done if the new building is built. The funds could be reimbursed from the proceeds of the building bonds making the CIP whole. If a new building is not constructed, the City will need to find other funding sources for the repairs.

The contract terms match the expectations spelled out in the RFP and match the commitments made both in this firms response to that RFP and the subsequent negotiations between staff and McGough.

Recommendation

Staff recommends that the City Council Approve the attached Resolution approving McGough as the CM@Risk for the City's Civic Complex at 7099 University Avenue, to authorize the not to exceed amount of \$95,000 for the preconstruction phase, and to authorize staff to negotiate the final, larger AIA 133 contract details for the construction phase as well. Once negotiated, the contract will come back for Council's final approval.

RESOLUTION NO. _____

RESOLUTION APPROVING CONSTRUCTION MANAGEMENT AT RISK SERVICES WITH MCGOUGH CONSTRUCTION FOR THE PRECONSTRUCTION SERVICES OF THE PROPOSED CIVIC COMPLEX TO BE CONSTRUCTED AT 7099 UNIVERSITY AVENUE N.E.

WHEREAS, the City of Fridley has determined that it would be best served by engaging the professional services of a Construction Manager At Risk to oversee all aspects preconstruction of the Civic Complex to be located at 7099 University Avenue NE.; and

WHEREAS, the City of Fridley made available to the public Request For Proposal Packets for those wishing to submit a proposal to serve as the City's Construction Manager At Risk on said Civic Complex; and

WHEREAS, numerous firms attended a mandatory pre-proposal meeting on April 28, 2016; and

WHEREAS, all firms were alerted both in the text of the Request for Proposal and in the presentation on April 28, 2016, that all proposals would be due on May 6, 2016, by 10:00 am; and

WHEREAS, five firms responded with complete proposals and were evaluated; and

WHEREAS, the City has determined that the best of those proposals belonged to McGough Construction, based on their response to the Scope of required services and their price to complete preliminary design services at submitted hourly rates not to exceed \$95,000; and

WHEREAS, the City will continue to evaluate the self-performing aspect of the contract with McGough Construction and will make a determination once all necessary facts are known; and

WHEREAS, the City will negotiate an AIA 133 Contract for construction phase work in accordance with McGough's proposal (valued at 4.35% of project cost) with an opt-out clause at the City's discretion, this to be presented to Council at one of its next regularly scheduled meetings;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Fridley:

1. Receives the CMAR proposals for the Fridley Civic Complex solicited on May 6, 2016; and,
2. Concurs with the staff recommendation that McGough Construction, as the preferred firm, shall be selected for CMAR services that may be contracted for by the City in accordance with their proposal; and,

3. Authorizes staff to prepare a contract for CMAR preliminary design services with McGough Construction in accordance with their proposal, in an amount not to exceed \$95,000; and,
4. The Mayor and City Manager are duly authorized to execute said contract; and,
5. Under the direction of the City Manager, staff is authorized to negotiate a contract for CMAR services during the construction phase of the contract as established herein.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF FRIDLEY THIS
____ DAY OF _____, 2016.**

SCOTT J. LUND – MAYOR

ATTEST:

DEBRA A. SKOGEN – CITY CLERK



AGENDA ITEM
CITY COUNCIL MEETING OF MAY 23, 2016

INFORMAL STATUS REPORTS