

**City of Fridley
Parks & Recreation Commission Meeting**

AGENDA

DATE: March 7, 2016

LOCATION: Fridley Municipal Center – Conference Room B (Upstairs)

CALL TO ORDER

APPROVE PARKS & RECREATION COMMISSION MINUTES OF: February 1, 2016

APPROVE PARKS & RECREATION COMMISSION AGENDA: March 7, 2016

1. **STAFF REPORT**

- a. Program Update
- b. Park Maintenance Report
- c. Springbrook Nature Center Report
- d. Commission Appreciation Dinner – Save the Date!

2. **NEW BUSINESS**

- a. Softball Tournament Request - Fridley High School
- b. Springbrook Nature Center – Phase 2 Improvements
- c. Park Service Area Study

3. **UNFINISHED BUSINESS/STAFF REPORTS:**

4. **ADJOURNMENT**

Next Meeting: Monday, April 4, 2016 at the Fridley Municipal Center – Meeting Room 1.

****ELECTION OF OFFICERS AT NEXT MEETING.**



UPDATE

February, 2016

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Springbrook Nature Center

The Friday evening "Chicks in the Sticks" program had 15 women participate in a snowshoe hike with a naturalist and enjoyed a campfire with treats afterward.

The "Family Fun Day Snowshoe Adventures" had 8 participate in hiking, an activity, and a campfire with tasty treats afterward.

Naturalists have been teaching "Ecological Relationships" to 7th grade students at Fridley Middle School. Students completed a lab using skittles that simulated different ecological relationships.

Springbrook staff are busy looking for furnishings for the new building. They are also working on updating the tornado exhibit, which will include interviews with people who were around at that time.

Recreation

We held THREE Valentine parties at the schools in February. Parties included a DJ, dancing, games, and prizes. Attendance: Hayes Elementary - 175, Stevenson - 215, ZONE Grades 5-6 - 77, and ZONE Grades 7-9 - 35.

The ZONE has two Century College Juvenile Justice volunteers working shifts periodically throughout the remainder of the school year.

With the absence of Margo Numedahl, who is out on maternity leave, staff was able to successfully get the March elementary after-school activities up and running. Classes include, Beads; Dodgeball; and Trains, Planes, and Automobiles.

Registration has begun for 2016 garden plots (located at the entrance of Locke Park).

Softball registration is currently underway.

Senior Program

The first "Plan the Perfect Move" seminar was held, and we had a great response with 17 in attendance. It was our first attempt at pulling together a realtor, pre-sale inspector, and move manager.

The "Joy of Painting" class was almost full with 7 participants.

Our "Legal Wise" program was held with 18 participants. The discussion was the difference between a will and a trust as well as avoiding probate.

"Mardi Gras" was celebrated at the Senior Program. Over 100 attended the event. Many thanks go out to those who helped with this event including Wally Wysopal, Bob Barnette, Dave Kondrick, Scott Lund, Jim Saefke, and many more!

The "Green Book Fair" was held on February 9th and we took in 630 books, and gave away 522. The Fridley Community Theater opening of "Picasso at the Lapin Agile" was a sell out with 85 in attendance. The matinee on Sunday was also well attended with 80 in attendance.

"Fare for All" served 123 households in February - this surpasses our 2015 number.

North Memorial has committed to being a sponsor for the Senior Program in 2016 and are also considering being the main sponsor for the "Brain Health Fair" we would like to do in October.

We had 27 attend the Defensive Driving class on February 25th.

The Tax Assistance program is going well with less waiting time for everyone this year.



MEMORANDUM

TO: Jack Kirk, Recreation Director

FROM: Jeff Jensen, Operations Manager-Streets and Parks

DATE: FEBRUARY, 2016

SUBJECT **FEBRUARY PARKS REPORT**

The Park Department had a good February with our rinks and the Parks Department staff maintaining excellent ice condition while having very poor weather conditions. The last warm weather shortened the season abruptly and we are now working on maintaining our equipment and putting away all of our winter maintenance equipment.

The sediment removal project went well with the exception of unseasonably warm weather making trucking difficult through the park. We are now working on replacing the old boardwalk from the area and it should be greatly improved when we are done.

Jej:jej



Springbrook Nature Center

Mike Maher, Springbrook Nature Center Director

Monthly Report to Fridley Parks and Recreation Commission

March 2016

- Springbrook Staff has been busy developing some new classes and programs that will roll out with the opening of the new nature center building. Programs include:
 - A volunteer interpreter program with eight activity kits that will be used to engage park visitors. Examples include live animals, outdoor fort building, birding and an interactive tour of the building's sustainable features.
 - An all new offering of ten nature education classes developed for school field trips. Examples of the 90 minute classes will include animal tracking, orienteering, fungi, forest ecology, outdoor survival skills and pond study.
- Staff is busy researching and pricing equipment and supplies that will be utilized in the new nature center building. Examples include banquet tables and chairs, classroom tables, coat racks, patio furnishings, donor recognition, building signage and live animal enclosures.
- A \$25,000 donation has been committed by Parsons Electric towards an audio visual system for the new building. Staff continues to work closely with the development task force to identify grant opportunities, promote fundraising and contact local businesses.
- Construction of the new nature center building is moving along on schedule. After the completion of concrete footings, bearing walls, and roofing, the last month has seen the installation of windows, the pouring of a concrete floor slab, ongoing demo in the existing building, electrical and mechanical work and the start of interior wall framing.
 - Geothermal well drilling has begun in the parking lot. 64 wells, each drilled to a depth of about 200 feet will create a network of 2.5 miles of tubing that will use the earth's energy to heat and cool our new nature center. Due to this activity, the parking lot and trails have been temporarily closed.
- Development of new exhibits for the nature center building is underway. Mike Maher is working closely with Split Rock Studios on creative layouts of the exhibits, drafting and editing text as well as selecting photographs and graphics.
- The nature center staff is researching and drafting policies on building rentals in anticipation of the facility opening.
- A project was completed to remove approximately 2,300 cubic yards of sediment from wetlands in the northwest corner of the park. An old boardwalk, designed to float, had deteriorated and broken apart because it rested on soil instead of water. This boardwalk has been removed and a new one will be installed over the now open water.



*Mayor Lund and the Fridley City Council
cordially invite you and a guest to the
Fridley Commission Appreciation Dinner*

at the

*Fridley Community Center,
6085 Seventh Street N.E.,
on Monday, April 18, 2016,
at 6:00 p.m.*



**Please RSVP to
Roberta Collins
at (763) 572-3500 or
roberta.collins@fridleymn.gov
by April 12, 2016**

SOFTBALL TOURNAMENT APPLICATION FORM

Deadlines:

Non Profit City of Fridley Organization.....December 15th
Other Fridley Organization.....January 15th

TOURNAMENT NAME: Fridley Invite SPONSOR: Fridley High School
TOURNAMENT DIRECTOR: Dan Ruff PHONE: H) 763-258-7387 W) 763-502-5605
ADDRESS: 6000 W. Moore Lake Drive Fridley MN 55432
(street) (city) (zip)

TOURNAMENT DATE(S): Month: May Days: M Tu W Th F Sa Su Date(s): May 7

All fees for the tournament shall be paid in full one month prior to tournament date (rental & cleanup deposit). If the tournament sponsor withdraws this application or the tournament is cancelled after approval by the Parks and Recreation Commission, the facility fee will be refundable, minus \$100 plus a \$50 administrative charge. **NOTE:** One fourth (1/4) of the facility fee is to be submitted with application. Make check payable to "City of Fridley".

FACILITY FEES (Does not include tax):
Please check appropriate box(es):

- Weekend
- Non-Profit City of Fridley Organization\$1,000
 - Other Fridley Organization.....\$1,400
- One Day
- Non-Profit City of Fridley Organization\$500
 - Other Fridley Organization.....\$700

EQUIPMENT FEES (Does not include tax):

The City will provide bases, field drags, rakes, hose and nozzle, chalker and 12 bags of chalk, 1 case of toilet tissue (96 count), and 8 plastic bags per garbage barrel. For quantities used beyond those listed the following fees will incur and be charged to your organization:

Chalk \$5.50 per bag
Terra Green \$8.50 per bag

CLEAN-UP DEPOSIT

A \$200 clean-up deposit is required one month prior to the tournament date to ensure facilities are cleaned up after the event. The \$200 deposit will be returned after clearance inspection of the facilities by the Park Supervisor. (NOTE: This is a separate fee from the Facility Fee and must be submitted as certified funds made payable to "City of Fridley".)

CONCESSION STAND

Tournament sponsor must contact the Anoka County Health Department to obtain a food permit to operate the concession stand at all tournaments. This food permit must be displayed at the concession stand during the tournament.

Please check if concession stand is to be used.

SPECIAL REQUESTS

..... must request authorization when reserving the facility.

40755

FRIDLEY PUBLIC SCHOOLS ISD #14
SPECIAL ACTIVITIES FUND
6000 MOORE LAKE DR W
FRIDLEY, MN 55432

ASSOCIATED BANK
79-57-759

2/9/2016

PAY TO THE ORDER OF CITY OF FRIDLEY

\$ **200.00

40754

FRIDLEY PUBLIC SCHOOLS ISD #14
SPECIAL ACTIVITIES FUND
6000 MOORE LAKE DR W
FRIDLEY, MN 55432

ASSOCIATED BANK
79-57-759

2/9/2016

PAY TO THE ORDER OF CITY OF FRIDLEY

\$ **500.00

Five Hundred and 00/100***** DOLLARS

CITY OF FRIDLEY
6431 UNIVERSITY AVE NE
FRIDLEY, MN 55432

Rene Van Gorp
Matthew J. Voreen
AUTHORIZED SIGNATURE

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2b Springbrook Nature Center – Phase 2 Improvements

Last November, the City of Fridley contracted with Hoisington Koegler Group, Inc. (HKGi) to provide more detailed planning and construction documents related to additional improvements at Springbrook Nature Center. The new and remodeled building was being referred to as Phase 1 and the additional elements such as the nature based play area, trail improvements, picnic pavilion and amphitheater were being called Phase 2. A local planning committee and Parks and Recreation Department staff have been working with HKGi on the Phase 2 project and will be giving the Parks and Recreation Commission an update on the developments at Monday's meeting.

2c Park Service Area Study 2016

The purpose of the Park Service Area Study is to help guide the improvements and development of our park system. The study should help us determine long range plans for our parks and will assist us with the capital improvement planning process. The information from this study should also be of great assistance as the City moves forward with the updated comprehensive plan, which will include a section on parks and trails.

The Study will be introduced at the Commission meeting and there will be some discussion on the process for completing the new study. The role of the Parks and Recreation Commission will be discussed.

Attached is a copy of the last Park Service Area Study that was completed in 2008.